



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
 BIDS AND AWARDS COMMITTEE



NOTICE TO PROCEED

March 13, 2019

PO No. PO19-00166-CSE

NOA No. 2019-PSNOA-049-BACNOA3-DOH

ILUMINADO "PAUL" DE CASTRO IV
ADVANCE PAPER CORPORATION

47 Rodriguez Drive, Jordan Valley Village, Baesa, Caloocan City

Tel. No. : (02) 330-5555 / (02) 330-2222

Email: gov.sales@advancepaper.com

Dear Mr. De Castro:

The attached Purchase Order having been approved, notice is hereby given to ADVANCE PAPER CORPORATION that performance on **Supply and Delivery of Folder with Tab Legal for the Procurement Service** for the following items under **PB 18-446-3** shall commence effective on the date of receipt of this Notice:

LOT NO.	ITEM/DESCRIPTION	QTY	UNIT PRICE	UOM	AMOUNT
1	Folder with Tab, Legal	96,266	₱309.00	packs	₱29,746,194.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

ELISA MAY ARBOLEDA-CUEVAS
 Executive Director

Date of receipt of this Notice: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____



CONTRACT/PURCHASE ORDER

No. **PO19-00166 -CSE**

To: **ADVANCE PAPER CORPORATION**
 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila

Date March 11, 2019
 Reference: PUBLIC
 BIDDING No. PB#18-446-3
 Date of PB: 01/03/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	FOLDER, with TAB, LEGAL For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order. Delivery shall conform with the minimum labeling requirements under R.A. 7394 The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications. For every batch of delivery, one (1) pack shall be submitted to Inspection Division for replacement of the quantity subjected to destructive tests. A warranty security in the form of either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.	96,266	pack	309.00	29,746,194.00

03-13-0164

TOTAL AMOUNT ₱ 29,746,194.00

PLACE OF DELIVERY: Please refer to the Project Site listed above	DELIVERY INSTRUCTIONS: Please refer to the Delivery Instructions
FUNDS AVAILABILITY CERTIFIED BY: ALLAN RAUL M. CATALAN ACCOUNTANT	AUTHORIZED REPRESENTATIVE: ELISA MAY ARBOLEDA - CUEVAS DIRECTOR

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

ADVANCE PAPER CORPORATION **Illuminado De Castro IV**
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR: SUPPLIER



CONTRACT/PURCHASE ORDER

No. **PO19-00166 -CSE**

To: **ADVANCE PAPER CORPORATION**
 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila

Date March 11, 2019
 Reference: PUBLIC
 BIDDING No. PB#18-446-3
 Date of PB: 01/03/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> <p>b) the Schedule of Requirements;</p> <p>c) the Technical Specifications;</p> <p>d) the General Conditions of Contract;</p> <p>e) the Special Conditions of Contract;</p> <p>f) the Performance Security; and</p>				

03-13-0166 TOTAL AMOUNT ₱ **29,746,194.00**

PLACE OF DELIVERY:
 Please refer to the Project Site listed above

DELIVERY INSTRUCTIONS:
 Please refer to the Delivery Instructions

FUNDS AVAILABILITY CERTIFIED BY:

ALLAN RAUL M. CATALAN
 ACCOUNTANT _____ DATE _____

AUTHORIZED BY:

ELISA MAY ARBOLEDA - CUEVAS
 DIRECTOR _____ DATE _____

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

ADVANCE PAPER CORPORATION **Illuminado De Castro IV**

 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR SUPPLIER



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

CONTRACT/PURCHASE ORDER

No. **PO19-00166 -CSE**

To: **ADVANCE PAPER CORPORATION**
 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila

Date March 11, 2019
 Reference: PUBLIC
 BIDDING No. PB#18-446-3
 Date of PB: 01/03/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>g) the Entity's Notice of Award</p> <p>PROJECT SITES: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga.</p> <p>Delivery Instructions:</p> <p>1st with 30 calendar days from receipt of NTP - 16,044 packs 2nd with 30 calendar days thereafter - 16,044 packs 3rd with 30 calendar days hereafter - 16,044 packs 4th with 30 calendar days hereafter - 16,044 packs 5th with 30 calendar days hereafter - 16,045 packs 6th with 30 calendar days hereafter - 16,045 packs</p>				

03-13-0166

TOTAL AMOUNT ₱ 29,746,194.00

PLACE OF DELIVERY: Please refer to the Project Site listed above	DELIVERY INSTRUCTIONS: Please refer to the Delivery Instructions
FUNDS AVAILABILITY CERTIFIED BY: ALLAN RAUL M. CATALAN ACCOUNTANT	AUTHORIZED BY: ELISA MAY ARBOLEDA - CUEVAS DIRECTOR
DATE	DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

ADVANCE PAPER CORPORATION **Illuminado De Castro IV**
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) DATE RECEIVED DUE DATE

COPY FOR: SUPPLIER