



MINUTES OF MEETING

Tuesday, August 13, 2019 1:30PM CONFERENCE ROOM B

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX																		
TYPE OF MEETING	PREBID CONFERENCE																		
PROJECT	Supply and Delivery of Staple Wire Standard 26/6 for the Procurement Service																		
REFERENCE NO.	PUBLIC BIDDING NO. 19-255-9																		
ATTENDEES	<p>Bids and Awards Committee VII</p> <table> <tr> <td>Engr. Ian T. Fajarito</td> <td>Chairperson</td> </tr> <tr> <td>Ms. Ma. Jennifer R. Jimenez</td> <td>Vice – Chairperson</td> </tr> <tr> <td>Ms. Catherine Ann D. Mirabel</td> <td>Provisional Member, Adhoc (PS)</td> </tr> <tr> <td>Mr. Rojim RJ C. Espere</td> <td>Provisional Member, PS (PMOIC)</td> </tr> </table> <p>Procurement Division IX</p> <table> <tr> <td>Mr. Vincent Joseph D. Disu</td> <td>Secretariat</td> </tr> </table> <p>Bidders:</p> <table> <tr> <td>1. Ms. Juliefer S. Bareja</td> <td>Center Point Sales & Trading Inc.</td> </tr> <tr> <td>2. Ms. Mary Jean L. Gabito</td> <td>Center Point Sales & Trading Inc.</td> </tr> <tr> <td>3. Ms. Janette Quintinita</td> <td>G. T. K.</td> </tr> <tr> <td>4. Mr. Albert Tanquintic</td> <td>G. T. K.</td> </tr> </table>	Engr. Ian T. Fajarito	Chairperson	Ms. Ma. Jennifer R. Jimenez	Vice – Chairperson	Ms. Catherine Ann D. Mirabel	Provisional Member, Adhoc (PS)	Mr. Rojim RJ C. Espere	Provisional Member, PS (PMOIC)	Mr. Vincent Joseph D. Disu	Secretariat	1. Ms. Juliefer S. Bareja	Center Point Sales & Trading Inc.	2. Ms. Mary Jean L. Gabito	Center Point Sales & Trading Inc.	3. Ms. Janette Quintinita	G. T. K.	4. Mr. Albert Tanquintic	G. T. K.
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 1:30 PM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established. 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers. 4. The Secretariat presented the general requirements for government procurement.
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DISCUSSIONS

I. BID DOCUMENTS	
INVITATION TO BID	<p>SECTION I</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
INSTRUCTIONS TO BIDDERS	<p>SECTION II</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BID DATA SHEET	<p>SECTION III</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
GENERAL CONDITIONS OF THE CONTRACT	<p>SECTION IV</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
	<p>SECTION V</p> <p>There were no other discussions, clarifications, amendments, inclusions and</p>



SPECIAL CONDITIONS OF THE CONTRACT

revisions under this Section of the Bidding Documents.

SCHEDULE OF REQUIREMENTS

SECTION VI

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

TECHNICAL SPECIFICATIONS

SECTION VI

Evidence and Verification

- Proponents from G. T. K. clarified the method of conducting the test for rust and corrosion, i.e., the determination if rust and corrosion occurs is immediately after the five (5) hours – soaking of samples and not the day after. Likewise, they raised on the parameters for room temperature measurement as per PNS 1162:199
 - *The BAC took note of the concern and clarifications, if any shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project.*

BID FORMS

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

III. OTHER MATTERS

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1. The following points were also emphasized:
 - For the required Competent Evidence of Identity
 - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.
 - No. 10th statement under the Omnibus Sworn Statement
 - It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.
2. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on August 17, 2019.



ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:30PM.				
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on August 13, 2019.				
PREPARED BY	<p align="center">Procurement Division IX</p> <p align="center">SGD. ROJIM RJ C. ESPERE Provisional Member Procurement Management Officer-in-Charge</p>				
CERTIFIED CORRECT	<p align="center">Bids and Awards Committee IX (BAC IX)</p> <table border="0" style="width: 100%;"> <tr> <td align="center" style="width: 50%;">SGD. MS. CATHERINE ANN D. MIRABEL Provisional Member, Adhoc (PS)</td> <td align="center" style="width: 50%;">SGD. MS. MA. JENNIFER R. JIMENEZ Vice - Chairperson</td> </tr> <tr> <td align="center" colspan="2">SGD. ENGR. IAN T. FAJARITO Chairperson</td> </tr> </table>	SGD. MS. CATHERINE ANN D. MIRABEL Provisional Member, Adhoc (PS)	SGD. MS. MA. JENNIFER R. JIMENEZ Vice - Chairperson	SGD. ENGR. IAN T. FAJARITO Chairperson	
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Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.