

ANNEX B  
GOVERNMENT PROCUREMENT POLICY BOARD  
CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: Procurement Service - DBM

Period Covered: CY 2019

	Total Amount of	Total Number of	No. of Contracts	Total Amount of	No. of Failed	Total No. of	Total No. of	Total No. of	No. of Bid	No. of	Total No. Of	Total No. of contracts	No. of Contracts
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	Column 13	Column 14
1. Public Bidding*													
1.1. Goods	303,472,293.60	6	2	269,946,050.00	2	13	7	6	6	2	0	0	2
1.2. Works													
1.3. Consulting Services													
Sub-Total	303,472,293.60	6	2	269,946,050.00	2	13	7	6	6	2	0	0	2
2. Alternative Modes													
2.1.1 Shopping (52.1 a above 50K)													
2.1.2 Shopping (52.1 b above 50K)													
2.1.3 Other Shopping													
2.2.1 Direct Contracting (above 50K)													
2.2.2 Direct Contracting (50K or less)													
2.3.1 Repeat Order (above 50K)													
2.3.2 Repeat Order (50K or less)													
2.4. Limited Source Bidding													
2.5.1 Negotiation (Common-Use Supplies)													
2.5.2 Negotiation (Recognized Government Printers)													
2.5.3 Negotiation (TFB 53.1)													
2.5.4 Negotiation (SVP 53.9 above 50K)	7,651,663.36	23	14	4,336,797.00					23	14			
2.5.5 Other Negotiated Procurement (Others above 50K)	1,223,050.00	9	6	1,080,000.00						6			
2.5.6 Other Negotiated Procurement (50K or less)													
Sub-Total	8,874,713.36	32	20	5,416,797.00					23	20			
3. Foreign Funded Procurement**													
3.1. Publicly-Bid													
3.2. Alternative Modes													
Sub-Total	0.00	0	0	0.00									
4. Others, specify:													
TOTAL	312,347,006.96	38	22	275,362,847.00									

\* Should include foreign-funded publicly-bid projects per procurement type  
\*\* All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

SGD  
MARK ANTHONY G. HUERTAS  
OIC Chief, General Services Division

SGD  
ATTY. MICHELLE ANNE B. RECTO  
Chairperson, PS Internal Bids and Awards Committee

SGD  
LLOYD CHRISTOPHER A. LAO  
Undersecretary/OIC-Executive Director, Procurement Service-DBM

Name of Agency: Procurement Service - DBM  
 Name of Respondent: Mark Anthony G. Huertas

Date: June 30, 2020  
 Position: OIC - Chief, General Service Division

*Instruction: Put a check (✓) mark inside the box beside each condition/requirement met as provided below and then fill in the corresponding blanks according to what is asked. Please note that all questions must be answered completely.*

1. Do you have an approved APP that includes all types of procurement, given the following conditions? (5a)

☒ Agency prepares APP using the prescribed format

☒ Approved APP is posted at the Procuring Entity's Website

please provide link: http://ps-philgeps.gov.ph/home/index.php/about-ps/tseal

☒ Submission of the approved APP to the GPPB within the prescribed deadline

please provide submission date: 29-Mar-19

2. Do you prepare an Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procure your Common-Use Supplies and Equipment from the Procurement Service? (5b)

☒ Agency prepares APP-CSE using prescribed format

☒ Submission of the APP-CSE within the period prescribed by the Department of Budget and Management in its Guidelines for the Preparation of Annual Budget Execution Plans issued annually

please provide submission date: 31-Aug-18

☒ Proof of actual procurement of Common-Use Supplies and Equipment from DBM-PS

3. In the conduct of procurement activities using Repeat Order, which of these conditions is/are met? (2e)

☐ Original contract awarded through competitive bidding

☐ The goods under the original contract must be quantifiable, divisible and consisting of at least four (4) units per item

☐ The unit price is the same or lower than the original contract awarded through competitive bidding which is advantageous to the government after price verification

