



MINUTES OF MEETING

Friday, July 26, 2019	2:30 PM	EXECUTIVE LOUNGE
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MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2	
TYPE OF MEETING	Prebid Conference	
PROJECT	Construction of One Storey Control/ Energy Storey Building and Installation of Solar Panels for the Department of Health-Treatment Rehabilitation Center Dulag, Leyte	
REFERENCE NO.	Public Bidding No. 19-233-2	
ATTENDEES	Bids and Awards Committee 2: Engr. Manuel S. Avila Chairperson Mr. Arnold F. Bondoc Vice Chairperson Atty. Michelle Anne B. Recto Regular Member Engr. Leigh Ann F. Pua Provisional Member, PS Atty. Edren E. Margallo Provisional Member, DOH-TRC BAC Secretariat: Ms. Princess Joy B. Flores Member, Procurement Division 2, PS BAC Technical Working Group Mr. Vic Anthony Tubon Member, Procurement Division 2, PS Engr. Mark Oracion DOH-TRC Other Attendees: Engr. Jude John Deseo PS Consultant	
CALL TO ORDER	The scheduled Pre-Bid Conference started at 2:32 PM with Engr. Avila presiding.	

DISCUSSION

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	SECTION II No highlights.

BID DATA SHEET	SECTION III No highlights.
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV No highlights.
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V No highlights.
SCHEDULE OF REQUIREMENTS	SECTION VI No highlights.
TECHNICAL SPECIFICATIONS	SECTION VII No highlights.
TERMS OF REFERENCE	No highlights.
BIDDING FORMS	SECTION VIII Annex "I": Affidavit of Inspection - It was agreed by the BAC that the Affidavit of Inspection will not be required to be submitted by the bidder but any bidder who wishes to inspect the site will be allowed and a certification of site inspection will be issued by the end user agency. Annex "N": Key Personnel (Format of Curriculum Vitae) - The BAC also agreed that the paragraph for the commitment of the key personnel is not needed and shall be removed from the prescribed form.

II. OTHER DISCUSSIONS

OTHER MATTERS	- Despite having no bidder attended the meeting, the opening of bids will proceed as scheduled.
ATTACHMENTS	None.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:37 PM
CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on July 26, 2019.
PREPARED BY	SGD. PRINCESS JOY B. FLORES BAC Secretariat

CERTIFIED CORRECT

Bids and Awards Committee 2:

EDREN MARGALLO
Provisional Member, DOH-TRC

SGD.
ENGR. LEIGH ANN F. PUA
Provisional Member, PS

ATTY. MICHELLE ANNE B. RECTO
Regular Member

SGD.
ARNOLD F. BONDOC
Vice Chairperson

SGD.
ENGR. MANUEL S. AVILA
Chairperson