



MINUTES OF MEETING

Tuesday, January 05, 2021	10:00 AM	PS Conference Room B
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MEETING CALLED BY	INTERNAL BIDS AND AWARDS COMMITTEE 1																								
TYPE OF MEETING	Pre-Bid Conference																								
PROJECT	Supply and Delivery of Delivery Trucks, Wing Van, Diesel Fed (6 Wheeler and 10 Wheeler) for the Procurement Service (PS)																								
REFERENCE	PB No. 006-2020																								
ATTENDEES	<p>Internal Bids and Awards Committee:</p> <table><tr><td>Mr. Joseph Conrad D. Dueñas</td><td>Chairperson</td></tr><tr><td>Mr. Jose Rafael Magno</td><td>Vice Chairperson</td></tr><tr><td>Mr. Dave Y. Valderrama</td><td>Regular Member</td></tr><tr><td>Ms. Catherine Ann D. Mirabel</td><td>Ad Hoc Member/Representative</td></tr></table> <p>iBAC1 Secretariat:</p> <table><tr><td>Ms. Rhazel C. Rigoroso</td><td>Head</td></tr><tr><td>Mr. Jerome Jerold A. Catapang</td><td>Member</td></tr></table> <p>Technical Working Group:</p> <table><tr><td>Mr. Jeffrey M. Bertumen</td><td>Member</td></tr></table> <p>End-User Unit:</p> <table><tr><td>Ms. Maria Danica Abengoza</td><td>WALD</td></tr></table> <p>Bidders/Guests:</p> <table><tr><td>Mr. Alvin M. Gonzales</td><td>Mahindra Auto Corp.</td></tr><tr><td colspan="2">(Attended through Google Meet)</td></tr><tr><td>Ms. Krystal Masangkay</td><td>Airspeed Philippines</td></tr><tr><td>Mr. Eddie Lago</td><td>Grand Empire Truck</td></tr></table>	Mr. Joseph Conrad D. Dueñas	Chairperson	Mr. Jose Rafael Magno	Vice Chairperson	Mr. Dave Y. Valderrama	Regular Member	Ms. Catherine Ann D. Mirabel	Ad Hoc Member/Representative	Ms. Rhazel C. Rigoroso	Head	Mr. Jerome Jerold A. Catapang	Member	Mr. Jeffrey M. Bertumen	Member	Ms. Maria Danica Abengoza	WALD	Mr. Alvin M. Gonzales	Mahindra Auto Corp.	(Attended through Google Meet)		Ms. Krystal Masangkay	Airspeed Philippines	Mr. Eddie Lago	Grand Empire Truck
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CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 10:22 AM with the Chairperson presiding. 2. The Chairperson acknowledged the presence of the attendees: both physically present on those who attended through the videoconferencing. 3. Having established the required quorum, the Secretariat proceeded with the presentation of the project.

DISCUSSION

I. BID DOCUMENTS	
INVITATION TO BID	<p>A prospective bidder asked if it is possible to participate in one (1) lot only.</p> <p>The Committee replied in the affirmative.</p>
INSTRUCTION TO BIDDERS	"No discussion"
BID DATA SHEET	<p>BDS Clause 5.3 Page 19.</p> <p>xxx <u>a. Any contract for the Supply and Delivery of Motor Vehicle.</u> xxx</p> <p>A prospective bidder inquired whether any contract for the Motor Vehicle will be considered.</p> <p>The Committee replied in the affirmative.</p>
	<p>BDS Clause 20.2 Page 20-21.</p> <p>xxx For purposes of Post-qualification the following document(s) shall be required: xxx</p>

	<p>A prospective bidder asked if the documents required under Post-qualification may be included in the submission during the opening of bids.</p> <p>The Committee answered in the affirmative.</p>											
GENERAL CONDITIONS OF THE CONTRACT	"No discussion"											
SPECIAL CONDITIONS OF THE CONTRACT	"No discussion"											
SCHEDULE OF REQUIREMENTS	<p>Page 30.</p> <p>xxx</p> <table><tr><th>Lot No.</th><th>Qty</th><th>Item/Description</th><th>Delivery Period</th></tr><tr><td>1</td><td>1 unit</td><td>xxx</td><td rowspan="2">Within Sixty (60) Calendar Days from the issuance of Notice to Proceed</td></tr><tr><td>± 2</td><td>1 unit</td><td>xxx</td></tr></table> <p>xxx</p> <p>The Chairperson stated that the above amendment shall be reflected in the Supplemental Bid Bulletin.</p>	Lot No.	Qty	Item/Description	Delivery Period	1	1 unit	xxx	Within Sixty (60) Calendar Days from the issuance of Notice to Proceed	± 2	1 unit	xxx
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TECHNICAL SPECIFICATION	<p>Lot No. 1 Page 32</p> <table><tr><td>xxx</td><td></td></tr><tr><td>Body: Aluminum Wing Van, 20 footer (Manufacturer’s Standard)</td><td></td></tr><tr><td>xxx</td><td></td></tr></table> <p>A prospective bidder raised that the Manufacturer’s Standard of their vehicle to be offered is 22 footer. He asked if this is acceptable.</p> <p>The Committee replied that the technical specifications set forth were minimum unless specified.</p>	xxx		Body: Aluminum Wing Van, 20 footer (Manufacturer’s Standard)		xxx						
xxx												
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xxx												
	<p>Lot No. 1 Page 32</p>											

	xxx	
	6 Wheeler Truck, Wing Van, Diesel Fed, Manual Transmission, Euro 4 , complies with the following minimum requirement unless specified:	Brand and Model:
	xxx	
	<p>The Chairperson stated that the technical specifications for the 6 Wheeler, Wing Van, Diesel Fed, Manual Transmission, Euro 4 should be brand new.</p>	
	<p>Lot Nos. 1 & 2 Page 32 & 34.</p>	
	xxx	
	Power Door Locks: Equipped	
	xxx	
	<p>A prospective bidder raised that the switch of their power door lock is located on the driver side.</p> <p>The Committee stated that the above query of the bidder is acceptable.</p>	
	<p>Lot No. 1 Page 33.</p>	
	xxx	
	Inclusions:	
	<ul style="list-style-type: none"> Warranty: 3 years or 100,000 km. whichever comes first 	
	xxx	
	<p>A prospective bidder explained that their warranty offer for the above mentioned requirement is 3 years with unlimited mileage.</p> <p>The Committee answered that the technical specifications set forth were minimum unless specified.</p>	

