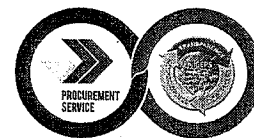




Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE
 PS DBM Compound, RR Road, Cristobal St., Paco, Manila
 Tel. No. 689-7750



MINUTES OF MEETING

Tuesday, October 23, 2018	10:00 AM	CONFERENCE ROOM A																						
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII																							
TYPE OF MEETING	PREBID CONFERENCE																							
PROJECT	Supply and Delivery of Ambulances for the Department of Health – Health Emergency Management Bureau (DOH – HEMB)																							
REFERENCE NO.	PUBLIC BIDDING NO. 18-345-7																							
ATTENDEES	<p>Bids and Awards Committee VII</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Rosalinda V. Dapito</td> <td style="width: 40%;">Chairperson</td> </tr> <tr> <td>Atty. Divina Gracia A. Bacal</td> <td>Regular Member</td> </tr> <tr> <td>Engr. Ian T. Fajarito</td> <td>Provisional Member</td> </tr> </table> <p>Procurement Division VII</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Kaila M. Jaronay</td> <td style="width: 40%;">Secretariat</td> </tr> <tr> <td>Engr. Antonio Hermida</td> <td>Member</td> </tr> </table> <p>Bidder:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Ms. Marilou M. Carpio</td> <td style="width: 40%;">S&S Enterprise</td> </tr> <tr> <td>Mr. Edison Laserna</td> <td>S&S Enterprise</td> </tr> <tr> <td>Ms. Marineth Rosario</td> <td>Toyota Quezon Ave.</td> </tr> <tr> <td>Ms. Mylene Miano</td> <td>Toyota Bicutan</td> </tr> <tr> <td>Ms. Lovely Flores</td> <td>Toyota Bicutan</td> </tr> <tr> <td>Mr. Mike Lopez</td> <td>Mantrade Devt. Corp.</td> </tr> </table>		Ms. Rosalinda V. Dapito	Chairperson	Atty. Divina Gracia A. Bacal	Regular Member	Engr. Ian T. Fajarito	Provisional Member	Ms. Kaila M. Jaronay	Secretariat	Engr. Antonio Hermida	Member	Ms. Marilou M. Carpio	S&S Enterprise	Mr. Edison Laserna	S&S Enterprise	Ms. Marineth Rosario	Toyota Quezon Ave.	Ms. Mylene Miano	Toyota Bicutan	Ms. Lovely Flores	Toyota Bicutan	Mr. Mike Lopez	Mantrade Devt. Corp.
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:30 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three (3) members of the BAC, the required quorum has been established. 																							

3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers.
4. The Secretariat presented the general requirements for government procurement.

DISCUSSIONS

I. BID DOCUMENTS

<p>INVITATION TO BID</p>	<p>SECTION I Page 4</p> <p>1. The summary of the bidding activities is as follows:</p> <table border="1" data-bbox="478 716 1484 963"> <tr> <td data-bbox="478 716 1005 784">x x x</td> <td data-bbox="1005 716 1484 784">x x x</td> </tr> <tr> <td data-bbox="478 784 1005 851">Deadline for Submission of Bids</td> <td data-bbox="1005 784 1484 851">November 6, 2018 @ 10:00 AM</td> </tr> <tr> <td data-bbox="478 851 1005 963">Opening of Bids</td> <td data-bbox="1005 851 1484 963">Immediately after the Deadline of Submission of Bids</td> </tr> </table> <p>➤ Bidders in attendance requested for a postponement of the deadline for submission of bids to November 9, 2018.</p> <p>- <i>The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>	x x x	x x x	Deadline for Submission of Bids	November 6, 2018 @ 10:00 AM	Opening of Bids	Immediately after the Deadline of Submission of Bids
x x x	x x x						
Deadline for Submission of Bids	November 6, 2018 @ 10:00 AM						
Opening of Bids	Immediately after the Deadline of Submission of Bids						
<p>INSTRUCTIONS TO BIDDERS</p>	<p>SECTION II</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>						
<p>BID DATA SHEET</p>	<p>SECTION III ITB Clause 5.4 Page 38</p> <p>x x x</p> <p>For this purpose, similar contracts shall refer to any</p> <p>➤ <i>Contract for Supply and Delivery of Various Motor Vehicles and/or Ambulance and/ or Medical devices/ equipment.</i></p> <p>x x x</p> <ul style="list-style-type: none"> • A representative from Mantrade asked if SLCC of medical devices/ equipment only would be compliant to the similar contract definition. 						

