



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



PS DBM Compound, RR Road, Cristobal St., Paco, Manila
 Tel. No. 689-7750

MINUTES OF MEETING

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| Date: Wed, September 18, 2019 | Time: 10:00 AM | Venue: Conference Room B |
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| MEETING CALLED BY | Procurement Division IX (PD IX) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TYPE OF MEETING | Pre-Bid Conference | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PROJECT | The Procurement of an Integrator for the Manpower for the Maintenance and Security Services of the 30th Southeast Asian Games | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REFERENCE NO. | Public Bidding No. 19-289-9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ATTENDEES | <p>Special Bids and Awards Committee</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Engr. Ian T. Fajarito</td> <td>Chairperson</td> </tr> <tr> <td>Engr. Pablo Roman Andres</td> <td>Vice-Chairperson</td> </tr> <tr> <td>Atty. Mary Geanellie M. Cabrera</td> <td>Regular Member</td> </tr> <tr> <td>Mr. Paul Armand A. Estrada</td> <td>Provisional Member, PMOIC</td> </tr> </table> <p>Technical Working Group</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Mr. James F. Gabilo</td> <td>TWG, PS</td> </tr> <tr> <td>Mr. Joseph P. Balagtas</td> <td>TWG, PS</td> </tr> <tr> <td>Ms. Bernadette Palo</td> <td>TWG, PHISGOC</td> </tr> <tr> <td>Engr. Eduardo Rosqueta</td> <td>TWG, PHISGOC</td> </tr> </table> <p>Secretariat</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Mr. Vincent Joseph D. Disu</td> <td>Secretariat</td> </tr> </table> <p>Other Attendees</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Col Ryan A Felipe</td> <td>PHISGOC- GSS</td> </tr> <tr> <td>Atty. Francis Paul L. Baclay</td> <td>PHISGOC- Legal</td> </tr> </table> <p>Prospective Bidders</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Mr. Rex Sague</td> <td>Safer PH</td> </tr> <tr> <td>Ms. Robert Bandejas</td> <td>Safer PH</td> </tr> <tr> <td>Mr. Stanley Renjamel</td> <td>Renjamel Security Agency</td> </tr> <tr> <td>Mr. Mike Danice Renjamel</td> <td>Renjamel Security Agency</td> </tr> <tr> <td>Mr. Jaime m. Damasco</td> <td>Greatstar Security Services</td> </tr> <tr> <td>Mr. Maricar P. Palio</td> <td>Lockhead Security Services</td> </tr> </table> | Engr. Ian T. Fajarito | Chairperson | Engr. Pablo Roman Andres | Vice-Chairperson | Atty. Mary Geanellie M. Cabrera | Regular Member | Mr. Paul Armand A. Estrada | Provisional Member, PMOIC | Mr. James F. Gabilo | TWG, PS | Mr. Joseph P. Balagtas | TWG, PS | Ms. Bernadette Palo | TWG, PHISGOC | Engr. Eduardo Rosqueta | TWG, PHISGOC | Mr. Vincent Joseph D. Disu | Secretariat | Col Ryan A Felipe | PHISGOC- GSS | Atty. Francis Paul L. Baclay | PHISGOC- Legal | Mr. Rex Sague | Safer PH | Ms. Robert Bandejas | Safer PH | Mr. Stanley Renjamel | Renjamel Security Agency | Mr. Mike Danice Renjamel | Renjamel Security Agency | Mr. Jaime m. Damasco | Greatstar Security Services | Mr. Maricar P. Palio | Lockhead Security Services |
| Engr. Ian T. Fajarito | Chairperson | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engr. Pablo Roman Andres | Vice-Chairperson | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Atty. Mary Geanellie M. Cabrera | Regular Member | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mr. Paul Armand A. Estrada | Provisional Member, PMOIC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Mr. Vincent Joseph D. Disu | Secretariat | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Col Ryan A Felipe | PHISGOC- GSS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Mr. Jaime m. Damasco | Greatstar Security Services | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>CALL TO ORDER</p> | <ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:05 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established. |
| <p>COMPLIANCE TO R.A. 9184</p> | <p>After having established the required quorum to conduct the pre-bid conference, Secretariat-in-Charge presented the invitation to observers in compliance to R.A. 9184.</p> <ul style="list-style-type: none"> ➤ The Secretariat presented the general requirements for government procurement. |

