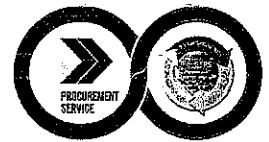




Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Monday, April 22, 2019	1:30 PM	CONFERENCE ROOM A
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																												
TYPE OF MEETING	PREBID CONFERENCE																												
PROJECT	Supply and Delivery of Passenger Vans for the Department of Education																												
REFERENCE NO.	PUBLIC BIDDING NO. 19-133-9																												
ATTENDEES	<p>Bids and Awards Committee IX</p> <table> <tr> <td>Engr. Ian T. Fajarito</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Ma. Jennifer R. Jimenez</td> <td>Vice – Chairperson</td> </tr> <tr> <td>Atty. Geanellie M. Cabrera</td> <td>Regular Member</td> </tr> <tr> <td>Mr. Karlou M. Borja</td> <td>Provisional Member, PS (PMOIC)</td> </tr> </table> <p>Procurement Division IX</p> <table> <tr> <td>Ms. Kristine Joy Delos Santos</td> <td>Secretariat</td> </tr> </table> <p>Bidders:</p> <table> <tr> <td>Mr. Ollegor Kho Yute</td> <td>Nissan Pasig</td> </tr> <tr> <td>Mr. Frances Iturralde</td> <td>Nissan Pasig</td> </tr> <tr> <td>Ms. Joana Nikka C. Macalalad</td> <td>Nissan Pasig</td> </tr> <tr> <td>Mr. Kennedy McDonough</td> <td>Nissan Pasig</td> </tr> <tr> <td>Mr. Romeo Mallari</td> <td>Nissan Commonwealth</td> </tr> <tr> <td>Ms. Mary Joy T. Asuncion</td> <td>Frontier Automotive</td> </tr> <tr> <td>Ms. Erikha Macalinao</td> <td>Nissan Baliwag</td> </tr> <tr> <td>Ms. Jennifer Villacorta</td> <td>Areza Motor</td> </tr> <tr> <td>Ms. Juli Alyanna Loyola</td> <td>Areza Motor</td> </tr> </table>	Engr. Ian T. Fajarito	Chairperson	Ms. Ma. Jennifer R. Jimenez	Vice – Chairperson	Atty. Geanellie M. Cabrera	Regular Member	Mr. Karlou M. Borja	Provisional Member, PS (PMOIC)	Ms. Kristine Joy Delos Santos	Secretariat	Mr. Ollegor Kho Yute	Nissan Pasig	Mr. Frances Iturralde	Nissan Pasig	Ms. Joana Nikka C. Macalalad	Nissan Pasig	Mr. Kennedy McDonough	Nissan Pasig	Mr. Romeo Mallari	Nissan Commonwealth	Ms. Mary Joy T. Asuncion	Frontier Automotive	Ms. Erikha Macalinao	Nissan Baliwag	Ms. Jennifer Villacorta	Areza Motor	Ms. Juli Alyanna Loyola	Areza Motor
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:45PM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The PMO-in-charge (PMOIC) presented the general requirements for government procurement.
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DISCUSSIONS

1. BID DOCUMENTS	
INVITATION TO BID	<p>SECTION I There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
INSTRUCTIONS TO BIDDERS	<p>SECTION II There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BID DATA SHEET	<p>SECTION III BDS Clause 5.4 Page 38</p> <p>The bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to</p> <ul style="list-style-type: none"> ➤ Any contract for Motor Vehicles ➤ Nissan Commonwealth represented that they will engage into a Joint Venture to satisfy with the requirement. <p>xxx</p> <p>BDS Clause 29.2 Page 43</p> <p>For purposes of Post-qualification the following document(s) shall be submitted within five (5) calendar days from receipt of notice from the BAC.</p> <p>xxx</p> <p>5. Certification accompanied with verifiable proof that the brand being</p>

offered has been in the Philippine Market for at least FIFTEEN (15) YEARS;

➤ Frontier Automotive requested to change the requirement to twelve (12) years.

- *The Committee took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.*

GENERAL CONDITIONS OF THE CONTRACT

SECTION IV

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

SPECIAL CONDITIONS OF THE CONTRACT

SECTION V

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

SCHEDULE OF REQUIREMENTS

SECTION VI

Page 69

DELIVERY PERIOD

Within Ninety (90) calendar days from the effective date indicated in the Notice to Proceed

➤ Nissan Commonwealth requested to extend the period to One Hundred Twenty (120) calendar days.

- *The Committee took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.*

TECHNICAL SPECIFICATIONS

Section VII

Technical Specifications

Pages 72 – 73

xxx

Headlamps: Multi Reflector

➤ Areza Motors requested to amend the specification to clear type.

- *The Committee took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.*

xxx

Airbag: Driver

- Areza Motors asked if Manufacturer's Standard (without airbag) is acceptable.
 - *The Committee took note of the request and amendments, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.*

xxx

Capacity: 12 passenger including driver

- Frontier Automotive and Nissan Pasig proposed to change the capacity to 13 to 15 passenger including driver and 15 passenger including driver, respectively.
- Areza Motors wanted to be clarified on the arrangement of the seats.
 - *The Committee took note of the request and concern and amendments/ clarifications, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.*

Warranty: 3 years or 100,000km

- Prospective bidders wanted to be clarified on the 3 years or 100,000km requirement.
 - *The requirement shall be amended to read as:*

Warranty: 3 years or 100,000km whichever comes first

xxx

Attached Picture

- Nissan Commonwealth apprised the body that the design in the picture is only suitable for mini bus, because the dimensions are too wide or big for the passenger van.
 - *The Committee took note of the concern and clarification, if any, shall be reflected in the Supplemental/Bid Bulletin to be issued for the project.*

SECTION VIII

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

BID FORMS

III. OTHER MATTERS

OTHER MATTERS

1. The following points were also emphasized:
 - For the required Competent Evidence of Identity
 - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.
 - No. 10th statement under the Omnibus Sworn Statement
 - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.
2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on April 26, 2019.

ADJOURNMENT

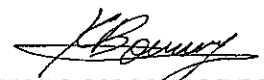
Having no other matters for discussion, the meeting was adjourned at **3:30 PM.**

CERTIFICATION

We certify that the foregoing is true account of Prebid Conference conducted on April 22, 2019.

PREPARED BY

Procurement Division IX

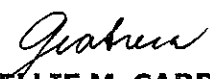


KARLOU M. BORJA

Provisional Member, PS (PMOIC)

CERTIFIED CORRECT

Bids and Awards Committee IX (BAC IX)



ATTY. GEANELLE M. CABRERA

Regular Member



MS. MA. JENNIFER R. JIMENEZ

Vice Chairperson



ENGR. IAN T. FAJARITO

Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.