	<p>- <i>The BAC took note of the inquiry and any clarification, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
	<p>ITB Clause 29.2 in relation to BDS Clause 12.1 (a)(i) Page 44</p> <p>X X X</p> <p>For purposes of Post-qualification the following document(s) shall be required to be submitted within five (5) calendar days from receipt of notice from the BAC:</p> <p>15. The supplier shall submit the following for each ambulance:</p> <ol style="list-style-type: none"> a. At least three (3) years LTO registration with red plate; b. TPL for one (1) year and comprehensive GSIS insurance (1 year); c. Certificate of Compliance to DENR emission standard; and d. Test drive result of each ambulance; <p>X X X</p> <p>➤ A representative from Mantrade inquired who will issue a test drive result. Likewise, S&S Enterprises proposed to delete the requirement during post-qualification and shall be required during acceptance.</p> <p>- <i>The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
	<p>ITB Clause 29.2 Pages 43 – 45 Nos. 20 – 26</p> <p>➤ A representative from Mantrade recommended to delete the required Certifications and other requirements numbered 20 to 26.</p> <p>- <i>The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i></p>
GENERAL CONDITIONS OF THE CONTRACT	<p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
SCHEDULE OF REQUIREMENTS	<p>SECTION VI Page 72</p> <p>X X X</p> <p>DELIVERY PERIOD:</p> <p>Within ninety (90) calendar days from receipt of Notice to Proceed</p> <p>X X X</p>

	<ul style="list-style-type: none"> ➤ Toyota Bicutan and Toyota Quezon Avenue proposed for a 150 - cd delivery schedule due to upcoming holidays. However, S&S Enterprises and Mantrade confirmed that the 90-cd delivery schedule is attainable for the delivery site of DOH Central Office. - <i>The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i>
	<p>SUBMISSION OF PROTOTYPE SAMPLES</p> <ul style="list-style-type: none"> • One prototype sample shall be submitted to the BAC within fourteen (14) calendar days from receipt of the Notice of Lowest/ Single Calculated Bid. <ul style="list-style-type: none"> ➤ Toyota Bicutan, Toyota Quezon Avenue and Mantrade proposed that prototype sample shall be submitted to the BAC within thirty (30) calendar days from receipt of the Notice of Lowest/ Single Calculated Bid. However, S&S Enterprises confirmed that the original requirement is attainable. - <i>The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i> • The awardee shall likewise facilitate and ensure the transfer of OR/CR, License Plates, Insurance Policy, Warranty Booklet and other pertinent documents to the End-user. <ul style="list-style-type: none"> ➤ S&S Enterprises inquired who the End-user is referred to above. - <i>The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.</i>
<p>TECHNICAL SPECIFICATIONS</p>	<p>Section VII Page 75</p> <p>X X X</p> <p>A. Ambulance Compartment</p> <p>X X X</p> <ul style="list-style-type: none"> • Oxygen cylinder holder with oxygen cylinder at least 20 liter capacity and with oxygen regulator with humidifier <p>X X X</p> <ul style="list-style-type: none"> ➤ A representative from S&S Enterprises proposed to amend the requirement from 20 liter to 20 lbs as it may be typographical error.

- *The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.*

Section VII
Page 76

X X X

B. Vehicle Specifications

- Engine Displacement: 2,500 cc to 3,000 cc (the engine must be ~~Euro 2~~ at least Euro 4 compliant)

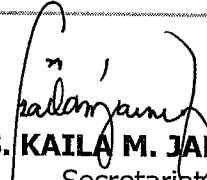
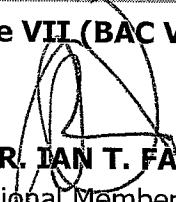


X X X

- A representative from S&S Enterprises proposed to amend to requirement from "2,500 cc" to "2,450 cc".
 - *The BAC took note of the request and any amendment, if any, shall be reflected in the Bid Bulletin to be issued for the project.*

