

# MINUTES OF MEETING

Wednesday, October 28, 2020	10:00 AM	CONFERENCE ROOM B AND C
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MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE I</b>	
TYPE OF MEETING	<b>Prebid Conference</b>	
PROJECT	<b><i>Construction of New Clark City Connecting Road to Industrial Park</i></b>	
REFERENCE NO.	<b>PB 20-038-1</b>	
ATTENDEES	<p><b>BIDS AND AWARDS COMMITTEE 1</b>            Mr. Dickson T. Pantl            Engr. Nicole John D. Cabueños            Atty. Earvin Jay I. Alparaque            Mr. Ryan S. Galura*            Engr. Diane T. Arbitrario</p> <p><b>SECRETARIAT</b>            Ms. Maybelline N. Galang            Engr. Chamel Fiji Melo</p> <p><b>TECHNICAL WORKING GROUP</b>            Mr. Raymund Francis Lasam            Engr. Jeff Anthony Lleague            Jerico G. Bondoc*</p> <p><b>OTHER ATTENDEES</b>            Ms. Hedda Y. Rulona*</p> <p><b>Prospective Bidder(s):</b>            Mr. Yuxiang Zhang            Mr. Jenesis Dan Caring            Mr. Raymond CP. Rego</p>	
		<p>Chairperson            Vice-Chairperson            Regular Member            Ad-Hoc Representative            Provisional Member</p> <p>Secretariat-in-Charge            Member</p> <p>PS            PS            BCDA</p> <p>BCDA</p> <p>CSCEC            Multi-B Construction            Southern</p>

	<p>Ms. Bonna Syrah C. Magcalayo  Ms. Veronica Manibay  Mr. Lu Zheng  Mr. Xing Jian  Ms. Mari Meris  Mr. Dew Zhen  Mr. Marvin Batitis  Mr. Edwin P. Balang  Mr. Donald Radaza  Mr. Nathaniel Nadal  Mr. Alfredp P. Fulgando  Mr. Michael Demonteverde  Mr. Jesus Geminiano  Mr. Antonio Cesar Fernando  Ms. April Hiñosa  Ms. Maricris Estanislao  Mr. Roseller A. Lim  Ms. Tiffany Gamboa*  Ms. Mylene Situbal*  Engr. Mel Francis Montes*  Engr. Rosalie Bernabe*  Mr. Rene Legaspi*  Mr. John Legaspi*  Ms. Andrea Yang*  Mr. Harley Luis T. Leano*  Mr. Artemio Martinez*  Mr. Dito Wisnuwandhana*  Mr. Jason Christopher Larosa*  Mr. Jonas Silbor*  Mr. Marcellius Cardona*  Mr. Nurjaman SW*  Mr. Rene Legaspi*</p> <p>*present through Google Meet</p>	<p>Markbitt Const. Trdg. &amp; Devt. Corp.  CB Garay  CCFG  CCFG  CJJ Corp.  CJJ Cons  QMCG  JCRCC  CGC  CGC  CMPCI  CMPCI  Baque Corp.  Baque Corp.  Baque Corp.  Baque Corp.  AICC  Hashtag Ventures Inc.  Business Development  Business Development  Business Development  Green Asia Construction and  Development Corp.  Qingjian Group Co., Ltd.  PT PP Persero</p>
<p>CALL TO ORDER</p>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>10:35 AM</b> with the Chairperson presiding.</li> <li>2. The Secretariat acknowledged the presence of the attendees, and stated that with the presence of the five (5) members of the BAC I, the required quorum has been established.</li> </ol>	

<p>COMPLIANCE TO R.A. 9184</p>	<p>After having established the required quorum to conduct the pre-bid conference, Secretariat-in-Charge presented the invitation to observers.</p> <ul style="list-style-type: none"> <li>• <i>Notices to the Observers have been sent within the prescribed period, however, the absence of the observers will not sever the activity.</i></li> </ul>
<p>OPENING REMARKS</p>	<p>The Chairperson gave an introduction of the project.</p>

