## **MINUTES OF MEETING**

Thursday, October 3, 2019		10:00 AM		CONFERENCE ROOM A
MEETING CALLED BY	BIDS AND AWARDS COMMITTEE VII			
TYPE OF MEETING	PREBID CONFERENCE			
PROJECT	Supply and Delivery of Cleaner, Toilet Bowl & Urinal for the Procurement Service (PS)			
REFERENCE NO.	PUBLIC BIDDING NO. 19-299-7			
ATTENDEES	Ms. Rosalind Mr. Vic Anth Ms. Rowena Ms. Consolad	ony A. Tubon R. Inocentes cion S. Cinco  ht Division VII	Cha Vic Pro	airperson ce-Chairperson ovisional Member, PMO-In-Charge Hoc Member
CALL TO ORDER	<ol> <li>The scheduled <b>Prebid Conference</b> started at <b>10:30 AM</b> with the Chairperson presiding.</li> <li>The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC, the required quorum has been established.</li> <li>The Secretariat stated BAC'S compliance with regard to the Invitation of Observers.</li> </ol>			

## **DISCUSSIONS**

I. BID DOCUMENTS	
INVITATION TO BID	SECTION I  There were no other discussions, clarifications, amendments, inclusions and
	revisions under this Section of the Bidding Documents.

	SECTION II				
INSTRUCTIONS TO BIDDERS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
	SECTION III				
BID DATA SHEET	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
	SECTION IV				
GENERAL CONDITIONS OF THE CONTRACT	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
	SECTION V				
SPECIAL CONDITIONS OF THE CONTRACT	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
	SECTION VI				
SCHEDULE OF REQUIREMENT	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
	SECTION VII				
TECHNICAL SPECIFICATIONS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
	SECTION VIII				
BID FORMS	There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.				
III. OTHER MATTERS					
	Chairperson manifested the absence of prospective bidders for this conference but noted seven (7) suppliers downloaded (per Document Request List) the Bidding Documents, namely:				
OTHER MATTERS	<ol> <li>3M Philippines Inc.</li> <li>Oxychem Corporation</li> <li>MarkDAlpha Enterprise</li> <li>Center Point Sales &amp; Trading Inc.</li> <li>Shenzhen Hispeed Boats Technology Co. Ltd.</li> <li>ORI Foods Products</li> <li>Certegy Event Solution</li> </ol>				
	Previous bidding for this item/project under PB No. 19-257-7 was failed due to no bidder/s submitted bid proposal				

ATTACHMENTS	None				
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>11:00 AM.</b>				
CERTIFICATION	We certify that the foregoing is true account of Prebid Conference conducted on October 4, 2019.				
PREPARED BY	SGD  ROWENA R. INOCENTES  Provisional Member/PMO-In-Charge				
	Bids and Awards Committee VII				
CERTIFIED CORRECT	SGD CONSOLACION S. CINCO Ad Hoc Member				
	SGD				
	VIC ANTHONY A. TUBON				
	Vice-Chairperson				
	SGD				
	ROSALINDA V. DAPITO				
	Chairperson				

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) <del>Double Strike out</del> – denotes deletion; (b) <u>Underline</u> – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.