



MINUTES OF MEETING

Date: Friday, July 28, 2020	Time: 10:00 AM	Venue: Conference Room A, B and C
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MEETING CALLED BY	Bids and Awards Committee I
TYPE OF MEETING	Pre-Bid Conference
PROJECT	Construction of New Clark City Connecting Road Package 1
REFERENCE NO.	PB20-021-1
ATTENDEES	<p>Bids and Awards Committee I (BAC I) Mr. Dickson Pantí Chairperson Engr. Nicole John Cabueños Vice-Chairperson Engr. Diane Arbitrario Provisional Member, PS Mr. Ryan S. Galura* Ad hoc Member, BCDA</p> <p>Technical Working Group (TWG) Engr. Jeff Anthony R. Llegue TWG, PS Engr. Jinx Aubrey S. Arranguez TWG, PS Mr. Brando C. Aguilera* TWG, BCDA Mr. Jerico G. Bondoc* TWG, BCDA</p> <p>Secretariat Mr. Vincent Joseph D. Disu Secretariat</p> <p>End User Agency Ms. Hedda Y. Rulona BCDA Mr. Mark P. Torres BCDA Mr. Brando C. Aguilera BCDA</p> <p>Prospective Bidders Ms. Grace T. Pesca Bandar Hebat Builders, Inc. Mr. Rusty A. Manaloto China Road and Bridges Corp. Mr. Vincent Tolentino Sta. Clara Int'l Corp. Mr. Alfredo Rulqerao C.M Pancho Construction Inc.</p>

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	<p>Mr. Norven P. Baysac Mr. Guiabel N. Pendatun Mr. Roy Go Mr. Ricardo Aguitar Ms. Faith Recto Mr. Marlon Ocampo Mr. Raymond Robledo Mr. Steven A. Alonzo Ms. Mylene Gonzaga* Ms. Mylene M. Situbal* Ms. Yan Guan Rong* Ms. Jeanet P. Suerte* Mr. Michael Macam* Mr. Rolando Capati * Mr. Jose L. Paragas* Mr. Eric O. Lim*</p> <p><i>*present via Google Meet</i></p>	<p>LSD Construction RCDG Construction Pacific Concrete Products Inc. MCI SM Builders JONAPLANN MP Ocampo Construction Tokwing Vicente T. Lao Construction R-II Builders, Inc, Qingjian Group Co., Ltd. AG Araja Construction and Dev. Corp. Northern Builders IPM Construction and Dev. Corp. A.M Moreta and Co., Inc. Mindanao Rock</p>
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Prebid Conference started at 10:05 AM with the Chairperson presiding. 2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the four (4) members of the BAC I, the required quorum has been established. 	
COMPLIANCE TO R.A. 9184	<p>After having established the required quorum to conduct the pre-bid conference, Secretariat-in-Charge presented the invitation to observers.</p> <ul style="list-style-type: none"> ➤ <i>Notices to the Observers have been sent within the prescribed period, however, the absence of the observers will not sever the activity.</i> 	
OPENING REMARKS	<p>The Chairperson gave an introduction of the project.</p>	

DISCUSSIONS

I. HIGHLIGHTS	
PRESENTATION OF THE PROJECT OVERVIEW	<p>Mr. Ryan S. Galura, provisional member from the BCDA presented the overview of the project including Project Milestones, New Clark City Connecting Roads Packages 1,2,3 and 4 Master Development Plan, and Construction Methodology amongst others.</p> <ul style="list-style-type: none"> ➤ <i>Kindly see attached pdf file of the presentation used in the Pre-Bid Conference.</i>

