



# MINUTES OF MEETING

Friday, November 26, 2021      2:00PM      CONFERENCE B, C & VIA ZOOM MEETING

MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE VI</b>											
TYPE OF MEETING	<b>Pre-Bid Conference</b>											
PROJECT TITLE	<b>DESIGN AND BUILD CONTRACT FOR THE DAVAO HIGH PRIORITY BUS SYSTEM (HPBS) PROJECT – CONTRACTS 01, 02 AND 03</b> <ul style="list-style-type: none"> <li>➤ <b>Contract No. 01 - Buhangin Depot, Calinan Depot and Calinan Driving School</b></li> <li>➤ <b>Contract No. 02 - Toril Depot and Terminal, Bunawan Terminal, and Calinan Terminal</b></li> <li>➤ <b>Contract No. 03 - Civil Works along Bus Routes including Bus Stops, Bus Lanes and Other Pedestrian Improvement Works</b></li> </ul>											
ONTRACTS 01	<b>OCB NO. 21-142-6</b>											
ATTENDEES	<b>BIDS AND AWARDS COMMITTEE VI</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Mr. Webster M. Laureñana</td> <td style="width: 50%;">Chairperson</td> </tr> <tr> <td>Ms. Maria Jennifer R. Jimenez</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Mr. Vic Anthony A. Tubon</td> <td>Regular Member</td> </tr> <tr> <td>Engr. Marwan O. Amil</td> <td>Provisional Member (PMO-in-Charge)</td> </tr> <tr> <td>BGen. Manuel S. Gonzales</td> <td>Alternate Ad Hoc Member*</td> </tr> </table> <p><i>*attendees via online through zoom meeting</i></p>		Mr. Webster M. Laureñana	Chairperson	Ms. Maria Jennifer R. Jimenez	Vice-Chairperson	Mr. Vic Anthony A. Tubon	Regular Member	Engr. Marwan O. Amil	Provisional Member (PMO-in-Charge)	BGen. Manuel S. Gonzales	Alternate Ad Hoc Member*
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**PRE-BID CONFERENCE**  
 OCB No. 21-142-6  
**DESIGN AND BUILD CONTRACT FOR THE DAVAO HIGH PRIORITY BUS SYSTEM (HPBS) PROJECT – CONTRACTS 01, 02 AND 03**

*[Handwritten signature]*

**TECHNICAL WORKING GROUP/CONSULTANTS**

Mr. Jeff Anthony Llegue	Procurement Service-DBM (PS-DBM)
Mr. Joseph de Sales	Procurement Service-DBM (PS-DBM)
Engr. Vinmar Carbaquil	Procurement Service-DBM (PS-DBM)
Ms. Joanna May Macaranas	Department of Transportation (DOTr)
Ms. Jay Valerie A. Baladiang	Department of Transportation (DOTr)
Mr. Kiboy Sagrado Tabada	Department of Transportation (DOTr)
Ms. Connie Macapayag	Department of Transportation (DOTr) *
Mr. Sherwin Gumapac	Department of Transportation (DOTr)*
Ms. Missiles Somoza Barro	Department of Transportation (DOTr) *
Mr. Richard Villanueva	Department of Transportation (DOTr)*
Mr. Stuart Littlewood	Ove Arup and Partners Hong Kong Ltd.
Mr. Chun Yan ho	Ove Arup and Partners Hong Kong Ltd.*
Ms. Samantha Loke	Ove Arup and Partners Hong Kong Ltd.*
Mr. Yan Jie	Ove Arup and Partners Hong Kong Ltd.*

**BAC SECRETARIAT**

Ms. Maricel R. Vergel de Dios	Procurement Service-DBM (PS-DBM)
Ms. Barby Ann M. Villamor	Procurement Service-DBM (PS-DBM)

*\*attendees via online through zoom meeting***PROSPECTIVE BIDDER***(Physically Attended the Meeting)*

