



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



PS DBM Compound, RR Road, Cristobal St., Paco, Manila
 Tel. No. 689-7750

MINUTES OF MEETING

Wednesday, September 26, 2018	1:30 PM	CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII																													
TYPE OF MEETING	Prebid Conference																													
PROJECT	Supply, Delivery, Installation, Testing and Commissioning of Elevator System for Philippine Statistics Authority (PSA)																													
REFERENCE NO.	PB 18-303-7																													
ATTENDEES	<p>BIDS AND AWARDS COMMITTEE 2</p> <table border="0"> <tr> <td>Ms. Rosalinda V. Dapito</td> <td>Chairperson</td> </tr> <tr> <td>Mr. Vic Anthony Tubon</td> <td>Vice Chairperson</td> </tr> <tr> <td>Atty. Divina Gracia Bacal</td> <td>Regular Member</td> </tr> <tr> <td>Mr. Antonio Hermida</td> <td>Provisional Member (PMO In-Charge)</td> </tr> </table> <p>BAC Support Division</p> <table border="0"> <tr> <td>Ms. Kaila Jaronay</td> <td>Secretariat</td> </tr> </table> <p>End-User Agency(ies)</p> <table border="0"> <tr> <td>Ms. Maria Theresa W. Oppus</td> <td>PSA, TWG</td> </tr> <tr> <td>Mr. Yolando F. Delica</td> <td>PSA, End-user Representative</td> </tr> </table> <p>Bidder(s)/Guest(s)</p> <table border="0"> <tr> <td>Mr. John Sosa</td> <td>Emicor, Inc.</td> </tr> <tr> <td>Mr. Bonnie Santos</td> <td>ESP, Inc.</td> </tr> <tr> <td>Mr. Jayvee Gonzales</td> <td>Dex Int'l., Co.</td> </tr> <tr> <td>Ms. Lali Romero</td> <td>Dex Int'l., Co.</td> </tr> <tr> <td>Mr. Robert Caza</td> <td>ALECOR</td> </tr> <tr> <td>Mr. Derson Sedicon</td> <td>ALECOR</td> </tr> <tr> <td>Mr. Rodolfo Gamboa</td> <td>Industria Philippines</td> </tr> </table>		Ms. Rosalinda V. Dapito	Chairperson	Mr. Vic Anthony Tubon	Vice Chairperson	Atty. Divina Gracia Bacal	Regular Member	Mr. Antonio Hermida	Provisional Member (PMO In-Charge)	Ms. Kaila Jaronay	Secretariat	Ms. Maria Theresa W. Oppus	PSA, TWG	Mr. Yolando F. Delica	PSA, End-user Representative	Mr. John Sosa	Emicor, Inc.	Mr. Bonnie Santos	ESP, Inc.	Mr. Jayvee Gonzales	Dex Int'l., Co.	Ms. Lali Romero	Dex Int'l., Co.	Mr. Robert Caza	ALECOR	Mr. Derson Sedicon	ALECOR	Mr. Rodolfo Gamboa	Industria Philippines
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CALL TO ORDER

1. The scheduled **Prebid Conference** started at **1:45 PM** with the Chairperson presiding.
2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the five members of the BAC, the required quorum has been established.
3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers.
4. The PMOIC presented the general requirements for government procurement.

DISCUSSION

I. BID DOCUMENTS

INVITATION TO BID SECTION I
There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

INSTRUCTIONS TO BIDDERS SECTION I
There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

BID DATA SHEET SECTION III
ITB Clause No. 5.4
Page No. 38

X X X

The Bidder must have completed, within the period specified in the Invitation to Bid and **ITB** Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

X X X

➤ A Bidder from ALECOR wanted to clarify if what should be the exchange rate to be used if the completed project was awarded four (4) years ago.

- ***The Committee explained that the exchange rate in peso during the time of award of the contract should be used in***

computing the amount of the project.

