



Republic of the Philippines  
 Department of Budget and Management  
**PROCUREMENT SERVICE**  
**BIDS AND AWARDS COMMITTEE**



## MINUTES OF MEETING

Thursday, August 28, 2013 1:00 PM BAC CONFERENCE





<b>MEETING CALLED BY</b>	<b>BIDS AND AWARDS COMMITTEE IX</b>
<b>TYPE OF MEETING</b>	Pre-bid Conference
<b>PROJECT</b>	Supply, Delivery, installation and Commissioning of Various Airconditioning for the National Telecommunications Commission (NTC)
<b>REFERENCE NO.</b>	PB 18-253-9
<b>ATTENDEES</b>	<p><b>BIDS AND AWARDS COMMITTEE</b></p> <p>Ms. Dalisay Contrina P. Dela Chica Chairperson          Ms. Leah M. Valdez Vice Chairperson          Mr. Raymund Francis B. Lasam Provisional Member          Mr. Ramon Rodulfo NTC Ad Hoc Member</p> <p><b>Bidder(s)</b></p> <p>Mr. Fred Comboy Innovalite Electrical Enterprise          Mr. Justin Delas Alas Deokma Eight Trading</p>
<b>CALL TO ORDER</b>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>1:30 PM</b> with the Chairperson presiding.</li> <li>2. The presence of the attendees was acknowledged.</li> <li>3. The Notice of Observers was presented and sent to the following observers</li> </ol>

4. The project was presented after the required quorum has been established.

**DISCUSSION**

I. DOCUMENTATIONS	
DOCUMENTATIONS FROM PD IX	<ul style="list-style-type: none"> <li>The general requirements for government procurement of goods were presented. During the discussion, the following topics were tackled: the purpose of the Pre bid Conference, who can participate, proofs of bidder's eligibility, suggested forms, sequencing of documents, marking and packaging suggestions and the BAC IX contact details, among others.</li> </ul>

II. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BID DATA SHEET	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
GENERAL CONDITIONS OF THE CONTRACT	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SPECIAL CONDITIONS OF THE CONTRACT	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SCHEDULE OF REQUIREMENTS	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
TECHNICAL SPECIFICATIONS	Section VII: Technical Specification Page 73  For Item 3: Supply, Delivery, Installation and Commissioning of Ceiling Mounted Split Type 2HP Aircon > End-User agrees to amend 2HP to 2.5HP

	<p>With One (1) year preventive maintenance and warranty on parts and services</p> <ul style="list-style-type: none"> <li>➤ The End-user clarifies that the preventive maintenance and warranty on parts and services should be Semi-annually to items 1 to 4.</li> <li>➤ End-user also wants to include the Technical Specifications the warranty of the compressor (Manufacturer' Standard)</li> </ul>
<b>TERMS OF REFERENCE</b>	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
<b>BIDDING FORMS</b>	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
<b>END OF OTHER DISCUSSIONS</b>	
<b>OTHER MATTERS</b>	THERE WERE NO DISCUSSIONS/AMENDMENTS MADE; AND NO FURTHER INSTRUCTIONS WERE MADE BY THE BAC.
<b>ATTACHMENTS</b>	"NONE"
<b>ADJOURNMENT</b>	Having no other matters for discussion, the meeting was adjourned at <b>3:05 PM</b>
<b>CERTIFICATION</b>	We certify that the foregoing is true account of <b>Prebid Conference</b> conducted on Wednesday, August 28, 2018.
<b>CERTIFIED CORRECT</b>	<p>By the Bids and Awards Committee IX:</p> <div style="text-align: center;">   <b>RAMON RODULFO</b>  NTC Ad Hoc Member </div> <div style="text-align: center;">   <b>RAYMUND FRANCIS B. LASAM</b>  Provisional Member </div> <div style="text-align: center;">   <b>MS. LEAH M. VALDEZ</b>  Vice Chairperson </div> <div style="text-align: center;">   <b>MS. DALISAY CONRINA P. DELA CHICA, CPA, MBA</b>  Chairperson </div>