☐ The quantity of each item in the original contract should not exceed 25%

☐ Modality was used within 6 months from the contract effectivity date stated in the NTP arising from the original contract, provided that there has been a partial delivery, inspection and acceptance of the goods within the same period

4. In the conduct of procurement activities using Limited Source Bidding (LSB), which of these conditions is/are met? (2f)

☐ Upon recommendation by the BAC, the HOPE issues a Certification resorting to LSB as the proper modality

☐ Preparation and Issuance of a List of Pre-Selected Suppliers/Consultants by the PE or an identified relevant government authority

☐ Transmittal of the Pre-Selected List by the HOPE to the GPPB

☐ Within 7cd from the receipt of the acknowledgement letter of the list by the GPPB, the PE posts the procurement opportunity at the PhilGEPS website, agency website, if available and at any conspicuous place within the agency

5. In giving your prospective bidders sufficient period to prepare their bids, which of these conditions is/are met? (3d)

☒ Bidding documents are available at the time of advertisement/posting at the PhilGEPS website or Agency website;

☒ Supplemental bid bulletins are issued at least seven (7) calendar days before bid opening;

☒ Minutes of pre-bid conference are readily available within five (5) days.

6. Do you prepare proper and effective procurement documentation and technical specifications/requirements, given the the following conditions? (3e)

☒ The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other documents based on relevant characteristics, functionality and/or performance requirements, as required by the procurement office prior to the commencement of the procurement activity

☒ No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment

☒ Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places

7. In creating your BAC and BAC Secretariat which of these conditions is/are present?

For BAC: (4a)

☒ Office Order creating the Bids and Awards Committee  
please provide Office Order No.: 145-17-B (dtd. 11 Jan 2018); 162-18 (dtd. 30 Oct 2018); 049-19-B (dtd. 05

☒ There are at least five (5) members of the BAC  
please provide members and their respective training dates:

Name/s	Date of RA 9184-related training
A. Recto, Michelle Anne B.	June 8, 2018
B. Dueñas, Joseph Conrad	June 8, 2018
C. Huertas, Mark Anthony G.	June 8, 2018
D. Peñaflor, Mary Ann	June 8, 2018
E. Mirabel, Catherine	June 8, 2018
F.	
G.	

☒ Members of BAC meet qualifications

☒ Majority of the members of BAC are trained on R.A. 9184

For BAC Secretariat: (4b)

☒ Office Order creating of Bids and Awards Committee Secretariat or designing Procurement Unit to act as BAC Secretariat  
please provide Office Order No.: 178 -18 dtd 22 Nov 2018

☒ The Head of the BAC Secretariat meets the minimum qualifications  
please provide name of BAC Sec Head: Ms. Abigail Ann O. Alicdan / Ms. Rodevie L. Cruz

☒ Majority of the members of BAC Secretariat are trained on R.A. 9184  
please provide training date: June 8, 2018

8. Have you conducted any procurement activities on any of the following? (5c)

If YES, please mark at least one (1) then, answer the question below.

☐ Computer Monitors, Desktop

☐ Paints and Varnishes

Computers and Laptops

☒ Air Conditioners ☒ Food and Catering Services

☐ Vehicles ☒ Training Facilities / Hotels / Venues

☐ Fridges and Freezers ☐ Toilets and Urinals

☒ Copiers ☒ Textiles / Uniforms and Work Clothes

Do you use green technical specifications for the procurement activity/ies of the non-CSE item/s?

