

CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:30pm with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the five (5) members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Secretariat presented the general requirements for government procurement.
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DISCUSSIONS

I. BID DOCUMENTS	
INVITATION TO BID	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
INSTRUCTIONS TO BIDDERS	SECTION II There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
BID DATA SHEET	SECTION III There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
SCHEDULE OF REQUIREMENTS	SECTION VI Page 70 DELIVERY PERIOD Within Thirty (30) calendar days upon receipt of the Notice to Proceed x x x <ul style="list-style-type: none"> ➤ Proponent confirmed that they can comply with the delivery period. ➤ Proponents also confirmed that they have revolving stocks of the pencil sharpener.

TECHNICAL SPECIFICATIONS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
BID FORMS	Section VIII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.
III. OTHER MATTERS	
OTHER MATTERS	<p>1. The following points were also emphasized:</p> <ul style="list-style-type: none"> • For the required Competent Evidence of Identity <ul style="list-style-type: none"> - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed. • No. 10th statement under the Omnibus Sworn Statement <ul style="list-style-type: none"> - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof. <p>2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on October 19, 2018.</p>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:00PM.
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on April 24, 2019.
PREPARED BY	<p>Procurement Division IX</p> <p><i>Kristine Joy G. De los Santos</i> MS. KRISTINE JOY G. DELOS SANTOS Secretariat</p>
	<p>The Bids and Awards Committee IX (BAC IX):</p>



CERTIFIED CORRECT


MS. CATHERINE ANN D. MIRABEL
Provisional Member, PS (AdHoc)


MR. ROJIM RJ C. ESPERE
Provisional Member, PS (PMOIC)

NOT PRESENT

**ATTY. MARY GEANELLE M.
CABRERA**
Regular Member


**MS. MA. JENNIFER R.
JIMENEZ**
Vice - Chairperson


ENGR. IAN T. FAJARITO
Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.