**DISCUSSIONS**

<p>I. BID DOCUMENTS</p>	
<p>PRESENTATION OF THE PROJECT OVERVIEW</p>	<p>Mr. Ryan S. Galura, provisional member from the BCDA presented the overview of the project, including the New Clark City Connecting Roads projects amongst others.</p> <ul style="list-style-type: none"> <li>□ <i>Kindly see attached pdf file of the presentation used in the Pre-Bid Conference.</i></li> </ul>
<p>DOCUMENTATIONS</p>	<p>The Secretariat discussed the general requirements for government procurement of infrastructure projects. The following topics were tackled: the purpose of the conference, who can participate, proofs of bidder’s eligibility, suggested forms, sequencing of documents, marking and packaging suggestions, timelines and the Secretariat contact details, among others.</p> <p><b><i>As for the sequencing of the documents, the chairperson stated that the BAC will provide a checklist of documents for submission through a supplemental bid bulletin.</i></b></p>
<p>INVITATION TO BID</p>	<p><b>SECTION I</b></p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>INSTRUCTIONS TO BIDDERS</p>	<p><b>SECTION II</b></p>

There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.

**SECTION III**

- Clause 5.4(b)  
Page 37

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No further instructions.

For this purpose, similar contracts shall refer to completed road and/or bridge projects.

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***The Provisional Member clarified that similar contracts shall refer to completed roads or construction of roads or bridge projects only. So if the bidders opt to submit a design and build contract, the BAC will only consider the construction part of the submission. The revision of the submission of the Single Largest Contract will be reflected through Bid Bulletin.***

- Clause 13.1(b)  
Page 40-41

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In addition to the Bid Form and Bill of Quantities, the following shall be included in the Financial Component:

1. Detailed estimates , including a summary sheet (**Dayworks Form**) indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid considering 12% VAT; and
2. Cash flow by quarter or payment schedule.

Notes:

1. Bidders with incomplete submission and/or omissions shall be disqualified.
2. In filling out the bid form, bidders shall provide discount offer in the form of amount, in figures and in words, including its application and methodology. In

BID DATA SHEET

	<p>case of no discount offered, bidders shall state “None”.</p> <p>3. For the bill of quantities, in case of any discrepancy/ies between the editable (Excel) version and PDF version, the latter shall govern. The BAC and the Procuring Entity are not responsible for any omissions made by the bidder in accomplishing this form.</p> <p>XXX</p> <p><b><i>It was emphasized that the BAC will only be considering submissions in accordance with the prescribed bidding forms provided in the bidding documents. Also, an excel version of the Bill of Quantities will be issued through Bid Bulletin. However, in case of any discrepancy/ies between the excel and the pdf versions, the latter shall govern.</i></b></p>
<p>GENERAL CONDITIONS OF THE CONTRACT</p>	<p><b>SECTION IV</b></p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>SPECIAL CONDITIONS OF THE CONTRACT</p>	<p><b>SECTION V</b></p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>TECHNICAL SPECIFICATIONS</p>	<p><b>SECTION VI</b></p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>DRAWINGS</p>	<p><b>SECTION VII</b></p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>
<p>BILL OF QUANTITIES</p>	<p><b>SECTION VIII</b></p> <p>There were no other discussions, clarifications, amendments, inclusions and revisions under this Section of the Bidding Documents.</p>

-Bid Form  
Page 256

- ***It was emphasized that important information to be filled up are already highlighted.***
- ***The Provisional Member reminded the bidders to fill out all necessary details and the authorized representative must affix his/her signature in each and every page.***

-Statement of Availability of Key Personnel and Equipment  
Page 261

-List of Construction Key Personnel Proposed to be assigned to the Project  
Page 263

-List of Equipment, Owned or Leased and/or Under Purchase Agreement, Pledged to the Proposed Contract  
Page 266

