



Bid Bulletin No. 1
28 September 2020

PUBLIC BIDDING No. 20-026-1

Supply and Delivery of Sign Pen, Assorted Colors for the Procurement Service

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-Bid Conference held on **September 18, 2020**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. AMENDMENTS

REFERENCE	CLARIFICATION/ BASES FOR AMENDMENT
SECTION I. INVITATION TO BID	
Pages 4-5 Deadline for submission and Opening of Bids – October 2, 2020 October 6, 2020; 10:00am	<i>To amend the schedule of activities.</i>
SECTION III. BID DATA SHEET	
Clause 5.4 Page 39 XXX The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract <u>contracts</u> that are similar to this Project, equivalent to at least twenty five percent (25%) of the ABC for each lot.	<i>To amend the similar contracts classification and to allow</i>
The bidder should comply with the following requirements: a. <u>Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least twenty-five percent (25%) of the ABC for this Project; and</u> b. <u>The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.</u>	<i>submission of aggregate contracts. Please see attached Annex A for the corrected portion of the Bidding Document.</i>

Similar contracts for this project include those in Section VIII. Bidding Forms Annex "J" but may include other contracts similar to those classified as paper products writing instruments.

XXX

SECTION VII. TECHNICAL SPECIFICATION

Page 75-77

XXX

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
<p>SIGN PEN, black, liquid/gel ink, 0.5mm, needle tip</p> <p>Conforms to the attached Technical Specifications PS STANDARD NO. WS009-011:2014 UNSPSC Code No. 60121524-SP-G01 Dated: 11 June 2018</p> <p><u>*for Packaging Requirements based from the TSRC Resolution No. 19-005 dated November 20, 2019. Please see Attached Annex.</u></p>	<p>Brand:</p>

To clarify the requirements for the packaging and marking/labeling for Common Use and Equipment (CSE). Please see attached Annexes "B, C, D and E"

XXX

SECTION VIII. BIDDING FORMS

Page 89
Annex "C"

XXX

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID

This is to certify that (company) has the following completed contracts for the last ~~ten (10)~~ five (5) years.

XXX

To clarify the required number of years for completed contracts.

B. CLARIFICATIONS

No.	CONCERN	REFERENCE	CLARIFICATION/ RESOLUTION
Center Point Sales & Trading Inc.			
1.	The bidder requested the following: To adopt the "aggregate completed contracts" for a contract that is similar to the project.	Bid Data Sheet Section III Clause 5.4 Page 39	<i>Please see the above amendment.</i>
	SLCC to be extended from five (5) to ten (10) years.		<i>The requirement is retained for five (5) years.</i>
Jet Enterprise			
1.	The bidder asked when and where is the submission of the samples.	Schedule of Requirements Section VI Page 73	<i>Submission of samples is on or before the date set for the deadline of submission of bids.</i>
Asianprime Commodities Corp.			
1.	The bidder inquired about the requirements for the Framework Agreement for a single year.		<i>Please see Annex D of the Bidding Forms and Instruction to Bidders Clause 12.1.</i>
2.	The bidder requested the BAC to submit available test results conducted by the Govt. Laboratory Testing Center (DOST-ITDI) during the Post-Qualification stage.	Technical Specifications Section VII Evidence and Verification Page 78	<i>The requirement under the Bidding Document is retained.</i>
Jeje Enterprise			
1.	The bidder clarified if the Framework Agreement is the same as the Ordering Agreement.		<i>Please refer to the GPPB Resolution No. 27-2019.</i>

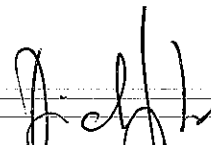
SPH International Corp.

1.	The bidder requested for the following: Established brands in the retail market for at least ten (10) years with market presence in MAJOR RETAIL OUTLETS (i.e., NBS, Office Warehouse, SM, Expressions and the like.)		<i>The requirement under the Bidding Document is retained.</i>
2.	Manufacturing Facility adhering to ISO standards or similar body.		<i>The requirement under the Bidding Document is retained.</i>
3.	Authority to Bid from the Manufacturer, back to back Exclusive Distributor/ Distributor extending its guarantee to all the SIGNPENS to be delivered for the project.		<i>The requirement under the Bidding Document is retained.</i>

All other portions of the Bidding Documents affected by these amendments shall be made to conform to the same.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

The changes made in the Philippine Bidding Documents (5th Edition, August 2016) are deemed integrated in the terms and conditions for this project.



