



NOTICE TO PROCEED

REBECCA TIENG

Authorized Representative

DESIGN EXCELLENCE HOME & OFFICE SYSTEM CO.

1 Binmaka Cor. Biak na Bato,
 Brgy. Manresa, Quezon City

Dear **Ms. Tieng**:

The attached Letter Order having been approved, notice is hereby given to **DESIGN EXCELLENCE HOME & OFFICE SYSTEM CO.** that performance on the *SUPPLY, DELIVERY AND INSTALLATION OF VARIOUS OFFICE FURNITURE FOR THE PROCUREMENT SERVICE-DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)* under Lot 1 of AMP No. 031-21 shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL AMOUNT
1	Office Workstation Partitions	1	Lot	P 849,780.00	P 849,780.00
	Office Tables				
	Office Chairs				
	Mobile Pedestal				
Amount in words: Eight Hundred Forty Nine Thousand Seven Hundred Eighty Pesos Only					

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

ATTY. JASONMENR L. UAYAN

OIC - Executive Director

Date of Receipt of this Notice:

APRIL 1, 2022

Name of Authorized Representative:

DERENE CHAN DY

Signature of Authorized Representative:

Signature Redacted



LETTER ORDER No. : PO22-00379

**DESIGN EXCELLENCE HOME & OFFICE
SYSTEM CO.**

1 Binmaka St. Corner Biak na Bato,
Brgy. Manresa, Quezon City

Date : March 21, 2022

Bidding No.: AMP# 031-21

Date of Opening : December 14, 2021

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	<p>Various Office Furniture Supply, Delivery and Installation of Various Office Furniture for the PS-DBM (1 Lot)</p> <p>Lot No. 1: Office Workstation Partitions Office Tables Office Chairs Mobile Pedestal</p> <p>NOA No.: INTBAC-002-22 Resolution No.: PS-BAC-22-01-03 PR No. 21-0393</p> <p>A warranty retention covered either by retention money or a special bank guarantee in an amount equivalent to at least one percent (1%) of each payment or of the total contract price shall be required for a period of one (1) year after acceptance of the end-user, if applicable.</p> <p>=====</p> <p>- Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: RA 9337 Revenue Regulation Nos. 16-05, 14-02, 12-01, and 2-98.</p>	849,780.00	849,780.00
Price Validity: 0 Calendar Days				Total Amount: Php	849,780.00

Place of Delivery :
PS-DBM Bldg., RR Road, Cristobal St.,
Madrigal Compound, Paco, Manila

Delivery Instruction :
within forty-five (45) calendar days from receipt of the
Notice to Proceed (NTP)

Certified Correct

Signature Redacted
MARK ANTHONY G. HUERTAS
OIC, GSD

21-March-2022
Date

FUNDS AVAILABLE Php 849,780.00

Signature Redacted
AMY T. DELA CRUZ
OIC Chief Accountant

APPROVED BY:

Signature Redacted
ATTY. JASONMER L. UAYAN
OIC-Executive Director

31 MARCH 2022
Date

Signature Redacted

Dorene Chan Dy
Signature Over name in print

APRIL 1, 2022
Date Received