

DISCUSSION

HIGHLIGHTS OF ACTIVITY		
BID DOCUMENTS		
INVITATION TO BID	The Chairperson emphasized the timeline of the project, which is as follows:	
	Advertisement/Posting of Invitation to Bid	July 04, 2019
	Issuance and Availability of Bid Documents	July 04, 2019
	Pre-Bid Conference	July 12, 2019 10:00 AM
	Last day of Submission of Written Clarification	July 16, 2019
	Last day of Issuance of Bid Bulletin	July 19, 2019
	Deadline for Submission of Bids	July 26, 2019 10:00 AM
	Opening of Bids	Immediately after the deadline for Submission of Bids
INSTRUCTIONS TO BIDDERS	NO QUESTIONS FROM THE PROSPECTIVE BIDDER	
BID DATA SHEET	NO QUESTIONS FROM THE PROSPECTIVE BIDDER	
GENERAL CONDITIONS OF CONTRACT	NO QUESTIONS FROM THE PROSPECTIVE BIDDER	
SPECIAL CONDITIONS OF THE CONTRACT	NO QUESTIONS FROM THE PROSPECTIVE BIDDER	
SCHEDULE OF REQUIREMENTS	NO QUESTIONS FROM THE PROSPECTIVE BIDDER	
TECHNICAL SPECIFICATIONS	<p>The Provisional Member discussed what constitutes minimum labeling, as required by Republic Act No. 7394, to wit:</p> <ul style="list-style-type: none"> • its correct and registered trade name or brand name; • its duly registered trademark; • its duly registered business name; • the address of the manufacturer, importer, repacker of the consumer product in the Philippines; • its general make or active ingredients; • the net quality of contents, in terms of weight, measure or numerical count rounded of to at least the nearest tenths in the 	

	<p>metric system;</p> <ul style="list-style-type: none"> • country of manufacture, if imported; and • if a consumer product is manufactured, refilled or repacked under license from a principal, the label shall so state the fact. (Art. 77, RA 7394)
BID FORMS	<p>The Provisional Member reminded the prospective bidder to sign all documents which require the signature of the authorized representative.</p> <p>Annex "A" – Financial Bid Form</p> <p>The representative from West Heaven asked if column numbers 5, 7 and 8 of Schedule of Prices may be covered during the Opening of Bids to protect the trade secrets of their company.</p> <p>The Chairperson answered that such is the requirement of the rules. Nonetheless, the Committee took note of the query, and if the request is granted, it will be reflected in a Bid Bulletin</p>

OTHER MATTERS	NO DISCUSSION
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:15 AM
CERTIFICATION	We certify that the foregoing is the true account of Pre-bid Conference conducted on July 12, 2019.
PREPARED BY	<p>(SGD.) JOSHUA FELINO JULIAN F. DULCE <i>Provisional Member (PMOIC)</i></p>
CERTIFIED CORRECT	<p>(SGD.) JEFFREY M. BERTUMEN <i>Provisional Member (Ad hoc Representative, PS)</i></p> <p>(SGD.) JOSEPH CONRAD D. DUEÑAS <i>Chairperson</i></p>