



INVITATION TO BID FOR

Supply and Delivery of Desktop and Laptop Computers for the Presidential Management Staff

1. The *Presidential Management Staff*, through its procuring agent, *Procurement Service*, through the *GAA 2018* intends to apply the sum of

Lot No.	Item Description	Quantity	Unit Price	Approved Budget for the Contract
1	Supply and Delivery of Lightweight Ultra book Laptop Computers with SIM Slot	61 pcs	P96,500.00	P5,886,500.00
2	Supply and Delivery of Lightweight Ultra book Laptop Computers with SIM and Pen	47 pcs	P102,800.00	P4,831,600.00
3	Supply and Delivery of Laptop Computers with SIM Slot for Photo, Editing, Graphics Design and High-Quality Presentation During High Level Meeting	2 pcs	P162,700.00	P325,400.00
4	Supply and Delivery of Programmers Laptop Computers with SIM Slot	4 pcs	P93,800.00	P375,200.00
5	Supply and Delivery of Tower Type Desktop Computer	4 pcs	P65,450.00	P261,800.00

being the ABC to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	December 29, 2020
Issuance and Availability of Bid Documents	December 29, 2020
Pre-Bid Conference	January 8, 2021 – 1:00PM
Last day of Submission of Written Clarification	January 12, 2021
Last day of Issuance of Bid Bulletin	January 15, 2021

Deadline for Submission	January 22, 2021 – 10:00AM
Opening of Bids	Immediately after the Deadline of Submission of Bids

3. The *Presidential Management Staff*, through its procuring agent, *Procurement Service* now invites bids for the above Procurement Project. Delivery of the Goods is required *within 45 calendar days upon issuance of the Notice to Proceed*. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from *Procurement Service* and inspect the Bidding Documents at the address given below during *Mondays to Fridays, except holidays, from 9:00AM to 4:00PM*.

Bids and Awards Committee VIII

Procurement Service

RR Road, Cristobal St., Paco, Manila

6. A complete set of Bidding Documents may be acquired by interested Bidders on 22 December 2020 from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount shown in the table below*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

Lot No.	Item Description	Amount of Bidding Documents
1	Lightweight Ultra book Laptop Computers with SIM Slot	P1,000.00
2	Lightweight Ultra book Laptop Computers with SIM and Pen	P1,000.00
3	Laptop Computers with SIM Slot for Photo, Editing, Graphics Design and High-Quality Presentation During High Level Meeting	P500.00
4	Programmers Laptop Computers with SIM Slot	P500.00
5	Tower Type Desktop Computer	P500.00

7. The *Presidential Management Staff*, through its procuring agent, *Procurement Service*, will hold a Pre-Bid Conference¹ on 8 January 2021 – 10:00AM at *Procurement Service, Paco, Manila* and/or through video conferencing or webcasting via meet.google.com/xza-nmtp-suj which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 22 January 2021 at 10:00AM. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on 22 January 2021 at 10:00AM at the given address below and/or through video conferencing or webcasting via meet.google.com/pyu-bypt-sxz. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Bids and Awards Committee VIII Bid Box
Procurement Service
RR Road, Cristobal St., Paco, Manila

11. The *Presidential Management Staff*, through its procuring agent, *Procurement Service*, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Secretariat
Bids and Awards Committee VIII
Procurement Service
RR Road, Cristobal St., Paco, Manila
13. You may visit the following websites:

For downloading of Bidding Documents: www.ps-philgeps.gov.ph

29 December 2020

SGD
Mr. Julius M. Santos
Chairperson
Bids and Awards Committee VIII

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.