III. OTHER MATTERS

OTHER MATTERS


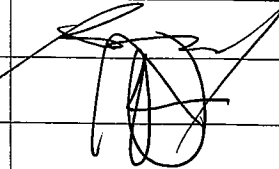
1. The following points were also emphasized:
 - Authority of Signatory
 - All signatures must be the authorized representative which was reflected in the Authority of Signatory. This will be a ground for disqualification.
 - For the required Competent Evidence of Identity
 - Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.
 - No. 10th statement under the Omnibus Sworn Statement
 - Notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.
 - Late submission of documents required for the LCB will be a ground for Post Disqualification

	<p>2. Amendments and clarification, if any, will be issued through a Supplemental/ Bid Bulletin.</p> <p>3. The PMOIC presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on October 26, 2018.</p>
ATTACHMENTS	None
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:00 PM.
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on October 23, 2018.
PREPARED BY	<p>Procurement Division VII</p>  MS. KAILA M. JARONAY Secretariat
CERTIFIED CORRECT	<p>Bids and Awards Committee VII (BAC VII)</p>  ENGR. IAN T. FAJARITO Provisional Member (PMOIC)
	 ATTY. DIVINA GRACIA A. BACAL Regular Member
	 MS. ROSALINDA V. DAPITO Chairperson

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike-out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.

**ATTENDANCE FOR BAC VII BIDDING ACTIVITIES
DATE: OCTOBER 23, 2018**

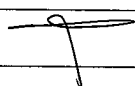
BIDS AND AWARDS COMMITTEE VII:

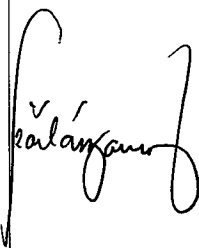
NAME	DESIGNATION	SIGNATURE	Time In ¹	Time out ²
Ms. Rosalinda V. Dapito	Chairperson			
Mr. Vic Anthony A. Tubon	Vice Chairperson			
Atty. Divina Gracia A. Bacal	Regular Member			
Engr. Ian T. Fajarito	Provisional Member, PS			
Mr. Dennis Casimiro	Provisional Member, DOH (AdHOC Member)			

DIVISION CHIEF:

NAME	DIVISION	SIGNATURE

PROCUREMENT DIVISION VII:

NAME	SIGNATURE
A. Hermda	

TIME	ACTIVITY	REF NO	TITLE	Agency	Secretariat	TWG
10:00 AM	PREBID CONFERENCE	PB No. 18-345-7	Supply and Delivery of Original Ambulance for the Department of Health – Health Emergency Management Bureau (DOH – HEMB)	DOH		
					Time In:	Time In:

¹ to be filled out by the BSD
² to be filled out by the BSD

OBSERVERS:

NAME	OFFICE	SIGNATURE
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END USER'S REPRESENTATIVES

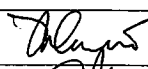
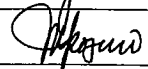
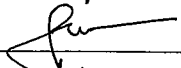
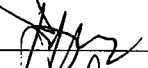

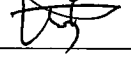
NAME	OFFICE	EMAIL ADDRESS	CONTACT NUMBER	SIGNATURE
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OTHER ATTENDEES:

NAME	DIVISION	SIGNATURE

10:00 AM	PREBID CONFERENCE	PB No. 18-345-7	Supply and Delivery of Original Ambulance for the Department of Health - Health Emergency Management Bureau (DOH - HEMB)	DOH
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BIDDERS:

NAME	COMPANY	EMAIL ADDRESS	CONTACT NUMBER	SIGNATURE
1. MARILOU M. CARPIO	S & S Ent.	marilou_44@yahoo.com	09178519588	
2. Marineth Rosario	TOYOTA QUEZON AVE.	monethrosario@gmail.com	09173264180	
3. EDISON LASERNA	S & S ENT.	edl.l.pa@gmail.com	0956948078	
4. Mylene Miano	TOYOTA BACULAN	mhymk@yahoo.com	09154858946	
5. Lovely Flores	TOYOTA BACULAN	lovely-reva@yahoo.com	0917-817 5304	
6. Mike Lopez	MANTRADE PONT. COMP.	mikelopezmisonne@gmail.com	0995-0082897	
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