



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

RR Road, Cristobal Street, Paco, Manila, Philippines 1007
Trunk line: 889-7750 Direct line: 563-9365 & 563-9395



MINUTES OF MEETING

Wednesday, September 26, 2018 1:00 PM OTHERS

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																									
TYPE OF MEETING	Prebid Conference																									
PROJECT	<i>SERVICES & MATERIALS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS AIRFIELD GROUND LIGHTINGS (AGL)</i>																									
REFERENCE NO.	PB – 18-262-9																									
ATTENDEES	<p>Bids and Awards Committee IX</p> <table> <tr> <td>Ms. Dalisay Conrina P. Dela Chica</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Leah Nimfa M. Valdez</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Atty. Michael M. Quintos</td> <td>Ad-Hoc Member</td> </tr> <tr> <td>Engr. Jose L. Saluna, Jr.</td> <td>Provisional Member</td> </tr> </table> <p>Procurement Division IX</p> <table> <tr> <td>Mr. James F. Gabilo</td> <td>PDIX</td> </tr> <tr> <td>Mr. Vincent Joseph D. Disu</td> <td>Secretariat</td> </tr> <tr> <td>Mr. Rojim RJ C. Espere</td> <td>Secretariat</td> </tr> </table> <p>Other Attendees:</p> <table> <tr> <td>Engr. Mark C. Quiambao</td> <td>SBMA</td> </tr> <tr> <td>Engr. Ruel A. Famisan</td> <td>SBMA</td> </tr> <tr> <td>Engr. Zharrex R. Santos</td> <td>SBMA</td> </tr> <tr> <td>Engr. Hilarion P. Abitan</td> <td>SBMA</td> </tr> </table> <p>Other Attendees:</p> <table> <tr> <td>Engr. Elmer H. Dorado</td> <td>PS-Consultant</td> </tr> </table> <p>Prospective Bidder/s: Malcolm Ong</p> <p>Evercon Builders</p>		Ms. Dalisay Conrina P. Dela Chica	Chairperson	Ms. Leah Nimfa M. Valdez	Vice-Chairperson	Atty. Michael M. Quintos	Ad-Hoc Member	Engr. Jose L. Saluna, Jr.	Provisional Member	Mr. James F. Gabilo	PDIX	Mr. Vincent Joseph D. Disu	Secretariat	Mr. Rojim RJ C. Espere	Secretariat	Engr. Mark C. Quiambao	SBMA	Engr. Ruel A. Famisan	SBMA	Engr. Zharrex R. Santos	SBMA	Engr. Hilarion P. Abitan	SBMA	Engr. Elmer H. Dorado	PS-Consultant
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	Avelino Flores Ian Estellore	Philcox Philcox
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:15 PM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees. 3. Established the required quorum. 4. The Secretariat presented the invitation to Observers, however, none of them attended. 5. The Secretariat discussed the General Requirements (Technical and Financial Document for the project. 	

DISCUSSION

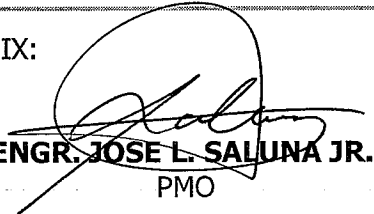


I. BID DOCUMENTS	
DOCUMENTATIONS	<p>The following documents were presented before the committee:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Agency Procurement <ul style="list-style-type: none"> • No Discussion. <input type="checkbox"/> Annual Procurement Plan <ul style="list-style-type: none"> • No Discussion. <input checked="" type="checkbox"/> Technical Specifications / ToR <ul style="list-style-type: none"> • PRESENTED <input type="checkbox"/> Authority to Purchase Vehicle (if applicable) <ul style="list-style-type: none"> • No discussion. <input type="checkbox"/> Nomination of Representative from End-User Agency <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Memorandum of Agreement <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Memorandum-Request for Preprocurement <ul style="list-style-type: none"> • No Discussion <input type="checkbox"/> Price Monitoring Report <ul style="list-style-type: none"> • No discussion <input type="checkbox"/> Draft Bidding Documents <ul style="list-style-type: none"> • No discussion <input type="checkbox"/> Reply Action Document, if any