Mr. William Emata	China Int'l Water & Electric Corp.
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**OTHER ATTENDEES & PROSPECTIVE BIDDERS** *(Attended Online via Zoom Meeting)*

Mr. Shuji Kimura	Asian Development Bank (ADB)
Atty. Tristan Dwight Domingo	City Government of Davao
Ms. Max Ma	Ove Arup and Partners Hong Kong Ltd.
Mr. Marco Mak	Ove Arup and Partners Hong Kong Ltd.
Mr. Roger Kwok	Ove Arup and Partners Hong Kong Ltd.
Ms. Chrismae Babia	Department of Transportation (DOTr)
Ms. Diana de Roma	Department of Transportation (DOTr)
Ms. Irish Gayaden	Department of Transportation (DOTr)
Ms. Nicole Erica Cue	Department of Transportation (DOTr)
Mr. Jason Robert Reyes	Department of Transportation (DOTr)
Ms. Bianca Espanola	Betonbau Phil. Inc
Ms. Mary Jane Catacutan	Betonbau Phil. Inc
Mr. Joseph Chavez	DMCI
Ms. Abigail de Torres	DMCI

**PRE-BID CONFERENCE**

OCB No. 21-142-6

DESIGN AND BUILD CONTRACT FOR THE DAVAO HIGH PRIORITY  
BUS SYSTEM (HPBS) PROJECT – CONTRACTS 01, 02 AND 03

	<p>Mr. Armand Jules Evangelista  Ms. Jennilyn Locarinas  Mr. Sammy Esguerra  Mr. Joselito Hukom  Mr. Garry Ferrer  Mr. joon Pil Park  Mr. Bian Park  Ms. Angelica Pasion  Mr. Liu Xufeng  Mr. Orlando Sto. Domingo  Ms. Alde Jane Degamo  Mr. Paul Deno  Mr. Patrick Villanueva  Ms. Cirinia Grace Catubig  Mr. Indra Iskandar  Mr. Biro Pemasaran  Mr. Mendaro Canusa III  Ms. Donna Mae del Rosario  Ms. Ma. Vilma Belches  Mr. Manuel Jamonir  Mr. Cao Wei  Ms. Ezra Larita</p>	<p>DMCI  DMCI  DMCI  DMCI  MAERKON  Hyundai Corporation  Hyundai Corporation  Hyundai Corporation  China Railway No. 3 Eng'g Group Co. Ltd.  L.V. Ledesma Construction Inc.  Maer Summit  Maer Summit  FINMAT  OCBO  PT Adhi Karya (Persero) Tbk  PT Adhi Karya (Persero) Tbk  Riezl Landcare &amp; Construction  R-II Builders Inc.  Udena Infra  Udena Infra  CWE  Thaison Builders &amp; Developer Inc.</p>
CALL TO ORDER	<ul style="list-style-type: none"> <li>➤ The scheduled <b>Pre-bid Conference</b> started at <b>2:00 PM</b> with the Chairperson presiding. The program started with an Invocation and Philippine National Anthem.</li> <li>➤ The BAC Secretariat acknowledged the presence of all attendees in the conference room and via online through zoom meeting.</li> <li>➤ Having established the required quorum, the BAC proceeded with the Pre-bid Conference.</li> </ul>	
ESTABLISHMENT OF HOUSE RULES	<ul style="list-style-type: none"> <li>➤ House Rules given by the Procurement Service - DBM (PS-DBM) Technical Working Group (TWG) member Engr. Jeff Anthony R. Llegue.</li> </ul>	
OPENING REMARKS	<ul style="list-style-type: none"> <li>➤ Opening Remarks was given by the Department of Transportation (DOTr) Assistant Secretary for Special Concerns – Mindanao Cluster, BGen. Manuel S. Gonzales.</li> </ul>	
PRESENTATION OF THE PROJECT (OVERVIEW)	<ul style="list-style-type: none"> <li>➤ The DOTr representative, Ms. Joanna May Macaranas, emphasized the ITB/BDS 7.4 and 7.6 for the information of the bidders which states that:</li> </ul>	