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<p>DOCUMENTATIONS</p>	<p>The Secretariat discussed the general requirements for government procurement of infrastructure project. The following topics were tackled: the purpose of the conference, who can participate, proofs of bidder’s eligibility, suggested forms, sequencing of documents, marking and packaging suggestions, timelines and the Secretariat contact details, among others.</p>
<p>INVITATION TO BID</p>	<p>SECTION I</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>INSTRUCTION TO BIDDERS</p>	<p>SECTION II</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>BID DATA SHEET</p>	<p>SECTION III ITB Clause 1.1 Page No. 37</p> <p>The Procuring Entity is the Bases Conversion and Development Authority (BCDA).</p> <ul style="list-style-type: none"> • The Chairperson emphasized that the Procuring Entity of the project is the BCDA. All letters including the Bid Securing Declaration Form shall be addressed to BCDA. <p>ITB Clause 12. 1 (a) (i)</p> <p>The valid PhilGEPS Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should any of the documents indicated in “Annex A” of the Certificate is not updated, the bidder shall submit the Certificate together with the updated documents.</p> <ul style="list-style-type: none"> • The Secretariat emphasized that the PHILGEPS PLATINUM registration to be submitted shall be up to date together with its contents. No attachments shall be allowed for purposes of updating.

- Amendments will be reflected in the general bid bulletin to be issued for the project.

ITB Clause 5.1

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Prospective bidders must have at least a license category "AAA" and a license classification "Large B" from the Philippine Contractors Accreditation Board (PCAB) for General Engineering. The PCAB license must be valid and effective at the time of submission of the bid.

- A prospective Bidder clarified the acceptable coverage/categories of the PCAB classification "Large B" for General Engineering.
- The Vice-Chairperson clarified that the requirement shall cover any of the classification under General Engineering such as roads and highways, irrigation, flood, controls damn, reservoir, water supply, port harbor or offshore engineering.
- A prospective Bidder asked if the Foreign Entity in the Joint Venture shall submit a Special PCAB License.
- The Vice-Chairperson clarified that incase of entering into a Joint Venture, prospective bidders/JV's shall submit a Special PCAB license and details of which shall be indicated in the form.

ITB Clause 5.4 (b)

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For this purpose, similar contracts shall refer to completed road and/or bridges projects.

- A prospective Bidder asked if combination of both road and bridges are acceptable.
- The Chairperson confirmed that the combinations of both similar contracts are acceptable.
- A prospective Bidder asked incase Joint Venture if both partners in the JV are required to submit the SLCC.

	<ul style="list-style-type: none"> The Chairperson clarified that only one entity or partner in the Joint Venture shall submit the SLCC as long as it complies and satisfies the requirement.
GENERAL CONDITIONS OF THE CONTRACT	<p>SECTION IV</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
SPECIAL CONDITIONS OF THE CONTRACT	<p>SECTION V</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
TECHNICAL SPECIFICATIONS	<p>SECTION VI</p> <p>Amendments will be reflected in the general bid bulletin to be issued for the project.</p>
DRAWINGS	<p>SECTION VII</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BILL OF QUANTITIES	<p>SECTION VIII</p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
BIDDING FORMS	<p>Section IX Statement of Completed Similar Contracts Page No. 339</p> <ul style="list-style-type: none"> The Secretariat reminded the prospective bidders to fill out all the necessary details including the signature of the authorized representative and date of completion.

List of All On-Going Government and Private Contracts including Contracts Awarded but not yet started, whether similar or not
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- The Secretariat reminded the prospective bidders of the mandatory submission of the form even if there is nothing to declare. The said form shall be signed by an authorized representative.

Omnibus Sworn Statement
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- It was emphasized that notices shall be transmitted in any of the telephone/fax numbers and/or e-mail address/es provided under the 10th statement and are deemed received as of its transmittal (not as of receipt by the bidder) and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

All Other Forms

- The Secretariat emphasized that the prescribed bidding forms provided in the bidding documents shall be used by the prospective bidders for their submissions.

Competent Evidence of Identity

- Based on the Rules on Notarial Practice, only government-issued IDs bearing the photograph and signature of the affiant are acceptable evidence. Community Tax Certificate (CTC) is not allowed.

