



MINUTES OF MEETING

Wednesday, November 28, 2018

2:00 PM

BAC CONFERENCE

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX	
TYPE OF MEETING	Prebid Conference	
PROJECT	<i>Procurement of Licenses and Server for the Department of Education Enterprise Backup Solution and Security Incident Event Management with Implementation and Training</i>	
REFERENCE NO.	PB 18-411-9	BIDS AND AWARDS COMMITTEE Ms. Dalisay Contrina P. Dela Chica Ms. Leah M. Valdez Mr. Raymund Francis B. Lasam Procurement Division IX Mr. Karlou M. Borja DEPED Representatives 1. Randall R. Lozano 2. Nereo B. Bolante Bidder(s) Mr. Richard Lucas Ms. Maricel Ignacio Mr. Jonathan Sam PLDT INC SAGESOFT NOW CORP.

PREBID CONFERENCE
 Public Meeting No. 18-411-9
Procurement of Licenses and Server for the Department of Education Enterprise Backup Solution and Security Incident Event Management with Implementation and Training

CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 2:00 PM with the Chairperson presiding. 2. The presence of the attendees was acknowledged. 3. The project was presented after the required quorum has been established.
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DISCUSSION

DISCUSSIONS	
DOCUMENTATIONS FROM PD IX	<ul style="list-style-type: none"> The general requirements for government procurement of goods were presented. During the discussion, the following topics were tackled: the purpose of the Pre bid Conference, who can participate, proofs of bidder's eligibility, suggested forms, sequencing of documents, marking and packaging suggestions and the BAC IX contact details, among others.

PRE-BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
BID DATA SHEET	To amend Latest Value Added Tax Returns (Forms 2550M and 2550Q) or Percentage Tax Returns (Form 2551) within the last six months. May, 2018 to October, 2018.
GENERAL CONDITIONS OF THE CONTRACT	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SPECIAL CONDITIONS OF THE CONTRACT	There were no Discussions/Amendments made; and no further instructions were made by the BAC.
SCHEDULE OF REQUIREMENTS	There were no Discussions/Amendments made; and no further instructions were made by the BAC.

TECHNICAL SPECIFICATIONS

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

TERMS OF REFERENCE

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

BIDDING FORMS

There were no Discussions/Amendments made; and no further instructions were made by the BAC.

ALL OTHER DISCUSSIONS

1. THE SUPPLIER SHOULD SUBMIT BROCHURE WHERE THE STATEMENT IS HIGHLIGHTED EQUIVALENT TO THE REQUIREMENT.
2. Attached list of Regional Offices and District Offices total of 50 locations
3. Replicate back-ups of Luzon, Visayas and Mindanao

OTHER MATTERS

ATTACHMENTS

"NONE"

ADJOURNMENT

Having no other matters for discussion, the meeting was adjourned at 4:00 PM

CERTIFICATION

We certify that the foregoing is true account of Prebid Conference conducted on Wednesday, November 28, 2018.

By the Bids and Awards Committee IX:

CERTIFIED CORRECT


ABRAM Y. C. ABANIL
Ad Hoc Member, DEPED


RAYMUND FRANCIS B. LASAM
Provisional Member

ATTY. MICHELLE ANNE B. RECTO, LL. M.
Regular Member

MS. LEAH M. VALDEZ
Vice Chairperson


MS. DALISAY CONRINA P. DELA CHICA, CPA, MBA
Chairperson

PREBID CONFERENCE
Public Bidding No. 18-411-9
Procurement of Licenses and Server for the Department of Education
Enterprise Backup Solution and Security Incident Event Management
with Implementation and Training