

#### Department of Budget and Management PROCUREMENT SERVICE -PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM BIDS AND AWARDS COMMITTEE



## MINUTES OF MEETING

Friday, September 13	, 2019 10:00AM	CONFERENCE ROOM B			
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE IX	war ar yani di kasi di dalah dalah maka ina manangangan kati dan manaha kada dalah d			
TYPE OF MEETING	Prebid Conference				
PROJECT	DESIGN AND BUILD OF THE UNIVERSITY OF THE PHILIPPINES - LOS BAÑOS UNIVERSITY HEALTH SERVICE BUILDING EXTENSION (PHASE 1)				
REFERENCE NO.	PB19-286-9				
	Bids and Awards Committee IX: Engr. Ian T. Fajarito Ms. Ma. Jennifer R. Jimenez Engr. Marwan O. Amil	Chairperson Vice-Chairperson Provisional Member (PMOIC), PS			
	Procurement Division IX:  Ms. Kristine Joy G. Delos Santos	Secretariat			
ATTENDEES	Other End-User's Representatives: Arch. Joselito P. Cruz Ms. Rebecca C. Torres Mr. Archie V. Solmoro	UPLB UPLB UPLB			
	Bidders: Mr. Rommel Bautista	Specified Contractor and Development Inc.			
Common terms to the common terms of the common	Ms. Clarissa M. Briones  Mr. Ricardo Aguiflor  Mr. Allen R. Buenaventura  Mr. Alfredo Francisco	Specified Contractor and Development Inc. GSMAXX Construction ASM Francisco Construction ASM Francisco Construction			

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PREBID CONFERENCE

Public Bidding No. 19-286-9

(Design and Build of the University of the Philippines Los Baños University Health Service Building Extension (Phase 1) for the Procurement Service (PS))

1.	The scheduled	Prebid	Conference	started	at	10:20	am	with	the
	Chairperson pre	siding.							

# 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the three (3) members of the BAC, the required quorum has been established.

# 3. The Secretariat stated BAC'S compliance with regard to the invitation of Observers.

4. The Chairperson presented the general requirements for government procurement.

### **DISCUSSION**

CALL TO ORDER

I. BID DOCUMENTS				
	SECTION I Page 8			
	The Schedule of Activities is as follows:			
	ACTIVITIES	SCHEDULE		
	XXX	XXX		
	Deadline of Submission and Opening of Bids	September 27, 2019 @ 10:00 AM		
INVITATION TO BID	Opening of Bids	Immediately after the deadline for submission of Bids		
	<ul> <li>Specified and SMAXX requested to extend the deadline of submission and opening of bids for two (2) weeks reckoned from September 27, 2019, while ASM proposed for a three (3) – week extension.</li> <li>The BAC took note of the concern and any amendment, if any, shall be issued through a Supplemental/ Bid Bulletin to be issued for the project.</li> </ul>			
SECTION II  There were no other discussions, clarifications, amendments, inclusions under this Section of the Bidding Documents.				



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	The minimum major equipment requirements are the following:					
		Item No.	Number of Units	Fournment Canacity		
		XXX	XXX	XXX	XXX	_
		15	. 1	Truck Mounted Telescopic Crane	25 to 35 tons	_
BID DATA SHEET		16	1	Truck Mounted Telescopic Boom Lift	200kg	
	> Bidders suggested to delete Items No. 15 (Truck Mounted Telescopic Crane) and No. 16 (Truck Mounted Telescopic Boom Lift) and proposed					
	instead of pulleys, due to the size of the equipment.					
	- The BAC took note of the concern and any amendment, if any, shall be reflected through a Supplemental/ Bid Bulletin to be issued for the project.					
GENERAL CONDITIONS OF THE CONTRACT	SECTION IV There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.					
SPECIAL CONDITIONS OF THE CONTRACT	SECTION V There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.					
TECHNICAL SPECIFICATION	SECTION VI There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.					
DRAWING	SECTION VII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.					
BILL OF QUANTITIES	SECTION VIII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.					

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	Section IX
BID FORMS	<ul> <li>The BAC informed the body that the following bidding forms, to wit:         <ol> <li>Affidavit of Site Inspection;</li> <li>Conformity with the Technical Specifications;</li> <li>Statement of Availability of Key Personnel and Equipment; and</li> </ol> </li> <li>Schedule of Requirements.</li> </ul>
	shall be included in the Supplemental/ Bid Bulletin to be issued for the project.
II. OTHER MATTERS	
OTHER MATTERS	<ul> <li>1. The following points were also emphasized:</li> <li>For the required Competent Evidence of Identity</li> <li>Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed.</li> <li>No. 10<sup>th</sup> statement under the Omnibus Sworn Statement</li> <li>It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10<sup>th</sup> statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.</li> </ul>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:00PM
CERTIFICATION	We certify that the foregoing is true account of <b>Prebid Conference</b> conducted on Friday, September 13, 2019.
PREPARED BY	The Procurement Division IX:  (SGD.)  MS. KRISTINE JOY DELOS SANTOS  Secretariat

### **Bids and Awards Committee IX (BAC IX)**

(SGD.)

**ENGR. MARWAN O. AMIL** 

Provisional Member, PS (PMOIC)

(SGD.) CERTIFIED CORRECT

MS. MA. JENNIFER R. JIMENEZ

Vice Chairperson

(SGD.)

**ENGR. IAN T. FAJARITO** 

Chairperson

PREBID CONFERENCE