OPEN FORUM

<i>Query</i>	<i>Response</i>	<i>Response by</i>
<i>From: Vicente T. Lao</i> <i>Raised that the plans for Landscaping Works were not included in the bidding documents</i>	<i>The Committee took note of the clarification/query and any amendment, if any, shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project.</i>	Mr. Ryan S. Galura, Provisional Member
<i>From: Vicente T. Lao</i>	<i>The Committee took note of the clarification/query</i>	

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	<i>Contract of Sale is acceptable as proof of ownership for pledge equipment?</i>	<i>and any amendment, if any, shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project.</i>	Mr. Dickson Panti, Chairperson
	<i>From: AG Araja Construction and Dev. Corp.</i> <i>Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives and partnerships or organizations with at least 60% interest or outstanding capital stocks belonging to citizens of the Philippines. Please confirm.</i>	<i>60% interest or outstanding is the minimum requirement</i>	Mr. Dickson Panti, Chairperson
	<i>From: AG Araja Construction and Dev. Corp.</i> <i>For the bill of quantities, can the client provide us with the electronic copy?</i>	<i>The Committee took note of the clarification/query and any amendment, if any, shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project.</i>	Mr. Dickson Panti, Chairperson
	<i>From: IPM Constructions</i> <i>Item Part A of Facilities for Engineer, Minimum List of Contractors owned Laboratory Testing Equipment, Apparatus and Publications for the use of Engineer (optional). Please clarify the word optional.</i>	<i>The Committee took note of the clarification/query and any amendment, if any, shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project</i>	Mr. Dickson Panti, Chairperson
	<i>From: C.M Pancho</i> <i>Requested the breakdown in Bill of Quantities for Landscaping Works</i>	<i>The Committee took note of the clarification/query and any amendment, if any, shall be reflected in the Supplemental/ Bid</i>	Mr. Dickson Panti, Chairperson

		<i>Bulletin to be issued for the project</i>	
<i>From: R-II Builders</i>	<i>To whom do we send the name of who will go in the site/ocular inspection.</i>	<i>Contact Persons and Contact details will be provided in the Supplemental/ Bid Bulletin to be issued for the project</i>	Engr. Diane Arbitrario, Provisional Member
<i>From: AG Araja Construction and Dev. Corp.</i>	<i>Kindly provide and confirm the email address for submission of letter request for clarification</i>	<i>vdisu@ps-philgeps.gov.ph</i>	Mr. Dickson Panti, Chairperson
<i>From: C.M Pancho</i>	<i>Is the Geotechnical investigation answer the Scope of Work of the bidders?</i>	<i>The Committee took note of the clarification/query and any amendment, if any, shall be reflected in the Supplemental/ Bid Bulletin to be issued for the project</i>	Mr. Ryan S. Galura, Provisional Member
<i>From: C.M Pancho</i>	<i>Is the Bidder can add additional form or day work rate?</i>	<i>The contractor can add additional items on the day works but not less than the requirement.</i>	Mr. Ryan S. Galura, Provisional Member

II. OTHER MATTERS

OTHER MATTERS	<ul style="list-style-type: none"> • The Provisional Member requested the BCDA to organize Site/Ocular Inspection for the prospective bidders. The date of Site/Ocular Inspection will be reflected in the general bid bulletin to be issued for the project. • The Committee reminded the prospective bidders that requests for clarification/s on any part of the Bidding Documents or for an interpretation must be put in writing and submitted to the Secretariat on the schedule provided. • The Secretariat presented the matrix of schedule of bidding activities.
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	<ul style="list-style-type: none"> • The Committee will issue a general bid bulletin to the changes or modification and clarification to be made with regards to the Bidding Documents which will be posted in the Procurement Service website and at any conspicuous place within the premises of the Procuring Entity. • All other pertinent portions of the Pre-Bid Conference were presented and no other clarifications were raised.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 12:16 PM.
CERTIFICATION	We certify that the foregoing is the true account of the Pre-Bid Conference conducted on July 28, 2020.
PREPARED BY	<p>BAC Secretariat</p> <p style="text-align: center;">SGD. MR. VINCENT JOSEPH D. DISU Secretariat</p>
CERTIFIED CORRECT	<p>Bids and Awards Committee I (BAC I)</p> <p style="text-align: center;">SGD. MR. RYAN S. GALURA Provisional Member, BCDA</p> <p style="text-align: center;">SGD.ENGR. DIANE ARBITRARIO Provisional Member, PS</p> <p style="text-align: center;"><i>-not present-</i></p> <p style="text-align: center;">ATTY. EARVIN JAY ALPARAQUE Regular Member</p>

SGD. ENGR. NICOLE JOHN CABUEÑOS
Vice - Chairperson

SGD. MR. DICKSON PANTI
Chairperson