

Republic of the Philippines
PROCUREMENT SERVICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PROCUREMENT SERVICE in the CSC website:

FAYDAH M. DUMARPA

HRMO

Date: 29-Nov-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Manage ment from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Luzon (CAR - Baguio)
2	Accountant II	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	N/A	Depot Management Division - Luzon (CAR - Baguio)
3	Procurement Management Officer II	N/A	13	29,798.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Luzon (CAR - Baguio)
4	Procurement Management Officer I	N/A	11	25,439.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Luzon (CAR - Baguio)

5	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Luzon (CAR - Baguio)
6	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
7	Procurement Management Officer V	N/A	22	69,963.00	Bachelor's degree relevant to the job	16 hours relevant	3 years relevant	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
8	Procurement Management Officer III	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
9	Procurement Management Officer II	N/A	13	29,798.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
10	Procurement Management Officer I	N/A	11	25,439.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
11	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
12	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Luzon (RD I - La Union)
13	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Luzon (RD II - Tuguegarao)

14	Procurement Management Officer IV	N/A	19	49,835.00	Bachelor's degree relevant to the job	8 hours relevant	2 years relevant	None required	N/A	Depot Management Division - Luzon (RD II - Tuguegarao)
15	Procurement Management Officer II	N/A	13	29,798.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Luzon (RD II - Tuguegarao)
16	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Luzon (RD III - Pampanga)
17	Accountant II	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	N/A	Depot Management Division - Luzon (RD III - Pampanga)
18	Procurement Management Officer III	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Luzon (RD III - Pampanga)
19	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Luzon (RD V - Legazpi)
20	Procurement Management Officer V	N/A	22	69,963.00	Bachelor's degree relevant to the job	16 hours relevant	3 years relevant	None required	N/A	Depot Management Division - Luzon (RD V - Legazpi)
21	Accountant II	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	N/A	Depot Management Division - Luzon (RD V - Legazpi)

22	Procurement Management Officer III	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Luzon (RD V - Legazpi)
23	Administrative Assistant III	N/A	9	20,402.00	Completion of two-year studies in college or HS graduate with relevant vocational/trade course	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Luzon (RD V - Legazpi)
24	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Visayas (RD VII - Cebu)
25	Procurement Management Officer V	N/A	22	69,963.00	Bachelor's degree relevant to the job	16 hours relevant	3 years relevant	None required	N/A	Depot Management Division - Visayas (RD VII - Cebu)
26	Procurement Management Officer IV	N/A	19	49,835.00	Bachelor's degree relevant to the job	8 hours relevant	2 years relevant	None required	N/A	Depot Management Division - Visayas (RD VII - Cebu)
27	Accountant II	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	N/A	Depot Management Division - Visayas (RD VII - Cebu)
28	Procurement Management Officer II	N/A	13	29,798.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Visayas (RD VII - Cebu)
29	Procurement Management Officer I	N/A	11	25,439.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Visayas (RD VII - Cebu)
30	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Visayas (RD VII - Cebu)

31	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Visayas (RD VIII - Tacloban)
32	Accountant II	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	N/A	Depot Management Division - Visayas (RD VIII - Tacloban)
33	Procurement Management Officer III	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Visayas (RD VIII - Tacloban)
34	Procurement Management Officer II	N/A	13	29,798.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Visayas (RD VIII - Tacloban)
35	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Visayas (RD VIII - Tacloban)
36	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Mindanao (RD X - CDO)
37	Procurement Management Officer V	N/A	22	69,963.00	Bachelor's degree relevant to the job	16 hours relevant	3 years relevant	None required	N/A	Depot Management Division - Mindanao (RD X - CDO)
38	Procurement Management Officer III	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Mindanao (RD X - CDO)
39	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Mindanao (RD X - CDO)

40	Administrative Aide VI (Utility Foreman)	N/A	6	16,877.00	Elementary school graduate	None required	None required	None required	N/A	Depot Management Division - Mindanao (RD X - CDO)
41	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Mindanao (RD XI - Davao)
42	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Mindanao (RD XII - Koronadal)
43	Procurement Management Officer IV	N/A	19	49,835.00	Bachelor's degree relevant to the job	8 hours relevant	2 years relevant	None required	N/A	Depot Management Division - Mindanao (RD XII - Koronadal)
44	Procurement Management Officer II	N/A	13	29,798.00	Bachelor's degree relevant to the job	None required	None required	None required	N/A	Depot Management Division - Mindanao (RD XII - Koronadal)
45	Administrative Assistant III	N/A	9	20,402.00	Completion of two-year studies in college or HS graduate with relevant vocational/trade course	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Mindanao (RD XII - Koronadal)
46	Procurement Management Officer VI	N/A	24	88,410.00	Master's Degree or Certificate of Leadership/Management from the CSC	40 hours in management and supervision	4 years in management and supervision	None required	N/A	Depot Management Division - Mindanao (RD XIII - Butuan)
47	Procurement Management Officer V	N/A	22	69,963.00	Bachelor's degree relevant to the job	16 hours relevant	3 years relevant	None required	N/A	Depot Management Division - Mindanao (RD XIII - Butuan)

48	Accountant II	N/A	16	38,150.00	Bachelor's degree relevant to the job	4 hours relevant	1 year relevant	Appropriate (RA 1080) Bar/Board (for positions involving practice of profession)	N/A	Depot Management Division - Mindanao (RD XIII - Butuan)
49	Administrative Assistant III	N/A	9	20,402.00	Completion of two-year studies in college or HS graduate with relevant vocational/trade course	4 hours relevant	1 year relevant	None required	N/A	Depot Management Division - Mindanao (RD XIII - Butuan)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 10, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

For further details, you may visit <https://ps-philgeps.gov.ph/home/index.php/about-ps/careers>
Send the application to <https://forms.gle/PzkiVTA1CtYRyjPA8>

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIR. FAYDAH M. DUMARPA

Director IV, Administrative and Finance Group
RR Road, Cristobal St., Paco, Manila
hrddrsp@ps-philgeps.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

