



MINUTES OF MEETING

Wednesday, July 15, 2020	10:00 AM	PS Conference Room A
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MEETING CALLED BY	INTERNAL BIDS AND AWARDS COMMITTEE 1
TYPE OF MEETING	Pre-Bid Conference
PROJECT	Supply and Delivery of Six Wheeler Delivery Trucks, Closed Van for the Procurement Service (PS)
REFERENCE	PB No. 005-2020
ATTENDEES	<p>Internal Bids and Awards Committee:</p> <p>Atty. Michelle Anne B. Recto, LL.M. Chairperson Mr. Joseph Conrad D. Dueñas Vice Chairperson Ms. Catherine Ann D. Mirabel Ad Hoc Member/Representative</p> <p>iBAC1 Secretariat:</p> <p>Mr. Jerome Jerold A. Catapang Member</p> <p>Prospective Bidders:</p> <p>Mr. Dante Ciudad Prince Motor Corporation Mr. Francis Babila Legacy Ms. Jocelle Butcon Legacy Mr. Marvin Santos Legacy Mr. Jinggoy Bagabaldo JROG Marketing</p>
CALL TO ORDER	<ol style="list-style-type: none"> The scheduled Pre-bid Conference started at 10:24 AM with the Chairperson presiding. The Chairperson acknowledged the presence of the attendees: both physically present on those who attended through the videoconferencing. Having established the required quorum, the Chairperson proceeded with the presentation of the project.

DISCUSSION

I. BID DOCUMENTS							
INVITATION TO BID	"No discussion"						
INSTRUCTION TO BIDDERS	"No discussion"						
BID DATA SHEET	<p>BDS Clause 29.2 Page 45-46.</p> <p>xxx</p> <p>2. Latest Value Added Tax Returns (Forms 2550M and 2550Q) or Percentage Tax Returns (Form 2551M), covering the past six months.</p> <p>xxx</p> <p style="padding-left: 40px;">The Chairperson emphasized that six (6) pieces of latest monthly VAT Returns should be submitted.</p>						
GENERAL CONDITIONS OF THE CONTRACT	"No discussion"						
SPECIAL CONDITIONS OF THE CONTRACT	"No discussion"						
SCHEDULE OF REQUIREMENTS	"No discussion"						
TECHNICAL SPECIFICATION	<p>Page 77.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">xxx</td> <td style="width: 50%;"></td> </tr> <tr> <td style="padding: 5px;"> <p>Van Dimension: L: 4.9 Meters W: 2.1 Meters H: 2.1 Meters</p> <p><i>Changes in the measurements shall only be accepted if the same are within reasonable margins of tolerance as determined by End User at the time of delivery</i></p> </td> <td></td> </tr> <tr> <td style="padding: 5px;">xxx</td> <td></td> </tr> </table>	xxx		<p>Van Dimension: L: 4.9 Meters W: 2.1 Meters H: 2.1 Meters</p> <p><i>Changes in the measurements shall only be accepted if the same are within reasonable margins of tolerance as determined by End User at the time of delivery</i></p>		xxx	
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xxx							

	The Chairperson explained that margin of tolerance shall be accepted if it will fit the requirements PS considering warehouse spaces, streets, and and on the standard height of bridges nationwide.
BIDDING FORMS	"No discussion"

II. OTHER DISCUSSIONS

OTHER MATTERS	The Chairperson reiterated that the last day of submission of written clarifications/requests may be submitted only until July 17, 2020. Said clarifications/requests shall be answered through a Supplemental Bid Bulletin to be published on July 20, 2020.
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:01 AM
CERTIFICATION	We certify that the foregoing is the true account of the Pre-procurement Conference conducted on July 15, 2020.
PREPARED BY	JEROME JEROLD A. CATAPANG Secretariat
CERTIFIED CORRECT	<p>Internal Bids and Awards Committee 1:</p> <p style="text-align: center;">CATHERINE ANN D. MIRABEL Ad Hoc Member/Representative</p> <p style="text-align: center;">MARK ANTHONY G. HUERTAS Provisional Member</p> <p style="text-align: center;">MARY ANN G. PEÑAFLO Regular Member</p> <p style="text-align: center;">JOSEPH CONRAD D. DUEÑAS Vice Chairperson</p> <p style="text-align: center;">ATTY. MICHELLE ANNE B. RECTO, LL.M. Chairperson</p>