	<p>Lot Nos. 1 & 2 Page 33 & 35.</p> <table border="1" data-bbox="448 409 1497 1001"> <tr> <td data-bbox="448 409 1102 472">xxx</td><td data-bbox="1102 409 1497 472"></td></tr> <tr> <td data-bbox="448 472 1102 934"> <ul style="list-style-type: none"> • Full mock-up/illustration of the decal applied to the side panels of the trucks. The illustration should show the visuals when the doors are open and when the doors are closed. • The delivery truck shall be wrapped on both sides with Procurement Service (PS) fully colored designed decal (designed attached herein as Appendix 1). The decal shall be applied only to the “wings” portion of the side panel. </td><td data-bbox="1102 472 1497 934"></td></tr> <tr> <td data-bbox="448 934 1102 1001">xxx</td><td data-bbox="1102 934 1497 1001"></td></tr> </table> <p>Upon confirmation with the End-User unit regarding the decal to be applied to the trucks, the Committee stated that the decals shall be applied to the whole side panel of the truck. The Committee also stated that the amendment shall be included in the Supplemental Bid Bulletin to be issued.</p>	xxx		<ul style="list-style-type: none"> • Full mock-up/illustration of the decal applied to the side panels of the trucks. The illustration should show the visuals when the doors are open and when the doors are closed. • The delivery truck shall be wrapped on both sides with Procurement Service (PS) fully colored designed decal (designed attached herein as Appendix 1). The decal shall be applied only to the “wings” portion of the side panel. 		xxx	
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	<p>Lot No. 2 Page 34.</p> <table border="1" data-bbox="448 1344 1497 1650"> <tr> <td data-bbox="448 1344 1102 1406">xxx</td><td data-bbox="1102 1344 1497 1406"></td></tr> <tr> <td data-bbox="448 1406 1102 1583"> 10 Wheeler Truck, Wing Van, Diesel Fed, Manual Transmission, Euro 4, complies with the following minimum requirements unless specified: </td><td data-bbox="1102 1406 1497 1583">Brand and Model:</td></tr> <tr> <td data-bbox="448 1583 1102 1650">xxx</td><td data-bbox="1102 1583 1497 1650"></td></tr> </table> <p>The Chairperson stated that the technical specifications for the 6Wheeler, Wing Van, Diesel Fed, Manual Transmission, Euro 4 should be brand new.</p>	xxx		10 Wheeler Truck, Wing Van, Diesel Fed, Manual Transmission, Euro 4 , complies with the following minimum requirements unless specified:	Brand and Model:	xxx	
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xxx							

	Engine Displacement: not exceeding 9500cc but not lower than 8500cc Diesel-fed, common rail direct injection (CRDi) with turbo	
	xxx	
	<p>A prospective bidder asked whether an engine displacement of 10,000cc for the 10 wheeler truck will be acceptable.</p> <p>The Committee answered in the negative and stated that the above requirement follows the specification allowed by the Department of Budget and Management.</p>	
	Lot No. 2 Page 35.	
	xxx	
	Inclusions:	
	<ul style="list-style-type: none"> Warranty: 3 years or 100,000 km. whichever comes first 	
	xxx	
	<p>A prospective bidder inquired if the 2 years with unlimited mileage is acceptable. The prospective bidder explained that the 100,000 km mileage may be reached in less than 2 years.</p> <p>The Committee replied that the above query shall be further discussed with the end-user and any amendment shall be reflected through the Supplemental Bid Bulletin.</p>	
BIDDING FORMS	Bid Forms Page 40. <p>The Secretariat explained that failure of the bidders to sign each and every page of the bid form, including the Schedule of Prices shall be a ground for the rejection of their bid.</p>	

II. OTHER DISCUSSIONS

OTHER MATTERS	<p>The Secretariat encouraged the bidders to use some of the forms in the bidding documents to avoid mistakes in re-typing the forms.</p> <p>The Chairperson explained that the submission of written clarification may be transmitted until 11 November 2020 since the last day stated in the bidding documents falls on a weekend.</p>
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at 11:28 AM
CERTIFICATION	We certify that the foregoing is the true account of the Pre-bid Conference conducted on January 5, 2020.
PREPARED BY	<p style="text-align: center;">(SGD) JEROME JEROLD A. CATAPANG Secretariat</p>
CERTIFIED CORRECT	<p>Internal Bids and Awards Committee 1:</p> <p style="text-align: center;">(SGD) CATHERINE ANN D. MIRABEL Ad Hoc Member/Representative</p> <p style="text-align: center;"><i>-Not present-</i> MARK ANTHONY G. HUERTAS Provisional Member</p> <p style="text-align: center;">(SGD) DAVE Y. VALDERRAMA Regular Member</p> <p style="text-align: center;">(SGD) JOSE RAFAEL MAGNO Vice Chairperson</p> <p style="text-align: center;">(SGD) JOSEPH CONRAD D. DUEÑAS Chairperson</p>