



MINUTES OF MEETING

Friday, August 16, 2019

10:30 AM

EXECUTIVE LOUNGE

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE 2
TYPE OF MEETING	Prebid Conference
PROJECT	Supply, Delivery, Installation, and Commissioning of New Movement Area Guidance Signs (MAGS) and Various Airfield Lighting Components for Subic Bay Metropolitan Authority (SBMA)
REFERENCE NO.	Public Bidding No. 19-261-2
ATTENDEES	<p>Bids and Awards Committee 2: Engr. Manuel S. Avila Chairperson Mr. Arnold F. Bondoc Vice Chairperson Engr. Leigh Ann F. Pua Provisional Member, PS Engr. Jerome M. Martinez Provisional Member, SMBA</p> <p>BAC Secretariat: Ms. Princess Joy B. Flores Member, Procurement Division 2, PS</p> <p>BAC Technical Working Group Mr. Jade Edwin C. Apin Member, Procurement Division 2, PS</p> <p>Prospective Bidders: Mr. Ian Estillore Philcox Mr. Generoso Maligat Philcox Ms. Joy Dimayuga Ascendant Mr. Jerome Morales Ascendant Ms. Lolita Ong Evercon Mr. Dehlia Erive Evercon Mr. Malcolm Ong Evercon</p> <p>Other Attendees: Engr. Mark Quiambao SBMA Engr. Zharrex R. Santos SBMA Mr. Hilarion Abitan SBMA Mr. Roy Ronald Ong SBMA</p>

	Engr. Ruel Famisan Engr. Jude John Deseo	SBMA PS Consultant
CALL TO ORDER	The scheduled Pre-Bid Conference started at 10:32 AM with Engr. Avila presiding.	
ESTABLISHMENT OF QUORUM	Engr. Avila, upon the determination of the attendance of the majority of the Bids and Awards Committee, declared quorum to conduct the Pre-Bid Conference.	
INVITATION TO OBSERVERS	Ms. Flores presented the Invitation to Observers in compliance with the requirements of the 2016 Revised IRR of R.A. 9184 .	

DISCUSSION

I. BID DOCUMENTS

INSTRUCTIONS TO BIDDERS	SECTION II No highlights.
BID DATA SHEET	<p>SECTION III</p> <p>ITB Clause 5.4(b):</p> <ul style="list-style-type: none"> ➤ Ms. Ong asked to clarify the category of the air navigational aids acceptable to comply with the requirements in Single Largest Completed Contract. <p>According to Ms. Ong, Radio and Visual Air Navigational Aids are in different categories with different use.</p> <p>The clarification on the category of the Air Navigational Aids to be acceptable shall be made through a bid bulletin.</p> <p>ITB Clause 12.1(b)(ii.2):</p> <ul style="list-style-type: none"> ➤ The same clarification on what category of navigational aids is acceptable in the relevant experience of the key personnel was raised by Ms. Ong. <p>The clarification on the category of the Air Navigational Aids to be acceptable shall be made through a bid bulletin.</p> <p>ITB Clause 28.2:</p> <ul style="list-style-type: none"> ➤ Ms. Ong asked if the reckoning period of the Latest VAT Returns to be submitted is on the date of the Opening of Bids or the Notice of the BAC. <p>The reckoning period shall be clarified through a bid bulletin.</p>
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV No highlights.
SPECIAL CONDITIONS	SECTION V

<p>OF THE CONTRACT</p>	<p>GCC Clause 40.1:</p> <ul style="list-style-type: none"> ➤ A prospective bidder asked that since the project is an infrastructure, payment should depend on the accomplishment of the contractor or on a monthly basis. <p>The payment scheme shall be discussed by the BAC and clarified through a bid bulletin.</p>
<p>SPECIFICATIONS</p>	<p>SECTION VI</p> <ul style="list-style-type: none"> ➤ Engr. Famisan clarified that the Intended Completion Date includes any CAAP Activities. ➤ The specifications must be duly filled out and attached in the technical specifications form. <p>FACILITIES FOR THE ENGINEER:</p> <ul style="list-style-type: none"> ➤ The personnel that will assist the Engineer shall be clarified through a bid bulletin. <p>DIVISION I</p> <p>1.0 GENERAL AND OTHER REQUIREMENTS:</p> <p>Item 1.2.A:</p> <ul style="list-style-type: none"> ➤ Engr. Famisan clarified that the product brochure must be submitted specifying that the sequence flashing lights has built in levelling and alignment. <p>3.0 SPECIFICATIONS:</p> <p>Item A.3.1 and A.3.2:</p> <ul style="list-style-type: none"> ➤ A prospective bidder raised that FAA is only applicable to those US manufacturers. He asked if an equivalent certification can be acceptable. <p>A bidder asked compliance with ICAO and FAA are different and will have an effect to the price.</p> <p>A clarification will be issued through a bid bulletin if an equivalent certification and/or compliance to FAA is acceptable.</p> <p>Item A.9:</p> <ul style="list-style-type: none"> ➤ A prospective bidder asked how will be the method of qualifying the equivalency of compliance with ICAO/FAA. <p>Item H.6:</p> <ul style="list-style-type: none"> ➤ A prospective bidder asked a brochure will be submitted. <p>Item H.6.9:</p>

