



CONTRACT/PURCHASE ORDER

No. **PO19-00380 -CSE**

To: **LAMCO PAPER PRODUCTS CO., INC.**
 1407 Quezon Avenue,

 Quezon City
 Metro Manila

Date June 14, 2019
 Reference: **PUBLIC**
BIDDING No. PB # 19-119-3
 Date of PB: 04/29/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	PAPER, Multi-Purpose, Legal, 70 gsm	900,000	REAM	162.88	146,592,000.00
2	PAPER, Multi-Purpose, Legal, 70 gsm BRAND: OFFICE P RO For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order. The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications. For every batch of delivery, three (3) reams shall be submitted to Inspection Division for replacement of the quantity subjected to destructive tests. A warranty security in the form of either retention money or special bank guarantee equivalent to at least 1% of the	441,685	REAM	162.88	71,941,652.80
TOTAL AMOUNT					₱ 218,533,652.80

PLACE OF DELIVERY: Please refer to the Project Sites listed above.	DELIVERY INSTRUCTIONS: Please refer to the above Delivery Instructions.
FUNDS AVAILABILITY CERTIFIED BY: <i>SGD</i> ALLAN RAUL M. CATALAN _____ ACCOUNTANT	AUTHORIZED BY: <i>SGD</i> ELISA MAY ARBOLEDA - CUEVAS _____ DIRECTOR
_____ DATE	_____ DATE

LAMCO PAPER PRODUCTS CO., INC. *JULIAN KIRBY I. ST* Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

NAME OF SUPPLIER: _____ AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME): _____ DATE RECEIVED: _____ DUE DATE: _____

COPY FOR: SUPPLIER



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No. XXX dated XXX subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>payment on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>Please submit DR/Invoice & Copy of P.O to the Inspection Division after direct delivery of this item.</p> <p>Please submit Warranty Certificate, if applicable.</p> <p>As a precondition for payment submit authenticated Import documents per DOF Order No. 87-91, if applicable.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a)the Supplier's Bid, including the Technical and</p>				
TOTAL AMOUNT					₱ 218,533,652.80

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FUNDS AVAILABILITY CERTIFIED BY: <u>SGD</u> ALLAN RAUL M. CATALAN ACCOUNTANT _____ DATE _____	AUTHORIZED BY: <u>SGD</u> ELISA MAY ARBOLEDA - CUEVAS DIRECTOR _____ DATE _____		
Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof. LAMCO PAPER PRODUCTS CO., INC. JOHANN KIRBY T. SY			
NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE

COPY FOR: SUPPLIER



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 Date of PB: _____

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	Financial Proposals, and all other documents/ statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation; b)the Schedule of Requirements; c)the Technical Specifications; d)the General Conditions of Contract; e)the Special Conditions of Contract; f)the Performance Security; and g)the Entity's Notice of Award PROJECT SITES: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga. DELIVERY INSTRUCTIONS: 1st - 223,615 reams - within 30 calendar days upon receipt of				
TOTAL AMOUNT					218,533,652.80

PLACE OF DELIVERY: Please refer to the Project Sites listed above.		DELIVERY INSTRUCTIONS: Please refer to the above Delivery Instructions.	
FUNDS AVAILABILITY CERTIFIED BY: (SGO) ALLAN RAUL M. CATALAN		AUTHORIZED BY: (SGO) ELISA MAY ARBOLEDA - CUEVAS	
_____	_____	_____	_____
ACCOUNTANT	DATE	DIRECTOR	DATE
LAMCO PAPER PRODUCTS CO., INC. Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.		JOHANN KIRBY T. SY	
_____	_____	_____	_____
NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE

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 Date of PB: 04/29/2019

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No. -XXX- dated -XXX- subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	NTP; 2nd - 223,615 reams - within 30 calendar days thereafter; 3rd - 223,615 reams - within 30 calendar days thereafter; 4th - 223,615 reams - within 30 calendar days thereafter; 5th - 223,615 reams - within 30 calendar days thereafter; 6th - 223,610 reams - within 30 calendar days thereafter.				
TOTAL AMOUNT					₱ 218,533,652.80

PLACE OF DELIVERY: Please refer to the Project Sites listed above.	DELIVERY INSTRUCTIONS: Please refer to the above Delivery Instructions.
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FUNDS AVAILABILITY CERTIFIED BY: ALLAN RAUL M. CATALAN _____ ACCOUNTANT	AUTHORIZED BY: ELISA MAY ARBOLEDA - CUEVAS _____ DIRECTOR
_____ DATE	_____ DATE

LAMCO PAPER PRODUCTS CO., INC. and accepted subject to the Terms and Conditions enumerated at the back hereof:

_____	_____	_____	_____
NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE

COPY FOR: SUPPLIER

NOTICE TO PROCEED

June 14, 2019

PO No. 19-00380-CSE
NOA No. 2019-PSNOA119-BACNOA3-PS

JOHANN KIRBY T. SY
LAMCO PAPER PRODUCTS CO., INC.
1407 Quezon Ave.
Quezon City

Dear Mr. Sy:

The attached Purchase Order having been approved, notice is hereby given to **LAMCO PAPER PRODUCTS CO., INC.** that performance on **Supply and Delivery of Paper, Multipurpose, Legal for the Procurement Service (PS)** for the following items under **PB 19-119-3** shall commence effective on the date of receipt of this Notice:

ITEM NO.	ITEM/DESCRIPTION	QTY	UOM	UNIT PRICE	AMOUNT
1	PAPER, MULTIPURPOSE, 70gsm min., Size: legal, 216mm x 330mm) Brand: Office Pro	1,341,685	reams	₱162.88	₱218,533,652.80

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SGD
ELISA MAY ARBOLEDA-CUEVAS
Executive Director

Date of receipt of this Notice: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____