



- Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Monday, April 15, 2019 10:00 AM CONFERENCE ROOM C


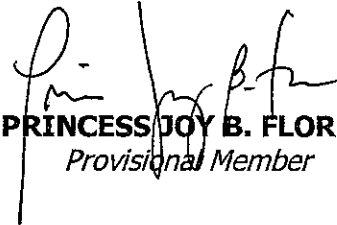
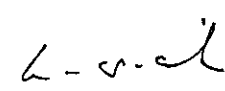
<b>MEETING CALLED BY</b>	<b>BIDS AND AWARDS COMMITTEE 2</b>
<b>TYPE OF MEETING</b>	<b>Preliminary Conference</b>
<b>PROJECT</b>	<b>Design, Development, Installation, Configuration, Testing and Commissioning of LRTA-Integrated Performance Management System (LRTA-IPMS) for the Light Rail Transit Authority (LRTA)</b>
<b>REFERENCE NO.</b>	<b>Public Bidding No. 19-121-2</b>
<b>ATTENDEES</b>	<p><b>Bids and Awards Committee 2:</b>          Engr. Manuel S. Avila <span style="float: right;">Chairperson</span>          Mr. Arnold F. Bondoc <span style="float: right;">Vice Chairperson</span>          Atty. Michelle Anne B. Rector <span style="float: right;">Regular Member</span>          Ms. Princess Joy B. Flores <span style="float: right;">Provisional Member</span>          Mr. Antonio R. Laigo, Jr. <span style="float: right;">Ad Hoc Member</span></p> <p><b>BAC Secretariat</b>          Ms. Sherilyn R. Manzano <span style="float: right;">Member, Procurement Division 2</span></p> <p><b>BAC Technical Working Group</b>          Mr. Jade Edwin Apin <span style="float: right;">Member, Procurement Division 2</span>          Mr. Randal Orille <span style="float: right;">LRTA</span></p> <p><b>Prospective Bidders:</b>          Mr. Earl Montalbo <span style="float: right;">Pointwest Technologies Corp.</span>          Ms. Katha Estopace <span style="float: right;">Pointwest Technologies Corp.</span>          Ms. Desiree Sunglao <span style="float: right;">Cosmotech Phils. Inc.</span></p> <p><b>Other Attendee:</b>          Mr. Randal Orille <span style="float: right;">LRTA</span></p>
<b>CALL TO ORDER</b>	The scheduled Preliminary Conference started at <b>10:09 AM</b> with Engr. Avila presiding.

*[Handwritten signature]*



## DISCUSSIONS

I. BID DOCUMENTS	
REQUEST FOR EXPRESS OF INTEREST	<p>SECTION I</p> <ul style="list-style-type: none"> <li>- Ms. Sunglao requested to extend the deadline of submission of eligibility documents until April 26, 2019 considering the holidays and to give ample time to prepare the documents.</li> <li>- The BAC will deliberate the request for extension.</li> </ul>
ELIGIBILITY DOCUMENTS	<p>SECTION II</p> <p>No highlights.</p>
ELIGIBILITY DATA SHEET	<p>SECTION III</p> <p><b>EDS Clause 9.1:</b></p> <ul style="list-style-type: none"> <li>- Upon the clarification of Ms. Sunglao, if a software development is acceptable as similar contract.</li> <li>- Ms. Flores said that the requirement for the similar contract are still the same as the previous bidding but a clarification shall be made thru a bid bulletin.</li> </ul> <p><b>EDS Clause 9.2:</b></p> <ul style="list-style-type: none"> <li>- It was emphasized by Ms. Flores that there were some changes in the Shortlisting Evaluation Criteria from the previous biddings particularly the requirement for the Education and the additional requirement for Training and Seminars for each key Personnel.</li> <li>- It was also emphasized that the project requires one key personnel for each position.</li> </ul>
BIDDING FORMS	<p>SECTION IV</p> <p><b>Format of Curriculum Vitae for Proposed Professional Staff (Annex "C")</b></p> <ul style="list-style-type: none"> <li>- Ms. Sunglao asked if the certificate of employment for all the previous employment are required to be submitted.</li> <li>- Mr. Apin explained that the certificate of employment for all the previous employment are required to be submitted for purposes of verification of the employment record.</li> </ul>
II. OTHER DISCUSSIONS	
OTHER MATTERS	None.
ATTACHMENTS	None.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>10:29 AM</b>
CERTIFICATION	We certify that the foregoing is true account of Preliminary Conference conducted on April 15, 2019.

<p>PREPARED BY</p>	<p style="text-align: center;">   <b>SHERILYN R. MANZANO</b>          Secretariat       </p>
<p>CERTIFIED CORRECT</p>	<p><b>Bids and Award Committee 2:</b></p> <p style="text-align: center;"><del>On Official Business</del></p> <p style="text-align: center;"> <b>ANTONIO R. LAIGO, JR.</b>  <i>Ad Hoc Member</i> </p> <p style="text-align: center;">   <b>PRINCESS JOY B. FLORES</b>  <i>Provisional Member</i> </p> <p style="text-align: center;"> <b>ATTY. MICHELLE ANNE B. RECTO</b>  <i>Regular Member</i> </p> <p style="text-align: center;"> <b>ARNOLD F. BONDOC</b>  <i>Vice Chairperson</i> </p> <p style="text-align: center;">   <b>ENGR. MANUEL S. AVILA</b>  <i>Chairperson</i> </p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply:  
 (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.