	No discussion.
INVITATION TO BID	<ul style="list-style-type: none"> The Chairperson discussed that if there is an additional clarification in the bidding documents they can clarify in writing and the last day of clarification is on September 30, 2018.
BID DATA SHEET	<ul style="list-style-type: none"> BDS Clause 5.4 <ul style="list-style-type: none"> The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC. In this case, similar shall mean supply & installation of airfield lighting system including Precision Approach Path Indicator (PAPI) system within the last 5 years. <p>Bidders who submit similar projects which have other components such as buildings, civil works, communication works are required to submit detailed costing of the project. Only components that are related to AFL works shall be considered in determination of the value of what is considered similar.</p> <ul style="list-style-type: none"> Mr. Estillore from Philcox Inc. proposed that if possible that the similar contract should read Supply, Installation, Testing and Commissioning of Airport Navigational Aids within the last 5 years. Parallel to this proposal is that the key personnel experience will be Air-Navigational Aids not Airfield Lightings. <ul style="list-style-type: none"> The Chairperson reiterated that the Clarification will be answered through Bid Bulletin. BDS Clause 12.1 (a) (iii) <ul style="list-style-type: none"> <i>Valid and Updated PCAB License: Medium A ; Category B with classification specialty SP-NF (Navigational Facilities)</i> BDS Clause 12.1 (a) <p>Other Technical Documentary Requirements:</p> <ol style="list-style-type: none"> Bid Bulletin issued by the Bids and Awards Committee (BAC), if any

	<ol style="list-style-type: none"> 2. Certificate of Ocular Inspection 3. Warranty Certificate for one (1) year on the installed hardware components from acceptance of the project 4. Certificate of Spare Parts availability for at least Ten (10) years from acceptance of the project 5. Brochures of offered brand and model showing compliance with the technical requirements. 6. Valid PCAB License Medium "A" size range, Category B with classification specialty SP-NF (Navigational Facilities) of the bidder. In case of JV the Contractor/Bidder shall submit special valid JV license. 7. List of equipment and calibration instruments as required in the Specification with proof of ownership and proof of equipment and instrument calibration (6.2 & 6.5) within the year. 8. List of following minimum key personnel with corresponding resume, employment agreement and PRC licenses with experience certification from employer : <ul style="list-style-type: none"> • One (1) Project Engineer (Licensed Electrical Engineer) w/ Five (5) years management experience in Airfield Lighting System including Precision Approach Path Indicator (PAPI) installation and calibration; • One (1) Foreman w/ Five (5) years' experience in the installation of Airfield Lighting System; • One (1) Safety Officer w/ three (3) years experience w/ BOSH/COSH certification accredited by DOLE.
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
<p>SPECIAL CONDITIONS OF THE CONTRACT</p>	<ul style="list-style-type: none"> • SCC Clause 6.2 <ul style="list-style-type: none"> ➤ Scope of Works <ul style="list-style-type: none"> ✚ Flight check shall be shouldered by SBMA ✚ Contractor must provide 1-unit 4 x 2 Pick-up service vehicle not older than 2015 model with fuel provision for the SBIA for the whole duration of the project. ▪ Mr. Ong from Evercon Builders clarified how many liters needed for Fuel Provision. ▪ The SBMA reiterated that the Clarification will be answer through Bid Bulletin.

	<ul style="list-style-type: none"> • SCC Clause 11.1 <ul style="list-style-type: none"> ✦ <i>No advance Payment is allowed.</i> • SCC Clause 11.3 <ul style="list-style-type: none"> ✦ The payment is upon completion and acceptance of the project. • SCC Clause 21.1 <ul style="list-style-type: none"> ✦ All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.
TERMS OF REFERENCE	<p style="text-align: center;">TECHNICAL SPECIFICATION</p> <ul style="list-style-type: none"> • Item (5.2) The Contractor shall submit to SBIA a detailed bar chart and sufficient details showing the program, manner and methods for executing each step of the Work prior to actual work commencement. <ul style="list-style-type: none"> ✦ Mr. Ong from Evercon Builders clarified when the Item No. 5.2 will be submitted. ✦ The Chairman reiterated that it will be submitted on the winning bidder ten (10) days after receipt of Notice to Proceed • State Brand/Model and the word "COMPLY" in the spaces provided with cross reference in the submitted brochure or photocopy of the manual and it will be submitted on the Opening of Bids.
DRAWINGS	"ATTACHED"
BILL OF QUANTITIES	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BIDDING FORMS	<ul style="list-style-type: none"> • There were no Discussions/Amendments made; and no further instructions were made by the BAC.

II. TIMELINE	
POSTING IN PHILGEPS	-
PREBID CONFERENCE	-
POSTING OF BID BULLETIN	October 03, 2018
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	October 10, 2018; 10:00 A.M

III. OTHER DISCUSSIONS	
OTHER MATTERS	<ol style="list-style-type: none"> 1. Acceptance shall mean completion and acceptance and not final acceptance. 2. Instruction to Bidders (ITB 18.5) provisions should be included in bid bulletin. 3. Ocular Inspection will be done on weekdays only 8am to 5pm. 4. All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.
ATTACHMENTS	"No Attachment"
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:45 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Wednesday, September 26, 2018.
PREPARED BY	<p>The Procurement Division IX:</p>  <p>ENGR. JOSE L. SALUNA JR. PMO</p>
CERTIFIED CORRECT	 <p>MS. LEAH NIMFA M. VALDEZ Vice Chairperson, Bids and Awards Committee IX</p>  <p>MS. DALISAY CONRINA P. DELA CHICA Chairperson, Bids and Awards Committee IX</p>