



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



GENERAL BID BULLETIN NO. 4
April 8, 2019

**General Consultant for the Works under the North-South Commuter Railway
 Extension Project**
LOAN NO. PH-P270

Issued to clarify and/or amend certain provisions in the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the **Pre-proposal Conference** held on **18 March 2019**, likewise, respond to bidders' written queries received within the prescriptive period for filing.

A. CLARIFICATION/AMENDMENTS

REFERENCE	BASES FOR AMENDMENT
<p>SECTION 2. QBS - Instructions to Consultants, QBS Data Sheet</p> <p>TIME AND DATE OF THE PROPOSAL SUBMISSION DEADLINE:</p> <p>- Date: 22 April 2019</p> <p>- Time: 10:00 AM (Philippine Standard Time UTC +8:00)</p>	<p><i>To remind the prospective Consultants of the deadline.</i></p>
<p>APPENDIX: Instructions for Preparing Financial Proposal Forms FIN-1 to FIN-5 <i>6 Form FIN-4 Breakdown of Remuneration, Page 40</i></p> <p>xxx</p> <p><u>The work program of the Contractor is expected to have non-regular working hour shifts to complete the Works. The Consultant shall have the required staff to work during non-regular working hours to carry out construction supervision works, subject to the Employer's approval. The computation of the rates shall be based on the basic monthly rate in Forms FIN-3 and FIN-4, subject to the existing Philippine Labor laws, rules, and regulations.</u></p> <p>xxx</p>	<p><i>As clarified with the End-User.</i></p> <p><i>See attached ANNEX "A".</i></p>

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ - denotes deletion; (b) Underline - denotes inclusion or new item/requirement; and "xxx" - denotes separation of phrase/s being amended from the rest of the main text.

All other related provisions in the Request for Proposal correspondingly affected by these clarifications/amendments/inclusions are likewise amended to conform to this General Bid Bulletin.

Clarifications/amendment/inclusions made herein shall be considered an integral part of the Request for Proposals.


JACK G. MERCADO

Vice Chairperson, Bids and Awards Committee V



provide a copy of the Expert's employment conditions showing the Consultant's obligation to make this payment. When this allowance is accepted by the Client, it is computed at a percentage of the Expert's basic salary and is not subject to social charges, overhead cost or fee additions. The maximum allowance the Client will accept is limited to 20 percent of the Expert's basic salary.

- (vi) **The Multiplier** shows the ratio between the home office rate per month and the basic monthly salary. These multipliers are subject to negotiation.
- (vii) **Support Documentation** in the form of salary slips, contract of employment or other relevant documents to be regarded as equivalent to the said documents to support basic salaries shown by the Consultant in the Financial Proposal and a copy of the Consultant's (or Sub-Consultant's) latest set of annual statement of income and expense will be required for review by the Client during contract negotiations. Annual statement should be a copy certified by an independent auditor.

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7 Form FIN-5 Breakdown of Reimbursable Expenses

- (i) The purpose of Form FIN-5 is to identify all reimbursable expenses in foreign and local currencies considered by the Consultant necessary to carry out the assignment. The cost of training of the Client's staff is identified, only if training is a major component of the assignment, specified as such in the TOR.
- (ii) All required reimbursable expense is an international or a local expense.
 - a. Type - whether the expense is an international or local expense.
 - b. Unit - type of unit (monthly, daily lump sum, etc.)
 - c. Currency - currency of expense
 - d. Per unit cost - unit rate for the item
 - e. Quantity - quantity of the item
- (iii) Per Diems
 - a. For International Experts, the weighted average per diems (i.e., one per diem rate for all locations) need to be computed (per diems are calculated on the basis of 30 days per calendar month). The per diem comprises room costs and subsistence allowance for meals and other similar expenses.

- b. For Local Experts, when the Experts are required to work away from the Consultant's project office, the weighted average per diems (i.e., per diem rate for all locations) of the local Consultants calculated on the basis of 30 days per calendar month need to be shown.

(iv) International Travel

International travel costs will show the airfares needed by International Experts to travel from their home office, or regular place of work, to the field, by the most appropriate and the most direct practicable route. Air travel shall be by less than first class.

For International Experts spending twenty-four (24) consecutive months or more in the Client's country, one extra round trip will be reimbursed for every twenty-four (24) months of assignment in the Client's country. Such International Experts will be entitled to such extra round trip only if upon their return to the Client's country, such International Experts are scheduled to serve for the purposes of the Project for a further period of not less than six (6) consecutive months.

Air transport for dependents: the cost of transportation to and from the Client's country of eligible dependents who shall be the spouse and not more than two (2) unmarried dependent children under eighteen (18) years of age of those of the International Experts assigned to resident duty in the Client's country for the purpose of the Services for periods of six (6) consecutive months or longer, provided that the stay of such dependents in the Client's country shall have been for not less than three (3) consecutive months duration. If the assignment period for resident staff of the International Experts will be thirty (30) months or more, one extra economy class air trip for their eligible dependents for every twenty-four (24)-month assignment will be reimbursed.

The number of round trips, the cost for each trip and destinations should be shown under "air travel".

(v) Miscellaneous Travel Expenses

A separate item "Miscellaneous Travel Expenses" should be shown to cover a lump sum allowance per round trip for processing necessary travel documents (passport, visas, travel permits), airport taxes, transport to and from airports, inoculations, the cost of excess baggage up to twenty (20) kilograms per person, or the equivalent in cost of unaccompanied baggage or air freight for each International Expert and each eligible dependent, etc.

(vi) Miscellaneous Costs

Miscellaneous costs include, but are not limited to:

- a. The costs of international and local communication reasonably required by the Consultant for the purposes of the Services;

- b. The cost of printing, reproducing and shipping of the documents, reports, drawings, etc.;
- c. The cost of acquisition, shipment and handling of the equipment, instruments, materials and supplies required for the Services;
- d. Miscellaneous administrative and support costs.

(vii) Provisional Sums and Contingency

The amounts indicated as “provisional sums” (e.g. workshop, seminar amounts, etc.), which are reimbursable, and the contingency amount must be the exact amounts and in the same currency as specified in the Data Sheet for such cost.