MR. DICKSON T. PANTI
Chairperson, Bids and Awards Committee I

		needle tip			
	3	SIGN PEN, red, liquid/gel ink, 0.5mm, needle tip	50,803.20	127,008.00	
	<p>The bid security in the form of cashier's/manager's check shall be payable to PROCUREMENT SERVICE.</p> <p>The bid security in the form of Bank Draft/Guarantee/Irrevocable Letter of Credit and Surety Bond shall indicate all the grounds for forfeiture of bid security mentioned in ITB Clause 18.5.</p>				
18.2	<p>The bid security shall be valid for one hundred twenty (120) calendar days from opening of bids.</p>				
20.3	<p>Each Bidder shall submit one (1) original and one (1) copy of the first and second components of its bid.</p> <p>The duplicates- <i>i.e. copy 1</i>, must include the same documents as that of the original set of documents. In case, however, a bidder opts to submit cash as bid security, copy 1 need not contain photocopies of the same.</p>				
21	<p>The address for submission of bids is:</p> <p><i>Bids and Awards Committee I Procurement Service 2nd Floor, PS Complex, RR Road Cristobal St., Paco, Manila</i></p> <p>The deadline for submission of bids is on 06 October 2020, 10:00AM.</p>				
24.1	<p>The place of bid opening is:</p> <p><i>Procurement Service – DBM PS Conference Room 2nd Floor, PS Complex, RR Road Cristobal St., Paco, Manila</i></p> <p>The bid opening will be held immediately after the deadline of submission of bids.</p> <p>During the opening of bids only the authorized representative shall be allowed to assist in the opening of bids. In case the authorized representative is not present, any representative of the authorized representative may be allowed to assist in the opening of bids provided that a separate written authorization from the authorized representative shall be presented for the purpose. Provided that the authorized representative is duly authorized to issue such further authority and the same is reflected in</p>				

Bid Data Sheet

ITB Clause																									
1.1	The Procuring Entity is <i>Procurement Service</i> .																								
1.2	<p>The lot(s) and references are:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Item No.</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Item/Description</th> <th style="text-align: center;">Approved Budget for the Contract</th> </tr> </thead> <tbody> <tr> <td colspan="4">1 LOT: SIGN PEN, ASSORTED COLORS</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">414,720 pieces</td> <td>SIGN PEN, black, liquid/gel ink, 0.5mm, needle tip</td> <td style="text-align: right;">₱20,321,280.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">348,236 pieces</td> <td>SIGN PEN, blue, liquid/gel ink, 0.5mm, needle tip</td> <td style="text-align: right;">17,063,564.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">51,840 pieces</td> <td>SIGN PEN, red, liquid/gel ink, 0.5mm, needle tip</td> <td style="text-align: right;">2,540,160.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL AMOUNT</td> <td style="text-align: right;">₱39,925,004.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • The contract is subject to a Single-Year Framework Agreement. 	Item No.	Quantity	Item/Description	Approved Budget for the Contract	1 LOT: SIGN PEN, ASSORTED COLORS				1	414,720 pieces	SIGN PEN, black, liquid/gel ink, 0.5mm, needle tip	₱20,321,280.00	2	348,236 pieces	SIGN PEN, blue, liquid/gel ink, 0.5mm, needle tip	17,063,564.00	3	51,840 pieces	SIGN PEN, red, liquid/gel ink, 0.5mm, needle tip	2,540,160.00	TOTAL AMOUNT			₱39,925,004.00
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2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through <i>Procurement Service Funds</i>.</p> <p>The name of the Project is: <i>Supply and Delivery of Sign Pen, Assorted Colors for the Procurement Service</i></p>																								
3.1	No further instructions.																								
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5.2	Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate in this Project.																								
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), contracts that is similar to this Project, at least twenty five percent (25%) of the ABC for each lot.</p> <p>The bidder should comply with the following requirements:</p> <ol style="list-style-type: none"> a. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least <i>twenty-five percent (25%)</i> of the ABC for this Project; and b. The largest of these similar contracts must be equivalent to at least 																								

	<p>half of the percentage of the ABC as required above.</p> <p><u>Similar contracts for this project include those in Section VIII. Bidding Forms Annex "J" but may include other contracts similar to those classified as "Writing instruments".</u></p> <p>The DBM PS-BAC shall consider the submissions of the bidder under ITB Clause 12.1a (ii.9) in relation to BDS Clause 12.1(a)(ii) in the determination of the bidder's completed largest single contract.</p> <p>The bidder with the lowest calculated bid (LCB) shall submit, within five (5) calendar days from receipt of Notice from the DBM-PS BAC, proof of statement of single largest contract, which shall be copy of any verifiable document(s) such as but not limited to the following(a) Contract/s or Purchase Order/s; (b) corresponding Sales Invoice/s; (c) Official Receipt/Cash Receipt/Collection Receipt; and (d) Certificate of Satisfactory Completion.</p>
6.6	The Bidder, in joining this bidding, undertakes compliance with all existing laws and issuances relevant and applicable to this bidding. The Procuring Entity and its BAC reserves the right to validate compliance to such laws as applicable.
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on 18 September 2020, 10:00AM at PS Conference Room, PS Complex, RR Road, Cristobal St., Paco, Manila. Pursuant to the Modified Enhanced Community Quarantine and strict implementation of physical distancing due to the pandemic, the scheduled meeting may be accessed thru this link: meet.google.com/xhn-yvyyx-wmu for online access via Google Meet.
10.1	<p>The Procuring Entity's address is:</p> <p><i>PROCUREMENT SERVICE PS COMPLEX, RR ROAD CRISTOBAL ST., PACO, MANILA 689-7750 loc. 4017</i></p>
12.1 (a)(i)	<p>Valid and current Certificate of PhilGEPS Registration (Platinum Membership).</p> <p>The valid PhilGEPS Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should any of the documents indicated in "Annex A" of the Certificate is not updated, The bidder shall submit the Certificate together with the updated documents.</p> <p>Notwithstanding the above requirements, the bidder may opt to submit the following eligibility documents in lieu of the submission of the PhilGEPS</p>

