

Technical Requirements for  
**FILE TAB DIVIDER, A4**

**PRODUCT SPECIFICATIONS**

- For A4 size documents
- Material: Bristol Board
- Size :
  - Leaf:
    - Length (min.):297mm
    - Width (min.): 210mm
  - Tab:
    - Length (min.): 65mm
    - Width (min.): 12mm
    - In sequential order
- Basis Weight (-5%): 153 gsm
- Thickness (min.): 0.22mm
- Five (5) colors per set: Blue, White, Yellow, Green, Red, etc.

**EVIDENCE and VERIFICATION**

- **Documentary Evidence to be submitted during Post-qualification:**
  - Material: Bristol Board
    - Certification from the manufacturer
- **In-House Test:**
  - For A4 size documents
  - Determine the dimensions by using a steel ruler:
    - Leaf:
      - Length (min.):297mm
      - Width (min.): 210mm
    - Tab:
      - Length (min.): 65mm
      - Width (min.): 12mm
      - In sequential order
  - Determine the weight by using the digital weighing scale:
    - Basis Weight (-5%): 153 gsm
    - $\text{Grammage} = \text{Weight in grams} / (\text{length in meters} \times \text{width in meters})$

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a, S, as, b, p, r, Mr, dp

- o Determine the thickness by using a digital micrometer / digital vernier caliper:
  - Thickness (min.): 0.22mm
- o Five (5) colors per set: Blue, White, Yellow, Green, Red, etc.
- One (1) pack with marking/labeling shall be provided by the bidder during the submission of additional post-qualification documents for verification of the product specifications.

## PACKAGING

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- Five (5) colors per set, each set is individually wrapped.  
Ten (10) sets per pack or Standard packaging of the manufacturer.  
Twenty-five (25) packs per box or Standard packaging of the manufacturer.
- Additional Requirement on Packaging, refer to the attached Annex "A".

## MARKING/LABELING

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- Shall conform with the minimum Marking and Labeling Requirements under Article 77 of Republic Act 7394 (Consumer Act of the Philippines) whichever is/are applicable among those requirements to this item.

## REFERENCES

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- None