**7.4** *The Bidder's designated representative is invited to attend a pre-bid meeting, if provided for in the BDS.*

*The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.*

**7.6** *Minutes of the pre-bid meeting, including the text of the questions raised, without identifying the source, and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Bidders who have acquired the Bidding Document in accordance with ITB 6.3.*

*Any modification to the Bidding Document that may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an addendum pursuant to ITB 8 and not through the minutes of the pre-bid meeting.*

- The prospective bidders were reminded that any statement made at the Pre-Bid Meeting does not modify the terms of the Bidding Document, unless such statement is specifically identified in writing as an official Addendum through a Bid Bulletin.
- The Pre-Bid Meeting is also an opportunity for the prospective Bidders to request for clarifications about the Bidding Document. However, such request must be followed up in writing as per ITB 7.1 and BAC will respond in writing by issuing Bid Bulletins uploaded to the websites of PS-DBM and DOTr as follows: [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and [www.dotr.gov.ph](http://www.dotr.gov.ph)
- The DOTr representative discussed the overview of the above-mentioned project, with the following outline:
  1. **Introduction & Project Features**
    - a. Overview of Davao HPBS Project
    - b. Contract No. 01, 02, and 03
  2. **Bidding Procedures and Guidelines**
    - a. Applicable ABD Guidelines
    - b. Bidding and Contract Methods
    - c. Bidding Timeline
  3. **Crucial Information for Bidders**
    - a. Evaluation Criteria
    - b. Key Qualification Criteria

- c. Aggregated Requirements for the Award of Multiple Contracts
- d. Request for Clarification (RFC)
- e. Request for Site Visit
- f. Common Bidding Mistakes and Pointers for the Bidders

**4. Q & A Session**

➤ ***For the complete presentation of the Pre-Bid Conference kindly see attached pdf file.***

- The Vice Chairperson, Ms. Maria Jennifer Jimenez, presented the Q & A Session reminders.
- The following questions were asked and raised by the prospective bidders during the activity:

ITEM NO.	ISSUES/CONCERNS	RESPONSES
1	<ul style="list-style-type: none"> <li>➤ Is special PCAB license required?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The Consultant representative from Ove Arup and Partners Hongkong Limited, presented the slide and stated that PCAB license is not directly applicable for this project since the project is conducted by Asian Development Bank (ADB). The DOTr representative added that PCAB licence is not required to be submitted by prospective bidders during bidding stage. However, once a contract is</li> </ul>

QUESTION & ANSWER

			awarded, the winning bidder or contractor has to secure a PCAB license.
2	<ul style="list-style-type: none"> <li>➤ At this pandemic situation, it's not easy to enter Philippines and also it is nearly Christmas and New Year. As the submission date is early of next year, is there any advance information that submission date will be extended?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The DOTr representative clarified that the date of bid submission is retained. However, prospective bidders may request for extension and they will evaluate it accordingly.</li> </ul>	
3	<ul style="list-style-type: none"> <li>➤ Will you accept online submission of Bid?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The Chairperson, Mr. Webster Laureñana, answered it is required to have a physical submission at Procurement Service Paco, Manila. Hence, online submission is not allowed.</li> </ul>	







	4	<p>➤ Considering that the project is a Design and Build, the timeline of over a month is quite short especially that the Christmas season/vacations will about to come. Do you entertain request for time extension and will it be affected by election ban restrictions?</p>	<p>➤ The DOTr representative stated that they will evaluate the request for time extension. For the meantime they will retain the date of bid submission. With regards to election ban, DOTr has already submitted a request for exemption subject for approval by the Comelec. The Chairperson requested to put the queries in writing.</p>
	5	<p>➤ What is the status of RROW concerns?</p>	<p>➤ The DOTr representative clarified that the status is still ongoing land acquisition. The target date to acquire the properties is on or before March 2021.</p>

