



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



**INVITATION TO BID**  
**FOR THE**

***Supply, Delivery and Installation of Hardware Requirement for the Single Carpeta System and Human Resource Information System for the Parole and Probation Administration (PPA)***

PUBLIC BIDDING NO. 19-176-6

**FUNDING SOURCE:**

The Government of the Philippines (GOP) through *General Appropriations Act (GAA) for the year 2016 of the Parole and Probation Administration (PPA)*

1. The **PROCUREMENT SERVICE** invites PhilGEPS registered suppliers to bid for the following items:

Lot No.	Quantity/UOM		Item/Description	Approved Budget for the Contract	Price of Bid Documents	Delivery Period
1	1	Lot	<b>Supply, Delivery and Installation of Hardware Requirement for the Single Carpeta System and Human Resource Information System</b>	₱ 34,172,334.00	₱ 4,000.00	Please refer to Section VI "Schedule of Delivery"
	105	unit	Desktop			
	87	unit	Laptop			
	114	unit	Printer, Multi-Function			
	10	unit	Printer, Inkjet			
	111	unit	Scanner			
	89	unit	Fingerprint Biometrics Capturing Machine			
	89	unit	Signature Tablet			
	112	unit	Digital Camera (Single-Lens Reflex)			
	21	unit	Access Point			
111	unit	Router				

Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project.



2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	<b>May 27, 2019</b>
Issuance and Availability of Bid Documents	<b>May 27, 2019</b>
Pre-Bid Conference	<b>June 3, 2019, 10:00 AM</b>
Last day of Submission of Written Clarification	<b>June 7, 2019</b>
Last day of Issuance of Bid Bulletin	<b>June 10, 2019</b>
Deadline of Submission of Bids	<b>June 17, 2019 10:00 AM</b>
Opening of Bids	<b>Immediately after the Deadline of Submission of Bids</b>

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the PS Cashier's Office and upon payment of a nonrefundable fee for the Bidding Documents, in amounts pursuant to the Schedule.

The Bidding Documents may also be downloaded free of charge from the website of the PhilGEPS provided that Bidders shall pay the non-refundable price not later than the submission of their bids.

Interested bidders may inspect the Bidding Documents and obtain further information from the Procurement Service at the address given below.

6. The PROCUREMENT SERVICE will hold a Pre-Bid Conference on **June 3, 2019, 10:00 AM** which shall be open to all interested parties.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be conducted on **June 17, 2019, 10:00 AM immediately after the Deadline for Submission of Bids** at the Bidding Room, Procurement Service, Cristobal St., Paco, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend the opening. **Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall be rejected also.**

8. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the Bidding Room.

9. The PROCUREMENT SERVICE reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*The Procurement Division 6  
Procurement Service  
RR Road, Cristobal St., Paco, Manila  
689-7750 loc. 4020  
[pd6@ps-philgeps.gov.ph](mailto:pd6@ps-philgeps.gov.ph)*

(SGD)  
**JOSEPH CONRAD D. DUEÑAS**  
Chairperson, Bids and Awards Committee VI