

MINUTES OF MEETING

27 November 2019	1:30 PM	CONFERENCE ROOM B
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MEETING CALLED BY	Internal Bids and Awards Committee 1																
TYPE OF MEETING	Pre-bid Conference																
PROJECT	Supply, Delivery, Installation and Testing of Application Server for PS																
REFERENCE NO.	PB No. 009-2019																
ATTENDEES	<p>Internal Bids and Awards Committee 1</p> <table> <tr> <td>Atty. Michelle Anne Recto</td> <td>Chairperson</td> </tr> <tr> <td>Mr. Joseph Conrad Dueñas</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Ms. Mary Ann Peñaflor</td> <td>Member</td> </tr> </table> <p>TWG</p> <table> <tr> <td>Mr. Karl Michael Espejo</td> <td>ITD</td> </tr> <tr> <td>Mr. Alvin Colambo</td> <td>ITD</td> </tr> </table> <p>SECRETARIAT</p> <table> <tr> <td>Ms. Maybelline Galang</td> <td>Member</td> </tr> <tr> <td>Mr. Fortunato Cortez, Jr.</td> <td>Member</td> </tr> </table> <p>BIDDER/S</p> <table> <tr> <td>Grace Madria</td> <td>INFOBAHN</td> </tr> </table>	Atty. Michelle Anne Recto	Chairperson	Mr. Joseph Conrad Dueñas	Vice-Chairperson	Ms. Mary Ann Peñaflor	Member	Mr. Karl Michael Espejo	ITD	Mr. Alvin Colambo	ITD	Ms. Maybelline Galang	Member	Mr. Fortunato Cortez, Jr.	Member	Grace Madria	INFOBAHN
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CALL TO ORDER	<ul style="list-style-type: none"> The scheduled Prebid Conference started at 1:30 PM with the Chairperson presiding. Attendees for the activity were introduced and acknowledged. Invited observers did not confirm their attendance. Having established the required quorum, the Secretariat proceeded with the discussion of the activity. 																

DISCUSSION

I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS	There were no amendments/revisions made and further instructions from the BAC under this section.
BID DATA SHEET	There were no amendments/revisions made and further instructions from the BAC under this section.
GENERAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SPECIAL CONDITIONS OF THE CONTRACT	There were no amendments/revisions made and further instructions from the BAC under this section.
SCHEDULE OF REQUIREMENTS	The Bidder asked for a "sixty (60) calendar days delivery period" citing probable clearances problem. The Chairperson per end-user representative agreed on "forty five (45) calendar days" delivery period instead.
TECHNICAL SPECIFICATIONS	The Bidder asked about the RAID 5 and Operating System re: Trial Version, Mr. Espejo/TWG clarified/answered the queries and no amendments/revisions made for this section
TERMS OF REFERENCE	There were no amendments/revisions made and further instructions from the BAC under this section.
BIDDING FORMS	There were no amendments/revisions made and further instructions from the BAC under this section.

II. OTHER DISCUSSIONS

OTHER MATTERS	A Bid Bulletin will be issued for the change of the delivery period under Schedule of Requirements. .
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ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 1:57 PM
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on 27 NOVEMBER 2019 .
PREPARED BY	Internal Bids and Awards Committee 1: SGD MR. FORTUNATO CORTEZ, JR. Secretariat

<p>CERTIFIED CORRECT</p>	<p>Internal Bids and Awards Committee 1:</p> <p>On Official Business ATTY. JOHN PAUL P. FERNANDEZ Member</p> <p>On Official Business MARK ANTHONY G. HUERTAS Member</p> <p>SGD ATTY. MICHELLE ANNE B. RECTO Chairperson</p> <p>SGD MARY ANN G. PEÑAFLO Member</p> <p>SGD JOSEPH CONRAD D. DUEÑAS Vice-Chairperson</p>

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.