ITB Clause No. 5.4
Page No. 39

xxx

For this purpose, similar contracts shall refer to any contract for elevator.

xxx

The Committee explained that the similar contract refer to any contract for elevator. This could mean – maintenance contract, Supply of Equipment, installation, etc.

BDS Clause No. 29.2
Page No. 42

For purposes of Post-qualification, the following documents are required to be submitted within five (5) calendar days from receipt of notice from the BAC:

1. Income Tax Returns for year 2017 (BIR Form 1701 or 1702).
2. Latest Value Added Tax Returns (Forms 2550M and 2550Q) or Percentage Tax Returns (Form 2551M).

The income tax and business tax returns stated above should have been filed through the Electronic Filing and Payment System (EFPS).

xxx

The Committee clarified that requirement should be amended from "Forms 2550M and 2550Q" to "Forms 2550M or 2550Q". It was further explained that only the latest filing will be required.

SECTION IV

**GENERAL
CONDITIONS OF THE
CONTRACT**

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

SECTION V

**SPECIAL
CONDITIONS OF THE
CONTRACT**

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

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SECTION VI
Page No. 69

SCHEDULE OF
REQUIREMENTS

Lot No.	Qty	Item/Description	Delivery period
1	1 lot	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ELEVATOR SYSTEM	Within ninety (90) Calendar Days from the date indicated in the Notice to Proceed (NTP)

- Bidder from Dex, Int. requested to amend the requirement to 120 CDs.
- ***The BAC took note of the matter and shall be referred to the end-user.***

SECTION VII
Page No. 71 to 76

TECHNICAL
SPECIFICATIONS

- *Capacity : 10 to 15 persons*
 - **The Committee clarified that bidders may offer any elevator, whether machine room or machine roomless that could carry 10 or 11 or 12 or 13 or 14 or 15 persons.**
- *Control Functions : Self-diagnostic, self-testing*
 - A Bidder from Dex Int. wanted to seek clarifications on what is meant by "Self Diagnostic, Self Testing".
 - **The Committee clarified that the requirement shall mean that the equipment should be able to detect internal faults or errors and could notify operators or passenger of the said errors.**
- Signal fixtures: Car operating panel (Mark G, 2, 3, 4, 5) – Touch sensitive, Landing operating panel – Touch sensitive with position indicator or equivalent
 - Bidders requested to consider a button type panel.
 - **The Committee took note of the request.**
- Ceiling: Hairline stainless steel decorative frame with arch milky white acrylic ceiling board, (4) daylight lamp inside
 - Bidder requested to amend the requirements to manufacturer standard with (4) LED Lamp inside.

	<ul style="list-style-type: none"> - The Committee took note of the request. • Car finishes <ul style="list-style-type: none"> Mirror: Stainless steel mirror finish ➤ Bidders asked on what side of wall this will be located. - The Committee took note of the inquiry. • Car finishes <ul style="list-style-type: none"> Nameplates: Nameplate to accommodate floor assignments ➤ A Bidder from Dex, Int. wanted to know on where this nameplate will be located. - The Committee informed the bidders that the requirements should be located inside the car. • Standard of Materials <ul style="list-style-type: none"> ➤ Present bidders requested to remove this requirement. - The BAC took note of the inquiry.
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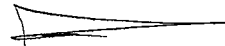
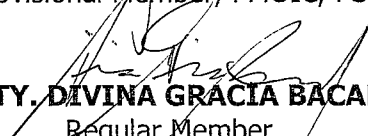
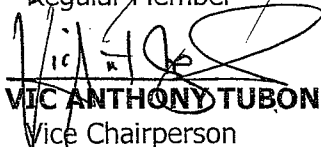

TERMS OF REFERENCE	SECTION VII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
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BIDDING FORMS	SECTION VIII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
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II. OTHER DISCUSSIONS


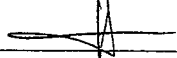
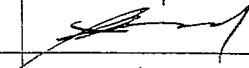
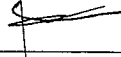