-Statement of Completed Similar Contracts  
Page 268

-Statement of All On-Going Contracts  
Page 270

-Joint Venture Agreement  
Page 275

-Pro-Forma Letter for Withdrawal of Documents  
Page 281

- ***The Chairperson stated that these bidding forms shall be corrected since there is information that has been omitted or not included in the printing of the documents. The complete details will be provided in the Bid Bulletin***

-Omnibus Sworn Statement

- ***The Chairperson emphasized the required documents to be attached specifically for the Statement No. 2. The bidders are also reminded to fill up all the necessary information that is being asked in all the statements.***

-Detailed Estimate Form

- ***The Secretariat emphasized that along with the Bill of Quantities, the bidders also required to submit the Detailed Estimate Form using the prescribed form presented.***

-Form for Day works Rates

- ***The bidders are reminded that they are not precluded from adding other information in the forms provided but they are not allowed to delete the minimum requirements.***

## II. OTHER DISCUSSIONS

The representative from CM Pancho inquired about the status of right of way acquisition of the roads.

***Mr. Ryan S. Galura of BCDA answered that the project is within the property of BCDA.***

The same representative clarified the target turnover date of the site possession.

***Mr. Jerico G. Bondoc stated that the turnover to the winning bidder will be upon receipt of Notice to Proceed.***

### OTHER MATTERS

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The representative from China Geo-Engineering (Phil) Corp. sought to know that supposed 3 contractors undergo a joint venture, should all of them reach the "AAA" and "Large B" category or only at least 1 of the contractors?

***The Provisional Member answered that for Joint Venture, the BAC required a special PCAB License, and so this will be under the requirements of PCAB.***

The same representative followed up another query, should the bidder submit either Bid Securing Declaration or any form of Bid Security in an amount stated in the BDS?

***The Provisional Member reiterated that there are three forms for the bid security indicated in the bidding documents with its corresponding amount. The bidder may opt to submit in any form provided that the form is project specific and its amount is the minimum amount required.***

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The Representative from PT PP Persero sought to clarify that if they opt to join as Joint Venture, should the Agreement be formed before or after the Opening of Bids.

***The Chairperson clarified that the Joint Venture Agreement is being required during the application of special PCAB License, so that it would be before the tender of the bids.***

The same representative raised that they have another project of the same government agency; they are allowed to submit their bid forms without the special PCAB License.

***The Chairperson explained that the guidelines used in the mentioned bidding project was under ADB guidelines and the guidelines for the New Clark City Connecting Road Projects is under RA 9184 so there would be differences in the submission of requirements.***

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The representative from Green Asia inquired if it is ok to purchase Bidding Documents on behalf of the consortium.

***The Chairperson answered that any representative from the company or the consortium is allowed to purchase the bidding documents notwithstanding the company name indicated in the official receipt as long as the one who purchases the bidding documents is included in the Joint Venture.***

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The representative from Qing Jian inquired if the BAC can provide them the format for consortium agreement? Or can they use the JV Agreement format provided although they will bid as a Consortium?



	<b><i>The Chairperson manifested that the attached Joint Venture Agreement is a guide for the bidders who wish to join as a consortium, but there is no specific format with regards to the agreement.</i></b>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>12: 00 PM</b>
CERTIFICATION	We certify that the foregoing is the true account of the Prebid <b>Conference</b> conducted on Wednesday, October 28, 2020.
PREPARED BY	<b>BAC Secretariat:</b>  SGD <b>MS. MAYBELLINE N. GALANG</b> Secretariat
REVIEWED BY	<b>Procurement Division VI:</b>  SGD <b>ATTY. JASONMER L. UAYAN</b> Chief
CERTIFIED CORRECT	<b>Bids and Awards Committee I:</b>  SGD <b>ENGR. DIANE T. ARBITRARIO</b> Provisional Member  <b>MR. RYAN S. GALURA</b> Ad-Hoc Representative  SGD <b>ATTY. EARVIN JAY I. ALPARAQUE</b> Regular Member

SGD  
**ENGR. NICOLE JOHN D. CABUEÑOS**  
Vice Chairperson

SGD  
**MR. DICKSON T. PANTI**  
Chairperson