DISCUSSIONS

I. BID DOCUMENTS

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| <p>INVITATION TO BID</p> | <p>SECTION I</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p> |
| <p>BID DATA SHEET</p> | <p>Clause 5.4 Page 39</p> <p>In view of the determination by the Procuring Entity that imposition of the provisions of Section 23.5.1.3 of the IRR of RA 9184 will likely result to “failure of bidding” or “monopoly”, the Bidder should comply with the following requirements:</p> <ol style="list-style-type: none"> a.) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least “fifty percent (50%)” of the ABC for this Project; and b.) The largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC as required above. <p>For this purpose, similar contracts shall refer to any Contracts involving the supply of manpower services* and supply of security services**.</p> <p><i>*Manpower services provision includes housekeeping services or janitorial services or general support services, while;</i></p> <p><i>** Security services provision includes</i> <i>(i.)Provision of Security Guards; or</i> <i>(ii.)Provision of VIP Security; or</i> <i>(iii.)Provision of Personal Background Investigation Services; or</i> <i>(iv.)Provision of K-9 Team services; or</i> <i>(v.) Leasing of security equipment and deployable security devices.</i></p> <p>xxx</p> <ul style="list-style-type: none"> - <i>The Committee emphasized that the coverage and definition of the SLCC is that bidder must have a single contract with both manpower services and security services.</i> |

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| | <p>- <i>The Committee reminded that there is no percentage (%) requirement in manpower services and security services provided, that each bidders must have one contract composed of manpower services and security services.</i></p> <p>Clause 12.1 (a) Page 40</p> <p>Deferment on the implementation of the mandatory submission of PhilGEPS Certificate of Registration and Membership (GPPB Circular 07-2017 dated 31 July 2017).</p> <p>"4.1.1 For all procurement projects advertised and/or posted after the effectivity of this Circular, bidders may still submit their Class "A" Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2 of the same IRR, or if already registered in the PhilGEPS under Platinum category, their Certificate of Registration and Membership in lieu of their uploaded file of Class "A" Documents, or a combination thereof. In case the bidder opted to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 Revised IRR of RA 9184;"</p> <p>Notwithstanding the above requirements, the bidder may opt to submit the following eligibility documents in lieu of the submission of the PhilGEPS Certificate of Registration (Platinum Membership):</p> <ul style="list-style-type: none"> a. Business Registration; b. Mayor's or Business Permit for 2019; c. 2018 Audited Financial Statement; and d. Valid and current Tax Clearance. <p>xxx</p> <p>- <i>The Committee emphasized that incase bidders will enter in Joint Venture, each bidders/partners shall submit legal eligibility requirements especially the PhilGEPS Certificate (Platinum Membership).</i></p> |
| <p>GENERAL CONDITIONS OF THE CONTRACT</p> | <p>SECTION IV</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p> |
| <p>SPECIAL CONDITIONS OF THE CONTRACT</p> | <p>SECTION V</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p> |
| <p>SCHEDULE OF REQUIREMENTS</p> | <p>SECTION VI</p> |

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| | There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents. |
| TECHNICAL SPECIFICATIONS | SECTION VII There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents. |
| BIDDING FORMS | <i>The Committee clarified that in all forms, the authorized representative of the Joint Venture should sign the documents.</i> |
| II. OTHER MATTERS | |
| OTHER MATTERS | <ul style="list-style-type: none"> ➤ The Committee reminded the bidders of the following: <ol style="list-style-type: none"> 1. To use the Competent Evidence of Identity under the Notarial Rule. For the required Competent Evidence of Identity Based on the Rules on Notarial Practice, only government- issued IDs bearing the photograph and signature of the affiant are acceptable evidences. Community Tax Certificate (CTC) is not allowed. Non-Compliance of the same may result to the disqualification of the proposal. 2. To use the prescribed forms indicated in the Bidding Documents. 3. To submit their proposals on time and follow the procedure during its submission. ➤ All other pertinent portions of the bidding documents were presented and no other clarifications were raised. ➤ The Secretariat presented the matrix of schedule of bidding activities and reiterated that should the bidders have additional queries, the same shall be in writing and last of written clarifications shall be on September 22, 2019. |
| CERTIFICATION | We certify that the foregoing is the true account of the Pre-Bid Conference conducted on September 18, 2019. |
| ADJOURNMENT | Having no other matters for discussion, the meeting was adjourned at 12:00 PM. |
| PREPARED BY | Procurement Division IX SGD. MR. VINCENT JOSEPH D. DISU Secretariat |
| CERTIFIED CORRECT | Special Bids and Awards Committee (SBAC) SGD. MR. PAUL ARMAND ESTRADA Provisional Member Procurement Management Officer-in-Charge |

SGD.

ATTY. MARY GEANELLIE M. CABRERA

Regular Member

SGD.

ENGR. PABLO ROMAN ANDRES

Vice - Chairperson

SGD.

ENGR. IAN T. FAJARITO

Chairperson