OTHER MATTERS	<ol style="list-style-type: none"> 1. The following points were also emphasized: <ul style="list-style-type: none"> • For the required Competent Evidence of Identity <ul style="list-style-type: none"> - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed. • No. 10th statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> - Notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof. 2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall
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	be in writing and last of written clarifications shall be on October 1, 2018.
ATTACHMENTS	None.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 3: 15 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on Wednesday, September 26, 2018.
PREPARED BY	Procurement Division VII:  MS. KAILA JARONAY Secretariat
CERTIFIED CORRECT	Bids and Awards Committee VII:  ENGR. ANTONIO B. HERMIDA, JR. Provisional Member, PMOIC, PS  ATTY. DIVINA GRACIA BACAL Regular Member  MR. VIC ANTHONY TUBON Vice Chairperson  MS. ROSALINDA V. DAPITO Chairperson

**ATTENDANCE FOR BAC VII BIDDING ACTIVITIES
DATE: SEPTEMBER 26, 2018**

BIDS AND AWARDS COMMITTEE VII:

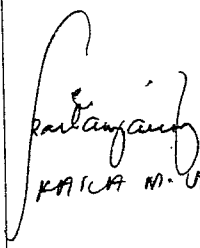
NAME	DESIGNATION	SIGNATURE	Time In ¹	Time out ²
Ms. Rosalinda V. Dapito	Chairperson			
Mr. Vic Anthony A. Tubon	Vice Chairperson			
Atty. Divina Gracia Bacal	Regular Member			
Engr. Antonio B. Hermida, Jr.	Provisional Member			
ASEC. Daniel A. Ariaso, Sr., Ceso II	AdHOC Member			
Atty. Revelyn Cayatano-Abduhalim	AdHOC Member			
Ms. Flordeliza L. Teves	AdHOC Member			

DIVISION CHIEFS:

NAME	DIVISION	SIGNATURE

PROCUREMENT DIVISION VII:

NAME	SIGNATURE

TIME	ACTIVITY	REF NO	TITLE	Agency	Secretariat	TWG
1:30 PM	Prebid Conference	PB No 18-303-7	Supply, Delivery, Installation, Testing And Commissioning of Elevator System for the Philippine Statistics Authority (PSA)	PSA	 KASICA M. JARONA/	
					Time In:	Time In:

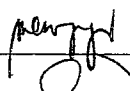
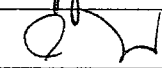
¹ to be filled out by the BSD

² to be filled out by the BSD

OBSERVERS:

NAME	OFFICE	SIGNATURE
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END USER'S REPRESENTATIVES

NAME	OFFICE	EMAIL ADDRESS	CONTACT NUMBER	SIGNATURE
1. MARIA THERESA W. OPPUS	PSA	maria.theresa.oppus@rednetmail.com	07358768080	
2. JOLANDO F. CELIA	RCA		0908.173.93.21	
3.				
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OTHER ATTENDEES:

NAME	DIVISION	SIGNATURE

1:30 PM	Prebid Conference	PB No 18-303-7	Supply, Delivery, Installation, Testing And Commissioning of Elevator System for the Philippine Statistics Authority (PSA)	PSA
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BIDDERS:

NAME	COMPANY	EMAIL ADDRESS	CONTACT NUMBER	SIGNATURE
1. John Sosa	Emicor Inc.	Q.C.		
2. Bonnie Santos	ESP inc	Bonnie@espinc.com Manila	0910 88660236	
3. JAYVEE GONZALES	DEX INTL. CO.	jgonzales.dex@gmail.com	0908 886334	
4. Lala Ramiro	" " "	lalabramiro@dex.com.ph	0908 886334	
5. ROBERT G. OBARA	ALECOR	access_uft07@alecor.com	0906-835007	
6. DENON SEJO	" "	" "	09281460021	
7. Rodolfo M. Goulon	INQUIRIDA PARTICIPANTES	lonef-irqa@gmail.com	09159821551	
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