

MINUTES OF MEETING

Monday, May 08, 2019	2:00 PM	CONFERENCE ROOM C
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MEETING CALLED BY	PROCUREMENT SERVICE – INTERNAL BIDS AND AWARDS COMMITTEE																		
TYPE OF MEETING	PRE BID CONFERENCE																		
PROJECT	SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF IP-BASED SURVEILLANCE SYSTEM FOR THE PROCUREMENT SERVICE																		
REFERENCE NO.	PB 001-2019																		
ATTENDEES	<p>INTERNAL BIDS AND AWARDS COMMITTEE (iBAC)</p> <table> <tr> <td>Dir. Rosa Maria M. Clemente</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Mary Ann G. Peñaflor</td> <td>Regular Member</td> </tr> <tr> <td>Mr. Mark Anthony G. Huertas</td> <td>Regular Member</td> </tr> <tr> <td>Atty. John Paul P. Fernandez</td> <td>Regular Member</td> </tr> <tr> <td>Engr. Edgar Allan A. Rocha</td> <td>TWG Head</td> </tr> <tr> <td>Ms. Abigail Ann O. Alicdan</td> <td>Secretariat</td> </tr> <tr> <td>Ms. Mary Willen DJ. Renomeron</td> <td>Secretariat</td> </tr> <tr> <td>Mr. Karl Michael Espejo</td> <td>End-User Representative</td> </tr> <tr> <td>Mr. Alvin Colambo</td> <td></td> </tr> </table>	Dir. Rosa Maria M. Clemente	Chairperson	Ms. Mary Ann G. Peñaflor	Regular Member	Mr. Mark Anthony G. Huertas	Regular Member	Atty. John Paul P. Fernandez	Regular Member	Engr. Edgar Allan A. Rocha	TWG Head	Ms. Abigail Ann O. Alicdan	Secretariat	Ms. Mary Willen DJ. Renomeron	Secretariat	Mr. Karl Michael Espejo	End-User Representative	Mr. Alvin Colambo	
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Opening of Bids Activity started at 2:20 PM with the Chairperson presiding. 2. The Chairperson acknowledged the presence of the attendees. 3. Having established the required quorum, to conduct the opening of the bid proposals, the Secretariat presented the invitation to observers in compliance to R.A. 9184. 																		

DISCUSSION

I. DISCUSSIONS

INVITATION TO BID	No further discussions
INSTRUCTIONS TO BIDDERS	No further discussions

<p>BID DATA SHEET</p>	<p>xxx</p> <p>Clause 5.4</p> <p><i>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</i></p> <p>xxx</p> <p>(Q.) One bidder asked if the Single Largest Completed Contract can be aggregated.</p> <ul style="list-style-type: none"> - The Chairperson said that the iBAC shall discuss and issue a supplemental bid bulletin if this shall be allowed.
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<p>No further discussions</p>
<p>SPECIAL CONDITIONS OF CONTRACT</p>	<p>No further discussions</p>
<p>SCHEDULE OF REQUIREMENT</p>	<p>Delivery Period:</p> <p>Within Thirty (30) Calendar Days from receipt of the Notice to Proceed.</p> <p>Q: One bidder asked if the deadline can be extended. The allotted number of days is too short for the number of CCTV Cameras to be installed.</p> <p>Q: One bidder also asked if they can request for an ocular inspection.</p> <p>A: Engr. Rocha informed the bidders that they can conduct the ocular inspection on 10 May 2019.</p> <p>Q: One bidder also requested to extend the deadline even if the suppliers are allowed to conduct an ocular inspection (45, 60 and 90 days).</p> <p><i>The iBAC shall discuss and issue a supplemental bid bulletin for the deadline of the project.</i></p>
<p>TECHNICAL SPECIFICATIONS</p>	<p>Item: IR Dome Type Camera</p> <p>xxx</p> <p>H.265+, H.265</p>

xxx

Q: One bidder clarified if the specification if H.265+ or H.265

A: The iBAC took note of the clarification and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

xxx

1/2.5" Progressive Scan CMOS

xxx

Q: One bidder requested the 1/2.5" be changed to 1/3.

A: The iBAC took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

xxx

2688 × 1520@30 fps

xxx

Q: One bidder requested to delete the tech specs because it is the same with 4MP

A: The iBAC took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

xxx

2.8,4,6,8,12mm fixed lens

xxx

Q: One bidder suggested to use vary focal lens instead of fixed lens. One bidder suggested using 2.8 or 4 or 8. Also, another bidder suggested specifying the number of required mm.

A: The iBAC took note of the suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

Item: IR Bullet Type Camera

xxx

Three streams

xxx

Q: One bidder clarified if the three streams requirement is really needed or it can be deleted.

A: The iBAC took note of the clarification and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

xxx

Color: 0.01 Lux @ (F1.2, AGC ON), 0.018 Lux @ (F1.6, AGC ON), 0 Lux with IR and 120dB WDR

xxx

Q: One bidder said that the color specifications and the 120dB WDR is conflicting and suggested to delete one specification

A: The iBAC took note of the suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

xxx

2 Behavior analyses, and face detection IP67

xxx

Q: One bidder asked if the iBAC can include the "or equivalent" in the requirement

A: The iBAC took note of the suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

xxx

Built-in micro SD/SDHC/SDXC card slot, up to 128 GB

xxx

Q: One bidder asked if the iBAC can remove the "up to 128 gb" requirement in the built in micro card slot

A: The iBAC took note of the suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

Item: Network Video Recorder

xxx

RS-485 Control and Pelco D/P Protocol

xxx

Q: One bidder said that RS-485 is not needed because the specifications does not include TCP IP

A: The iBAC took note of the suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

Item: Hard Disk Drives

xxx

HDD must have 6 months retention coverage

xxx

Q: One bidder requested to specify the required resolution, capacity, frame rate and clarified if its continuous recording or motion detection

A: The iBAC took note of the clarification/suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

Item: Video Wall and Operator Work Station

Q: One bidder suggested to change the name of the item to Central Monitoring Work Station

Q: One bidder commented that the ideal number of monitors is two (2) for one (1) desktop

A: The iBAC took note of the suggestion and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.

Item: LED Monitor

xxx

41 inches LED Monitor

xxx

	<p>Q: One bidder clarified if the requirement is for surveillance or a normal monitor will do.</p> <p>A: The iBAC took note of the clarification and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.</p> <p>Item: Data Cabinet, Wall Mounted</p> <p>xxx</p> <p>Wall Mounted with ring type vertical wire manager</p> <p>xxx</p> <p>Q: One bidder requested to remove the ring type requirement.</p> <p>A: The iBAC took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.</p>
BIDDING FORMS	No further discussions
OTHER MATTER/S	The Chairperson reiterated that all requested revisions shall be discussed by the iBAC and revisions shall be posted through a supplemental bid bulletin. All suggestions not included in the bid bulletin, the original requirement shall remain.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 4: 00 PM
CERTIFICATION	We certify that the foregoing is true account of BAC Meeting conducted on Wednesday, May 8, 2019.
PREPARED BY	<p>Internal Bids and Awards Committee:</p> <p>(SGD.) MARY WILLEN DJ. RENOMERON Secretariat</p> <p>(SGD.) ABIGAIL ANN O. ALICDAN Secretariat</p>
CERTIFIED CORRECT	(SGD.) DIR. ROSA MARIA M. CLEMENTE Chairperson