

MINUTES OF MEETING

17 May 2019	01:30 PM	CONFERENCE ROOM B
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MEETING CALLED BY	Bids and Awards Committee III
TYPE OF MEETING	Pre-bid Conference
PROJECT	Supply, Delivery, Installation, Training and Commissioning of SCBA Refilling System for the Bureau of Fire Protection (BFP)
REFERENCE NO.	PB No. 19-159-3
ATTENDEES	<p>Bids and Awards Committee III Engr. Edward Saddi Chairperson Marc Hordejan Vice-Chairperson Richard Garcia Provisional Member/PMOIC CSUPT Jose Embang Jr. AdHoc Member</p> <p>Procurement Division 3 Erica Santos Secretariat</p> <p>Agency Representatives CINS P Zaldy Urbi BFP CINS P Jenny Oasay BFP</p> <p>Bidders Sandi Boco Aquamundo Torben Bohn Bauer Compressor Philippines Anie Tungol Palmer-Asia D. Silvano Kolonwel J. P. Escanos Macrovista</p>
CALL TO ORDER	<p>The scheduled Pre-bid Conference started at 01:30 PM with the Chairperson presiding.</p> <p>Attendees for the activity were introduced and acknowledged however invited observers did not confirm their attendance.</p>

	Having established the required quorum, the Secretariat proceeded with the discussion of the activity.
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I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS	There were no amendments/revisions made and further instructions from the BAC under this section.
BID DATA SHEET	There were no amendments/revisions made and further instructions from the BAC under this section.
GENERAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SPECIAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SCHEDULE OF REQUIREMENTS	<p>Delivery Period : Within One Hundred Fifty (150) Calendar Days from the effective date indicated in the Notice to Proceed</p> <ul style="list-style-type: none"> ➤ Representative from Bauer Compressors Philippines raised his concern that the delivery period is not realistic, thus, suggesting to extend it to two hundred ten (210) calendar days. The Committee took note of the concern and said that this will be discussed with BFP.
TECHNICAL SPECIFICATIONS	<p><i>Page 72</i></p> <p><i>xxx</i></p> <p>A. Drive Motor</p> <p>1. Voltage: 230 V</p> <ul style="list-style-type: none"> ➤ Representative from Bauer Compressors Philippines suggested that the nominal voltage should be 220/230V, since this is the standard nominal voltage in the Philippines. The Committee took note of the concern and said that this will be discussed with BFP.

B. Compressor

1. Output Capacity: 250 liters per minute

- Representative from Bauer Compressors Philippines stated the reasons on why a faster filling rate is unsuitable. He specified the minimum and maximum filling rate. He stated that a compressor in excess of 250 liters per minute is unsuitable. The Committee took note of the concern and said that this will be discussed with BFP.

C. Control and Indicator Panel

2. Low Oil Level Indicator

- Representative from Bauer Compressors Philippines clarified that this is not same with the Low Oil Level Pressure. The Committee answered that the requirement is Low Oil Level Indicator.

4. Two (2) pressure gauges (One pressure gauge serving 300 bar)

- Representative from Bauer Compressors Philippines asked what is the purpose of the second pressure gauge. BFP clarified that only one (1) pressure gauge will be needed. Necessary changes will be reflected on a Bid Bulletin.

D. Safety Features

6. Safety Valves

- Representative from Bauer Compressors Philippines asked where the safety valves will be placed. He asked whether the valves will be placed every compression stage. He suggested that the specification should state that overpressure safety valves are placed after every compression stage. The Committee took note of the concern and said that this will be discussed with BFP.

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G. Accessories

PRE-BID CONFERENCE

PB No. 19-159-3

Supply, Delivery, Installation, Training and Commissioning of SCBA Refilling System for the Bureau of Fire Protection (BFP)

	<p>1. Containment Fill Station (CFS) shall contain all cylinder debris and parts from accidental cylinder explosion/failure and allowing to escape gas preventing injury. Shall be certified to EN or US Standards.</p> <ul style="list-style-type: none"> ➤ Representative from Bauer Compressors Philippines suggested specifying the number of cylinders that will fit in the CFS. He also added that one (1) meter hose is too short to reach typical inlet ports of CFS. The Committee took note of the concern and said that this will be discussed with BFP. <p>I. Installation, Commissioning and Trainings</p> <p>1. Bidder/Supplier shall be responsible in installation and commissioning of the SCBA Refilling System to include securing the appropriate power supply voltage.</p> <ul style="list-style-type: none"> ➤ Representative from Bauer Compressors Philippines raised his concern regarding their responsibility when it comes to the installation of the system. He stated that the BFP should give the prospective bidders guarantee that the installation sites have sufficient and appropriate power supply for the equipment to work. BFP representative answered that the installation sites are capital cities and municipalities. She also encouraged the prospective bidders to inspect the sites. <p>K. Testing Requirements</p> <p>1. One (1) year warranty for all parts and accessories</p> <ul style="list-style-type: none"> ➤ Representative from Bauer Compressors Philippines stated that the consumables like filter cartridges are not included. He clarified that BFP might be expecting the winning bidders under this one (1) year to provide bottomless amount of cartridges. BFP representative answered that they will request for accessories whenever necessary. <p>xxx</p>
TERMS OF REFERENCE	There were no amendments/revisions made and further instructions from the BAC under this section.

BIDDING FORMS	There were no amendments/revisions made and further instructions from the BAC under this section.
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III. TIMELINE

POSTING IN PHILGEPS	May 10, 2019
PREBID CONFERENCE	May 17, 2019 ; 01:30 PM
LAST DAY OF ISSUANCE OF BID BULLETIN	May 24, 2019
DEADLINE FOR SUBMISSION AND OPENING OF BIDS	May 31, 2019 ; 01:30 PM

II. OTHER DISCUSSIONS

OTHER MATTERS	No other matters discussed.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 03:00 PM
CERTIFICATION	We certify that the foregoing is true account of Pre-bid Conference conducted on 17 May 2019 .
PREPARED BY	Procurement Division 3: SGD ERICA SANTOS Secretariat

CERTIFIED CORRECT	Bids and Awards Committee III:	
	SSUPT JERRY CANDIDO AdHoc Member	SGD RICHARD GARCIA Provisional Member / PMOIC
	ON OFFICIAL BUSINESS ATTY. DIVINA GRACIA BACAL Regular Member	SGD MARC HORDEJAN Vice-Chairperson
	SGD ENGR. EDWARD SADDI Chairperson	

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.