



# MINUTES OF MEETING

Tuesday, January 26, 2021	10:00 AM	CONFERENCE Room C
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MEETING CALLED BY	<b>BIDS AND AWARDS COMMITTEE VIII</b>																																							
TYPE OF MEETING	<b>Prebid Conference</b>																																							
PROJECT	<b>Procurement of Construction of Command Center for the Office of Transportation Security</b>																																							
REFERENCE NO.	<b>PB 21-005-8</b>																																							
ATTENDEES	<p><b>Bids and Awards Committee VIII</b></p> <table border="0"> <tr> <td>Mr. Julius M. Santos</td> <td>Chairperson</td> </tr> <tr> <td>Mr. Paul Armand A. Estrada</td> <td>Vice Chairperson</td> </tr> <tr> <td>Engr. Diane T. Arbitrario</td> <td>Provisional Member (PMOIC)</td> </tr> <tr> <td>Dir. Jose A. Briones</td> <td>Ad Hoc Member, OTS</td> </tr> </table> <p><b>Procurement Division IV</b></p> <table border="0"> <tr> <td>Ms. Maria Jennifer R. Jimenez</td> <td>Secretariat</td> </tr> <tr> <td>Ms. Maricel R. Vergel De Dios</td> <td>Secretariat</td> </tr> <tr> <td>Engr. Patrick Dave Magpantay</td> <td>TWG – via Google meet</td> </tr> </table> <p><b>End-User’s Representatives</b></p> <table border="0"> <tr> <td>Mr. Fredy Gonzales</td> <td>OTS</td> </tr> <tr> <td>Mr. Heintjie Ho</td> <td>OTS</td> </tr> <tr> <td>Ms. Aida V. Carando</td> <td>OTS</td> </tr> <tr> <td>Ms. Gina Gabriel</td> <td>OTS</td> </tr> <tr> <td>Engr. Abelardo Sore</td> <td>DOTr Representative</td> </tr> </table> <p><b>Other Attendees</b></p> <table border="0"> <tr> <td>Mr. Joselito Sanchez</td> <td>NPCCI</td> </tr> <tr> <td>Mr. Valentin D. Tapang</td> <td>NPCCI</td> </tr> <tr> <td>Mr. Leonard B. Duay</td> <td>RD Mandanas</td> </tr> <tr> <td>Mr. Antonio T. Samantelia</td> <td>RD Mandanas</td> </tr> <tr> <td>Ms. Rose Ann Olvido</td> <td>RMMC</td> </tr> <tr> <td>Ms. Angelie Villanueva</td> <td>APlus Dev. &amp; Construction</td> </tr> <tr> <td>Ms. Jing Villanueva</td> <td>21th CDC</td> </tr> </table>		Mr. Julius M. Santos	Chairperson	Mr. Paul Armand A. Estrada	Vice Chairperson	Engr. Diane T. Arbitrario	Provisional Member (PMOIC)	Dir. Jose A. Briones	Ad Hoc Member, OTS	Ms. Maria Jennifer R. Jimenez	Secretariat	Ms. Maricel R. Vergel De Dios	Secretariat	Engr. Patrick Dave Magpantay	TWG – via Google meet	Mr. Fredy Gonzales	OTS	Mr. Heintjie Ho	OTS	Ms. Aida V. Carando	OTS	Ms. Gina Gabriel	OTS	Engr. Abelardo Sore	DOTr Representative	Mr. Joselito Sanchez	NPCCI	Mr. Valentin D. Tapang	NPCCI	Mr. Leonard B. Duay	RD Mandanas	Mr. Antonio T. Samantelia	RD Mandanas	Ms. Rose Ann Olvido	RMMC	Ms. Angelie Villanueva	APlus Dev. & Construction	Ms. Jing Villanueva	21th CDC
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	<p>Ms. Michelle Honorable  Ms. Joan Villarin  Ms. Carmela Mabagos  Mr. Michael Blancaflor  Mr. Rodel Maragay  Mr. Ray Ancla  Mr. Ian Chris Medenilla  Mr. Hanzel Tolitol</p> <p><u>via Google Meet</u></p> <p>Mr. Jefferson Ramos  Mr. Jun Singson  Mr. Juanito Vizcarra  Mr. Ian Roque  Mr. Orson Vera Cruz  Gilzael Vida/Jacque Natividad  Liezal Babayag  Ms. Claire Carabbacan</p>	<p>AWEC Engineering  FPI  FPI  FPI  Hyper J  ISASPH  ISASPH  ISASPH</p> <p>ASDEC Builders Corp.  Robig Bldrs &amp; Dev't. Corp  Multistyle Specialist (MSI)  RIVIT Construction  Annex Digital Corp (ADI)  Annex Digital Corp (ADI)  ASDEC Builders Corp  RM Mangubat Construction</p>
<p>CALL TO ORDER</p>	<ol style="list-style-type: none"> <li>1. The scheduled <b>Prebid Conference</b> started at <b>10:00 AM</b> with the Chairperson presiding.</li> <li>2. The Chairperson acknowledged the presence of the attendees.</li> <li>3. Having established the required quorum, the Secretariat proceeded with the power point presentation of the requirements for the project.</li> </ol>	



