

**INVITATION TO BID  
FOR THE  
SUPPLY AND DELIVERY  
OF  
VARIOUS OFFICE FURNITURE AND FIXTURES**

for the  
**BUREAU OF QUARANTINE (BOQ)**

**PUBLIC BIDDING NO. 19-222-5**

***FUNDING SOURCE: GOVERNMENT OF THE PHILIPPINES THROUGH GENERAL  
APPROPRIATIONS ACT (GAA) 2017***

1. The **PROCUREMENT SERVICE** invites PhilGEPS registered suppliers to bid for the following items:

<b>Lot No.</b>	<b>Item No.</b>	<b>Qty</b>	<b>Item/Description</b>	<b>Approved Budget for the Contract</b>	<b>Price of Bid Documents</b>	<b>Delivery Period</b>
<b>1</b>	1	3 unit	CONFERENCE TABLE	₱ 97,500.00	<b>₱ 1,000.00</b>	Refer to Schedule of Requirements (Section V1)
	2	11 units	CUSTOMIZED WRITING TABLE (6 – silver gray & 5 – vibrant yellow)	₱ 495,000.00		
	3	26 units	JUNIOR EXECUTIVE TABLE	₱ 143,000.00		
	4	24 units	SENIOR EXECUTIVE TABLE	₱ 156,000.00		
	5	26 units	JUNIOR EXECUTIVE CHAIR	₱ 83,200.00		
	6	24 units	SENIOR EXECUTIVE CHAIR	₱ 120,000.00		
	7	7 units	GLASS DISPLAY CABINET	₱ 121,149.00		
	8	9 units	HORIZONTAL FILING CABINET	₱ 148,500.00		
	9	7 units	5 DRAWER LATERAL FILE CABINET	₱ 140,000.00		

	10	8 units	<b>SIX DOOR LOCKER</b>	<b>₱ 123,072.00</b>		
	11	5 units	<b>STEEL CABINET</b>	<b>₱ 42,475.00</b>		
<b>1</b>	12	14 units	<b>3 DRAWER LATERAL FILE CABINET</b>	<b>₱ 160,930.00</b>		
	13	54 units	<b>MOBILE PEDESTAL</b>	<b>₱ 155,736.00</b>		
	14	6 units	<b>THREE (3) SEATER OFFICE SOFA</b>	<b>₱ 207,690.00</b>		

**TOTAL ₱ 2,194,252.00**

Bidders should have completed, within *Five (5) years* from the date of submission and receipt of bids, a contract similar to the Project.

2. The summary of the bidding activities is as follows:

Posting of Invitation to Bid	<b>July 11, 2019</b>
Issuance and Availability of Bid Documents	<b>July 11, 2019</b>
Pre-Bid Conference	<b>July 18, 2019; 10:00 AM</b>
Last day of Submission of Written Clarification	<b>July 22, 2019</b>
Last day of Issuance of Bid Bulletin	<b>July 25, 2019</b>
Deadline for Submission and Opening of Bids	<b>August 01, 2019; 10:00 AM</b>

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from the Procurement Service and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bidding Documents may be acquired by interested Bidders from the PS Cashier’s Office and upon payment of a nonrefundable fee in amounts pursuant to the Schedule.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The PROCUREMENT SERVICE will hold a Pre-Bid Conference on **July 18, 2019; 10:00 AM** which shall be open to all interested parties.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be conducted on **August 01, 2019; 10:00 AM** at the Bidding Room, Conference Room, Procurement Service, Cristobal St., Paco, Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend the opening. **Late bids shall not be accepted.**

8. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the Bidding Room.
9. The PROCUREMENT SERVICE reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:  
*The Procurement Division V*  
*Procurement Service*  
*RR Road, Cristobal St., Paco, Manila*  
*561-7025; 689-7750*  
**[pd5@ps-philgeps.gov.ph](mailto:pd5@ps-philgeps.gov.ph)**

(SGD.)  
**WEBSTER M. LAUREÑANA**  
Chairperson  
Bids and Awards Committee V