	6	<ul style="list-style-type: none"> <li>➤ When will the DOTr announce the bid for the bus fleet supply?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The DOTr representative answered that the announcement will be on December 2021. Since the bidding documents is still under finalization. The target publication will be next month.</li> </ul>
	7	<ul style="list-style-type: none"> <li>➤ How many copies do we need to submit?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The Consultant representative from Ove Arup and Partners Hongkong Limited answered that the number of copies to be submitted are as follows: one (1) set of original copy signed by the bidder's authorized representative , five (5) sets of copies and four (4) sets of digital copies transferred in DVD.</li> </ul>



		8	<ul style="list-style-type: none"> <li>➤ When is the deadline for purchasing bidding documents?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The DOTr representative answered that the deadline for purchasing bidding document is on or before the deadline of submission of bid which is on January 6, 2021. The Consultant representative from Ove Arup and Partners Hongkong Limited added that the prospective bidders has to pay a non refundable fee of Php 75,000.00 regardless whether the bidder will get a hard copy or not. The Chairperson reminded the prospective bidders to notify the BAC Secretariat after purchasing the bidding document for reproduction purposes.</li> </ul>
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	9	<ul style="list-style-type: none"> <li>➤ Can we submit the digital copies in USB?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The Chairperson answered that digital copies must be submitted in DVD. He added to put their request in writing.</li> </ul>
	10	<ul style="list-style-type: none"> <li>➤ Will you entertain queries from bidders even without buying bid docs, and can those bidders received response officialy?</li> </ul>	<ul style="list-style-type: none"> <li>➤ The Chairperson answered that all prospective bidders can ask questions/clarifications even they did not purchase the bidding documents. However, the official response will be reflected in the bid bulletin to be issued.</li> </ul>
OTHER MATTERS	<ul style="list-style-type: none"> <li>➤ The Chairperson stated that any statements made during the Pre-bid Conference were not intended to modify the terms of the Bidding Documents. The official responses to the clarifications will be issued by the BAC in writing through bid bulletins.</li> <li>➤ The BAC reminded the prospective bidders that requests for clarification must be put in writing and submitted to the BAC VI official email address: <a href="mailto:bac6_dhpbscp0103@ps-philgeps.gov.ph">bac6_dhpbscp0103@ps-philgeps.gov.ph</a> and the contact details (02) 8290-6300 local 8033.</li> </ul>		

<p>ADJOURNMENT</p>	<p>➤ Having no other matters for discussion, the meeting was adjourned at <b>3:41 PM.</b></p>
<p>PREPARED BY</p>	<p style="text-align: center;">   <b>SIGNATURE REDACTED</b>  <b>MS. MARICEL R. VERGEL DE DIOS</b>            Secretariat         </p>
<p>CERTIFIED CORRECT</p>	<p style="text-align: center;"><b>THE BIDS AND AWARDS COMMITTEE VI:</b></p> <p style="text-align: center;">   <b>SIGNATURE REDACTED</b>  <b>BGEN. MANUEL S. GONZALES</b>  <i>Alternate Ad Hoc Member, DOTr</i> </p> <p style="text-align: center;">   <b>SIGNATURE REDACTED</b>  <b>ENGR. MARWAN O. AMIL</b>  <i>Provisional Member, PS</i> </p> <p style="text-align: center;">   <b>SIGNATURE REDACTED</b>  <b>MR. VIC ANTHONY A. TUBON</b>  <i>Regular Member</i> </p> <p style="text-align: center;">   <b>SIGNATURE REDACTED</b>  <b>MS. MARIA JENNIFER R. JIMENEZ</b>  <i>Vice-Chairperson</i> </p> <p style="text-align: center;">   <b>SIGNATURE REDACTED</b>  <b>MR. WEBSTER M. LAUREÑANA</b>  <i>Chairperson</i> </p>