

Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Thursday, January 3	1, 2019 10:00 AM	CONFERENCE ROOM C		
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VI (BAC VI)			
TYPE OF MEETING	Pre-bid Conference			
PROJECT	Supply and Delivery of Survival Go Bag (Backpack Type) with Supplies for the Department of Health – Research Institute for Tropical Medicine (DOH-RITM)			
REFERENCE	PB 19-028-6	-		
	Bids and Awards Committee VI: Mr. Joseph Conrad D. Dueñas Mr. Dickson T. Panti Ms. Mary Buenady A. Corpuz Mr. Isidro A. Fuertes	Chairperson Vice-Chairperson Provisional Member Ad Hoc Member, RITM		
ATTENDEES	Procurement Division VI: Mr. Joshua Felino Julian F. Dulce Mr. Jerome Jerold A. Catapang	Secretariat Member		
	End-User Agency: Mr. Eden Balanza Mr. Jose Paulo Merilles Ms. Ma. Sarah B. Tamayo			
	Prospective Bidder: Ms. Glyna Yap Ms. Joanne Libunao	International Diamond Eth Jastra Corp		
	 The scheduled Pre-bid Conference started at 10:20 AM with the Chairperson presiding. The Chairperson acknowledged the presence of the attendees. The Secretariat presented the Invitation to Observers; however, none of them attended. 			
CALL TO ORDER				

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Pre-bid Conference PB 19-028-6

Supply and Delivery of Survival Go Bag (Backpack Type) with Supplies for DOH-RITM

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4. Having established the required quorum, the Secretariat proceeded with the discussion of the general requirements for government procurement.

DISCUSSION

DISCOSSION					
I. BID DOCUMENTS					
INVITATION TO BID	"NO DISC	USSION"			
INSTRUCTIONS TO BIDDERS	"NO DISCUSSION"				
BID DATA SHEET	BDS Clause No. 5.4				
	For this purpose, similar contracts shall refer to <u>any contracts for the Supply and Delivery of Rescue, Safety and/or Emergency Medical Supplies.</u> XXX				
	A prospective bidder asked to specify the medical supplies requirement. She further asked if they could use a contract for an investigative kit which consists of first aid kits.				
	The End-User representatives clarified that any contract for survival kit/first aid is acceptable.				
GENERAL CONDITIONS OF THE CONTRACT	"NO DISCUSSION"				
SPECIAL CONDITIONS OF THE CONTRACT	"NO DISCUSSION"				
	xxx				
	LOT NO.	QUANTITY	ITEM DESCRIPTION	Delivery Period	
	XXX	xxx	XXX	FORTY-FIVE (45) Sixty (60) Calendar Days from the date indicated in the Notice to Proceed (NTP)	
SCHEDULE OF REQUIREMENTS	xxx				
	A prospective bidder requested that the delivery period be extended.				
	The End-User representatives agreed to extend the delivery period to sixty (60) calendar days. The Committee stated that a Bid				
	Bulletin :	will be issued to	o such effect.	/1	

PREPARED BY	conducted on January 31, 2019 . Procurement Division VI: JEROME JEROLD A. CATAPANG Member	
ADJOURNMENT CERTIFICATION	Having no other matters for discussion, the meeting was adjourned at 11:30 AM We certify that the foregoing is the true account of the Pre-bid Conference	
OTHER MATTERS	The Chairperson reiterated that the last day of submission of written clarification is on February 4, 2019. Said clarification will be answered through a Bid Bulletin that will be issued on February 7, 2019.	
BIDDING FORMS	"NO DISCUSSION"	
TECHNICAL SPECIFICATIONS	A prospective bidder explained that the required text size will not fit to the pocket of the bag. She also explained that the logo of the organizations will be covered by the flap. The End-User representatives clarified that the requirement for the organization's logo and name will be moved to its flap and the "GO BAG" and control number will be retained to its pocket. The text sizes will also be retained. XXX S 1 piece THERMAL BLANKET - Size: 160cm x 210 cm (minimum) XXX A prospective bidder inquired if the above requirement can be increased due to the instances that the actual size will not exact as labeled when the item is being folded. Retained, the Committee explained that such requirement is minimum and it was actually reduced from the standard size. A prospective bidder stated that the requirement for the item no. 1 (Survival Go Bag) is customized, hence, she requested to provide the technical specification of each part of the bag (pocket, flap, etc.) since they are going to customize/manufacture the said item. The Committee took note of the request and stated that it will be subjected for discussion with the End-User Agency.	

Bids and Awards Committee VI:

MARY BUENADY A. CORPUZ Provisional Member

CERTIFIED CORRECT

ISIDRO A. FUERTES
Ad Hog Member, DOH-RITM

DICKSON T. PANTI Vice-Chairperson

JOSEPH CONTAD D. DUEÑAS