	<ul style="list-style-type: none"> ➤ A prospective bidder asked to specify the precision tools. <p>Item K:</p> <ul style="list-style-type: none"> ➤ Engr. Famisang emphasized that the shipment must not be consigned to the SBMA. ➤ The item will be VAT Free that may or may not come in the form of tax credit. <p>All clarifications raised in the specifications shall be made through a bid bulletin.</p>
DRAWINGS	<p>SECTION VII</p> <p>No highlights.</p>
BILL OF QUANTITIES	<p>SECTION VIII</p> <p>No highlights.</p>
BIDDING FORMS	<p>SECTION IX</p> <p>Annex "A": Bid Form</p> <ul style="list-style-type: none"> ➤ It was emphasized that each and every page must be signed by the authorized representative including the bill of quantities. ➤ In case that there would be discrepancies in bid price in words and figures, Section 32.2.3 of the 2016 Revised IRR of RA9184. <p>Annex "F": List of Equipment, Owned or Leased and/or Under Purchase Agreement, Pledged to the Proposed Contract</p> <ul style="list-style-type: none"> ➤ It was clarified that even if the equipment is leased all information must be provided and proof of ownership of the lessor or certification of availability from the vendor for the duration of the project must be submitted. <p>Annex "I": Affidavit of Inspection</p> <ul style="list-style-type: none"> ➤ It was clarified that Site Inspection is not a required for a bidder to join the bidding for the project. ➤ The requirement for Site Inspection shall be clarified through a bid bulletin.
II. OTHER DISCUSSIONS	
OTHER MATTERS	<ul style="list-style-type: none"> ➤ Mr. Estillore asked for a checklist of documents to be submitted. <p>Eng. Avila explained that all bidders must refer to the bidding documents for the complete documents to be submitted.</p> <ul style="list-style-type: none"> ➤ Engr. Famisan proposed that a Project Management must be created for faster and smoother transactions during the implementation of the project.
ATTACHMENTS	None.

ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:15 PM				
CERTIFICATION	We certify that the foregoing is the true account of Prebid Conference conducted on August 16, 2019.				
PREPARED BY	<p style="text-align: center;">SGD. PRINCESS JOY B. FLORES BAC Secretariat</p>				
CERTIFIED CORRECT	<p>Bids and Awards Committee 2:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center; vertical-align: top;"> <p>SGD. ENGR. JEROME M. MARTINEZ <i>Provisional Member, SBMA</i></p> <p><i>On Official Business</i></p> <p>ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p> </td> <td style="width: 50%; text-align: center; vertical-align: top;"> <p>SGD. ENGR. LEIGH ANN F. PUA <i>Provisional Member, PS</i></p> <p>SGD. ARNOLD F. BONDOC <i>Vice Chairperson</i></p> </td> </tr> <tr> <td colspan="2" style="text-align: center; vertical-align: top;"> <p>SGD. ENGR. MANUEL S. AVILA <i>Chairperson</i></p> </td> </tr> </table>	<p>SGD. ENGR. JEROME M. MARTINEZ <i>Provisional Member, SBMA</i></p> <p><i>On Official Business</i></p> <p>ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p>	<p>SGD. ENGR. LEIGH ANN F. PUA <i>Provisional Member, PS</i></p> <p>SGD. ARNOLD F. BONDOC <i>Vice Chairperson</i></p>	<p>SGD. ENGR. MANUEL S. AVILA <i>Chairperson</i></p>	
<p>SGD. ENGR. JEROME M. MARTINEZ <i>Provisional Member, SBMA</i></p> <p><i>On Official Business</i></p> <p>ATTY. MICHELLE ANNE B. RECTO <i>Regular Member</i></p>	<p>SGD. ENGR. LEIGH ANN F. PUA <i>Provisional Member, PS</i></p> <p>SGD. ARNOLD F. BONDOC <i>Vice Chairperson</i></p>				
<p>SGD. ENGR. MANUEL S. AVILA <i>Chairperson</i></p>					