

Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE -PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM BIDS AND AWARDS COMMITTEE



## MINUTES OF MEETING

10:30 PM Tuesday, August 20, 2019 TWG ROOM **MEETING CALLED BY BIDS AND AWARDS COMMITTEE 2 Prebid Conference** TYPE OF MEETING Supply and Delivery of Computer Continuous Form, 1ply, 280mm x PROJECT 241mm for the Procurement Service Public Bidding No. 19-259-2 **REFERENCE NO. Bids and Awards Committee 2:** Engr. Manuel S. Avila Chairperson Ms. Maria Danica P. Abengoza **Provisional Member** Mr. Jernimel C. Galit **Provisional Member ATTENDEES BAC Secretariat:** Ms. Princess Joy B. Flores Member, Procurement Division 2, PS **BAC Technical Working Group** Mr. Joseph C. De Sales Member, Procurement Division 2, PS Mr. Jade Edwin H. Apin Member, Procurement Division 2, PS The scheduled Pre-Bid Conference started at 10:10 PM with Engr. Avila **CALL TO ORDER** presiding. Engr. Avila, upon the determination of the attendance of the majority of the **ESTABLISHMENT OF** Bids and Awards Committee, declared quorum to conduct the Pre-Bid **OUORUM** Conference. Ms. Flores presented the Invitation to Observers in compliance with the **INVITATION TO OBSERVERS** requirements of the 2016 Revised IRR of R.A. 9184.

## DISCUSSION

| I. BID DOCUMENTS           |                |  |
|----------------------------|----------------|--|
| INSTRUCTIONS TO<br>BIDDERS | SECTION II     |  |
|                            | No highlights. |  |

PREBID CONFERENCE **Public Bidding No.** 19-259-2 CCF, 1ply, 280mm x 241mm for PS

| BID DATA SHEET                        | SECTION III  |                                      |
|---------------------------------------|--|--------------------------------------|
| DID DATA SILEI                        | No highlights.   |                                      |
| GENERAL CONDITIONS<br>OF THE CONTRACT | SECTION IV   |                                      |
|                                       | No highlights.   |                                      |
| SPECIAL CONDITIONS<br>OF THE CONTRACT | SECTION V  |                                      |
|                                       | No highlights.   |                                      |
| SCHEDULE OF<br>REQUIREMENTS           | SECTION VI   |                                      |
|                                       | No highlights.   |                                      |
| TECHNICAL<br>SPECIFICATIONS           | SECTION VII  |                                      |
|                                       | No highlights.   |                                      |
| TERMS OF REFERENCE                    | No highlights.   |                                      |
| BIDDING FORMS                         | Section VIII   |                                      |
|                                       | No highlights.   |                                      |
| II. OTHER DISCUSSIC                   |  |                                      |
| OTHER MATTERS                         | Despite having no bidder attendees to the meeting, the opening of bids will proceed as scheduled.    |                                      |
| ATTACHMENTS                           | None.  |                                      |
| ADJOURNMENT                           | Having no other matters for discussion, the meeting was adjourned at <b>10:30 AM</b>                 |                                      |
| CERTIFICATION                         | We certify that the foregoing is the true account of Prebid Conference conducted on August 20, 2019. |                                      |
| PREPARED BY                           | <i>SGD.</i><br>PRINCESS JOY B. FLORES<br>BAC Secretariat   |                                      |
| CERTIFIED CORRECT                     | Bids and Awards Committee 2:   |                                      |
|                                       | SGD.   | SGD.                                 |
|                                       | JERNIMEL B. GALIT  | MARIA DANICA P. ABENGOZA             |
|                                       | Ad Hoc Member  | Provisional Member                   |
|                                       | On Official Business   | On Leave                             |
|                                       | ATTY. MICHELLE ANNE B. RECTO<br>Regular Member   | ARNOLD F. BONDOC<br>Vice Chairperson |
|                                       | SGD.   |                                      |
|                                       | ENGR. MANUEL S. AVILA  |                                      |
|                                       | Chair  | person                               |

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