

Electronic copy to be submitted to the CSC FO must be in MS Excel format

~~DATE OF PDS EXPIRES~~
~~FEB 21 2023~~

Republic of the Philippines
PROCUREMENT SERVICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PROCUREMENT SERVICE in the CSC website:

~~CSC - FO Office of the President~~

SAMANTHA GRACE E. MOSCOSO
HRMO

Date: 21-Feb-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Procurement Management Officer V (Anticipated Vacancy)	N/A	22	71,511.00	Bachelor's Degree	16 hours of training	3 years experience	None required	N/A	Depot Management Division - Luzon (National Capital Region), PS-DBM, Paco, Manila
2	Procurement Management Officer II (Anticipated Vacancy)	N/A	13	31,320.00	Bachelor's Degree	None required	None required	None required	N/A	Depot Management Division - Mindanao (Regional Depot X - Cagayan De Oro)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 21, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

For further details, you may visit <https://ps-philgeps.gov.ph/home/index.php/about-ps/careers>
Send the application to <https://forms.gle/BVTNWRpEewRS4D567>

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SAMANTHA GRACE E. MOSCOSO

OIC-Division Chief, HRDD

RR Road, Cristobal St., Paco, Manila

hrddrsp@ps-philgeps.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.