ITEM NO. 3	:	SIGN PEN, red, liquid/gel ink, 0.5mm, needle tip
QUANTITY	:	51,840 pieces
APPROVED BUDGET PER PIECE		₱49.00
APPROVED BUDGET FOR THE CONTRACT	:	₱2,540,160.00

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
SIGN PEN, red, liquid/gel ink, 0.5mm, needle tip Conforms to the attached Technical Specifications PS STANDARD NO. WS009-011:2014 UNSPSC Code No. 60121524-SP-G03 Dated: 11 June 2018 *For Packaging Requirements based from TSRC Resolution No. 19-005 dated November 20, 2019, Please see Attached Annexes.	Brand:

We commit to deliver the goods under the new packaging and consistent with the physical appearance and color of the sample submitted as required by the Procurement Service.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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ITEM NO. 2	:	SIGN PEN, blue, liquid/gel ink, 0.5mm, needle tip
QUANTITY	:	348,236 pieces
APPROVED BUDGET PER PIECE		₱49.00
APPROVED BUDGET FOR THE CONTRACT	:	₱17,063,564.00

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
<p>SIGN PEN, blue, liquid/gel ink, 0.5mm, needle tip</p> <p>Conforms to the attached Technical Specifications PS STANDARD NO. WS009-011:2014 UNSPSC Code No. 60121524-SP-G02 Dated: 11 June 2018</p> <p>*For Packaging Requirements based from TSRC Resolution No. 19-005 dated November 20, 2019, Please see Attached Annexes.</p>	<p>Brand:</p>

We commit to deliver the goods under the new packaging and consistent with the physical appearance and color of the sample submitted as required by the Procurement Service.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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ITEM NO. 1	:	SIGN PEN, black, liquid/gel ink, 0.5mm, needle tip
QUANTITY		414,720 pieces
APPROVED BUDGET PER PIECE	:	₱49.00
APPROVED BUDGET FOR THE CONTRACT	:	₱20,321,280.00

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
<p>SIGN PEN, black, liquid/gel ink, 0.5mm, needle tip</p> <p>Conforms to the attached Technical Specifications PS STANDARD NO. WS009-011:2014 UNSPSC Code No. 60121524-SP-G01 Dated: 11 June 2018</p> <p>*For Packaging Requirements based from TSRC Resolution No. 19-005 dated November 20, 2019, Please see Attached Annexes.</p>	<p>Brand:</p>

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Name of Company	Signature Over Printed Name of Authorized Representative	Date
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PACKAGING

1. Twelve (12) pieces per box
2. On each pack or box or ream or item, the following should be legibly imprinted or stickered with non-removable or permanent sticker or label that is binding and with residue and tearing. If removed:
 - The name and logo of the Procurement Service
 - The address and contact details of the Procurement Service
 - A statement which states that the item is "Government Property"
"Not for Redistribution or For Sale".
 - Procured by Procurement Service-DBM

(Complete details of the sticker will be given to the responsive bidder)
3. On each corrugated carton or outer box or outer packaging, the following should be legibly imprinted or stickered with non-removable or permanent sticker or label that binding and with residue and tearing, if removed.
 - The name and logo of the Procurement Service
 - The address and contact details of the Procurement Service
 - A statement which states that the item is "Government Property"
"Not for Redistribution or For Sale".
 - Procured by Procurement Service-DBM

(Complete details of the sticker will be given to the responsive bidder)
4. Size or dimension of the label will depend on the size of the individual packaging.
5. The location where to place the label will be determined during Pre-bid conference.

MARKING/LABELING

Shall conform to the following minimum Marking and Labeling requirement:

1. Its correct and registered trade name or brand name;
2. Its duly registered trademark;
3. Its duly registered business name
4. The address of the manufacturer, importer, re-packer of the consumer products in the Philippines;
5. Its general make or active ingredients, **if applicable;**
6. The net quantity of contents, in terms of weight, measure or numerical count rounded to ~~at least the nearest tenths in the metric system, if applicable;~~
7. Country of the manufacturer, **if imported;**
8. If a consumer product is manufactured, refilled or repacked under license from a principal, the label shall so state the fact, **if applicable.**

