

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Monday, July 22, 20	19 1:30 PM		MEETING ROOM 1
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2		
TYPE OF MEETING	Prebid Conference		
PROJECT	Supply and Delivery of Data Folder for the Procurement Service		
REFERENCE NO.	Public Bidding No. 19-227-2		
ATTENDEES	Bids and Awards Committee 2 Engr. Manuel S. Avila Ms. Maria Danica P. Abengoza Mr. Jernimel C. Galit BAC Secretariat: Ms. Princess Joy B. Flores BAC Technical Working Group Mr. Jade Edwin H. Apin Prospective Bidders: Ms. Janette Quintinita Ms. Jenny Dela Rosa Ms. Ma. Leta S. Mando	Chairperson Provisional Member Provisional Member Member, Procuremer	nt Division 2, PS
CALL TO ORDER	The scheduled Pre-Bid Conference started at 1:35 PM with Engr. Avila presiding.		
ESTABLISHMENT OF QUORUM	Engr. Avila, upon the determination of the attendance of the majority of the Special Bids and Awards Committee, declared quorum to conduct the Pre-Bid Conference.		
INVITATION TO OBSERVERS	Ms. Flores presented the Invitation to Observers in compliance with the requirements of the 2016 Revised IRR of R.A. 9184 .		

PREBID CONFERENCE
Public Bidding No. 19-227-2

DISCUSSION

DISCUSSION			
I. BID DOCUMENTS			
INSTRUCTIONS TO BIDDERS	SECTION II		
	No highlights.		
BID DATA SHEET	ITB Clause 32.4(f): - The prospective bidders were reminded to submit a soft copy of colored picture the item being offered after the receipt of Notice of Award.		
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV No highlights.		
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V No highlights.		
SCHEDULE OF REQUIREMENTS	 SECTION VI Ms. Quintinita suggested to change the delivery period for the first trance from 30CD to 45 CD from receipt of NTP. 		
TECHNICAL SPECIFICATIONS	SECTION VII No highlights.		
TERMS OF REFERENCE	No highlights.		
BIDDING FORMS	Section VIII No highlights.		

II. OTHER DISCUSSIONS		
OTHER MATTERS	None.	
ATTACHMENTS	None.	
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 2:55 PM	
CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on July 17, 2019.	
PREPARED BY	SGD. PRINCESS JOY B. FLORES BAC Secretariat	

Bids and Awards Committee 2:

SGD. JERNIMEL B. GALIT

Ad Hoc Member

SGD. **VIC ANTHONY A. TUBON**

Provisional Member

On Leave

On Official Business

ARNOLD F. BONDOC ATTY. MICHELLE ANNE B. RECTO

Regular Member

Vice Chairperson

SGD.

Chairperson

ENGR. MANUEL S. AVILA

CERTIFIED CORRECT