**DISCUSSION**

I. BID DOCUMENTS	
INSTRUCTIONS TO BIDDERS	No modifications.
BID DATA SHEET	<p>Engr. Arbitrario presented in detail the requirement in the Bid Data Sheet and the Technical Specification.</p> <p>Project requirement for the similar contract shall be "Construction of Vertical Structures of at least three (3) storey"</p> <p>For the PCAB Registration, the PMOIC reiterated that the minimum requirement under ITB Clause 10.3 for this project is <b>Medium B, Category A</b>. And that in case of Joint Venture, a special PCAB license with the same category and classification is required.</p> <p><i>A bidder from NPCCI manifested that under Resolution 201, s 2017, the category requirement for project amounting to P89M is only Medium A, Category B and that Medium B Category A is for P150M above.</i></p> <p><i>The same was clarified by the representative of RM Mangubat Construction (online).</i></p> <p><i>Representative from Annex Digital Corp (ADI) via online asked if the requirement for Joint PCAB (special PCAB) license can be reconsidered given that it would be difficult to secure a special PCAB without having same specialty as required. The request was seconded by the representative from Multistyle Specialist.</i></p> <p>Engr. Abelardo Sore answered that the PCAB should be Medium B, Category A. The PMOIC took note of the request and suggested putting the clarifications in writing since the queries were on the technical side, for BAC to review and further discuss the said resolution and requirement.</p> <p><i>The representative from Multistyle Specialist asked if the project will not require bidder to do a site inspection.</i></p> <p>The PMOIC answered that the certificate for site inspection is not a standard requirement in the bidding document but if the bidder would wish to conduct a site inspection, it will be upon approval of OTS. Regarding the site inspection, the BAC will issue a corresponding Bid Bulletin for the conduct of site inspection to reflect the contact details, schedule, number of participants and the standard health and safety protocols to be observed.</p> <p>For the key personnel, the key personnel must meet the required minimum</p>

	<p>years of experience set, the PMOIC reiterated that the personnel to be assigned shall be different for each position and must provide proofs such as updated and valid PRC licenses, certifications and accreditations as supporting documents. In case of expired PRC Licenses, bidders are required to submit proof of application for renewal (official receipt of payment for renewal). The renewed and valid PRC licenses shall be submitted during post-qualification.</p> <p>For the minimum major equipment requirements, it must be supported by acceptable proof of ownership, lease or under purchase agreement.</p> <p>Bid Security must be specific to the project to be bid.</p> <p>The PMOIC reiterated that the project being an infrastructure project, partial bid is not allowed.</p>
<p><b>GENERAL CONDITIONS OF THE CONTRACT</b></p>	<p>5. Performance Security</p> <ul style="list-style-type: none"> <li>- <i>Representative from Annex Digital Corp (ADI) asked what will be the acceptable forms of Performance Security are since the new Bidding Document did not identify the forms to be used.</i></li> </ul> <p>The PMOIC replied that in the GCC Clause 5 of the bidding document, the requirement for the performance security is still the standard requirement and that the bidding document refers the requirement on Section 39 of the IRR of RA 9184.</p>
<p><b>SPECIAL CONDITIONS OF THE CONTRACT</b></p>	<p>7.2 Fifteen (15) years.</p> <ul style="list-style-type: none"> <li>- <i>A bidder representative asked what is meant of Fifteen (15) years that is required in the SCC.</i></li> </ul> <p>The PMOIC explained that Clause 7.2 of the SCC refers to the requirement in the GCC 7: Warranty, Clause 7.2 refers to the specific duration of the warranty against structural defects/failures.</p> <p>13. No advance payment</p> <ul style="list-style-type: none"> <li>- <i>A bidder representative clarified that since the project is an Infrastructure project, there is usually a 15% advance payment or mobilization fee.</i></li> </ul> <p>The end-user, OTS representative manifested that DOTr have an internal department memorandum regarding advance payment. The PMOIC stated that the requirement of "no advance payment" is in accordance with the said memorandum. She further reiterated that if the bidder wishes to pursue the clarification he can put the queries in writing and send it to the BAC so that it can be reviewed by the end user for reconsideration.</p>

	<p>14. Progress Payment</p> <ul style="list-style-type: none"> <li>- <i>The same bidder representative clarified if there is no minimum requirement on the percent accomplishment for progress billing since there is no advance payment or mobilization fee.</i></li> <li>- <i>Another bidder further asked if the materials delivered on site and certified by the end user can be included on the billing.</i></li> </ul> <p>The PMOIC referred the bidder to GCC Clause 14 that except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment and since SCC Clause 14 states that it is not applicable, the delivered materials and equipment shall not be included in the progress billing.</p> <p>The PMOIC refers the bidder to GCC/SCC Clause 14 which does not specify minimum percentage of accomplishment for the progress billing. The PMOIC further discussed that per said clause, the contractor may submit their request for payment to the Procuring Entity.</p>
<b>SCHEDULE OF REQUIREMENTS</b>	No modifications.
<b>TECHNICAL SPECIFICATIONS/TERMS OF REFERENCE</b>	The PMOIC reiterated that the TOR have two (2) portions , construction and auxiliaries, any clarification with regards to the Technical Specification must be issued in writing for the end user and the BAC to review and discuss for the issuance of bid bulletin.
<b>DRAWINGS</b>	No modifications.
<b>BIDDING FORMS</b>	The PMOIC told the body that a bid bulletin will be issued for the Bid Securing Declaration form to include the Procurement Service as the addressee.

II. OTHER DISCUSSIONS	
<b>OTHER MATTERS</b>	<p>The PMOIC presented the schedule of activities for bidder to be properly guided of the timelines.</p> <p>The Chairman instructed the Secretariat to include in the Bid Bulletin the number of copies of proposal to be submitted by the bidder, from two (2) copies to three (3) copies, one copy for original and 2 additional copies.</p>

*[Handwritten Signature]*  
*[Handwritten Initials]*

	<p>The Vice Chairperson highlighted that the role of the Procurement Service is as procuring agent of the end-user agency, OTS as the procuring entity will be the implementing agency and will decide on the matters of contract implementation and payment matters.</p> <p>The Chairperson reiterated to the bidders that they put in writing their clarification for better understanding of their queries.</p>						
ATTACHMENTS	NO ATTACHMENT						
ADJOURNMENT	Having no other matters for discussion, the meeting was adjourned at <b>11: 50 AM</b>						
CERTIFICATION	We certify that the foregoing is true account of <b>Prebid Conference</b> conducted on Tuesday, January 26, 2021.						
PREPARED BY	<p><b>(SGD)</b>  <b>MARIA JENNIFER R. JIMENEZ</b>          Secretariat, Procurement Division IV</p>						
REVIEWED BY	<p><b>(SGD)</b>  <b>JOSEPH CONRAD D. DUEÑAS</b>          Chief, PD IV - Secretariat</p>						
CERTIFIED CORRECT	<p>Bids and Awards Committee VIII (BAC VIII)</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> <p><b>(SGD)</b>  <b>DIR. JOSE A. BRIONES, JR.</b>          Provisional Member, OTS</p> </td> <td style="text-align: center; width: 50%;"> <p><b>(SGD)</b>  <b>ENGR. DIANE T. ARBITRARIO</b>          Provisional Member, PS</p> </td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 20px;"> <p><b>(SGD)</b>  <b>PAUL ARMAND A. ESTRADA</b>          Vice Chairperson</p> </td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 20px;"> <p><b>(SGD)</b>  <b>MR. JULIUS M. SANTOS</b>          Chairperson</p> </td> </tr> </table>	<p><b>(SGD)</b>  <b>DIR. JOSE A. BRIONES, JR.</b>          Provisional Member, OTS</p>	<p><b>(SGD)</b>  <b>ENGR. DIANE T. ARBITRARIO</b>          Provisional Member, PS</p>	<p><b>(SGD)</b>  <b>PAUL ARMAND A. ESTRADA</b>          Vice Chairperson</p>		<p><b>(SGD)</b>  <b>MR. JULIUS M. SANTOS</b>          Chairperson</p>	
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