☒ Yes

☐ No

9. In determining whether you provide up-to-date procurement information easily accessible at no cost, which of these conditions is/are met? (7a)

☒ Agency has a working website

please provide link: www.ps-philgeps.gov.ph

☒ Procurement information is up-to-date

☒ Information is easily accessible at no cost

10. In complying with the preparation, posting and submission of your agency's Procurement Monitoring Report, which of these conditions is/are met? (7b)

☒ Agency prepares the PMRs

☒ PMRs are promptly submitted to the GPPB

please provide submission dates: 1st Sem -                      2nd Sem -                     

☒ PMRs are posted in the agency website

please provide link: <https://www.google.com/url?q=http://ps-philgeps.gov.ph/home/images/TransparencySeal/C>

☒ PMRs are prepared using the prescribed format

11. In planning of procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, which of these conditions is/are met? (8c)

☒ There is an established procedure for needs analysis and/or market research

☒ There is a system to monitor timely delivery of goods, works, and consulting services

☒ Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts

12. In evaluating the performance of your procurement personnel, which of these conditions is/are present? (10a)

☒ Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s

☒ Procuring entity communicates standards of evaluation to procurement personnel

☒ Procuring entity and procurement personnel acts on the results and takes corresponding action

13. Which of the following procurement personnel have participated in any procurement training and/or professionalization program within the past three (3) years? (10b)



Date of most recent training:

January 3, 2020

- ☒ Head of Procuring Entity (HOPE)
- ☒ Bids and Awards Committee (BAC)
- ☒ BAC Secretariat/ Procurement/ Supply Unit
- ☒ BAC Technical Working Group
- ☒ End-user Unit/s
- ☒ Other staff

14. Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

- ☒ Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
- ☒ The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)

- ☒ There is a list of procurement related documents that are maintained for a period of at least five years
- ☒ The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
- ☒ The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

16. In determining whether the Implementing Units has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11b)

- ☒ There is a list of contract management related documents that are maintained for a period of at least five years
- ☒ The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
- ☒ The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel

17. In determining if the agency has defined procedures or standards for quality control, acceptance and inspection of goods, works and services, which of these conditions is/are present? (12a)

- ☒ Agency has written procedures for quality control, acceptance and inspection of goods, services and works

Have you procured Infrastructure projects through any mode of procurement for the past year?

- ☐ Yes
- ☒ No

If YES, please answer the following:

- ☐ Supervision of civil works is carried out by qualified construction supervisors
- Name of Civil Works Supervisor: \_\_\_\_\_

☐ Agency implements CPES for its works projects and uses results to check contractors' qualifications  
(applicable for works only)

Name of CPES Evaluator: \_\_\_\_\_

18. How long will it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once documents are complete? (12b) 5 days

19. When inviting Observers for the following procurement activities, which of these conditions is/are met? (13a)

- A. Eligibility Checking (For Consulting Services Only)
- B. Shortlisting (For Consulting Services Only)
- C. Pre-bid conference
- D. Preliminary examination of bids
- E. Bid evaluation
- F. Post-qualification

☒ Observers are invited to attend stages of procurement as prescribed in the IRR

☒ Observers are allowed access to and be provided documents, free of charge, as stated in the IRR

☒ Observer reports, if any, are promptly acted upon by the procuring entity

20. In creating and operating your Internal Audit Unit (IAU) that performs specialized procurement audits, which set of conditions were present? (14a)

☒ Creation of Internal Audit Unit (IAU) in the agency

Agency Order/DBM Approval of IAU position/s: With existing plantilla positions

☒ Conduct of audit of procurement processes and transactions by the IAU within the last three years

☒ Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report

21. Are COA recommendations responded to or implemented within six months of the submission of the auditors' report? (14b)

☒ Yes (percentage of COA recommendations responded to or implemented within six months)  
100 %

☐ No procurement related recommendations received

22. In determining whether the Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements, which of conditions is/are present? (15a)

☒ The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR

☒ The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR

☒ Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body

23. In determining whether agency has a specific anti-corruption program/s related to procurement, which of these conditions is/are present? (16a)

☒ Agency has a specific office responsible for the implementation of good governance programs

☒ Agency implements a specific good governance program including anti-corruption and integrity development

☒ Agency implements specific policies and procedures in place for detection and prevention of corruption

ANNEX C  
APCPI Revised Scoring and Rating System

No.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Satisfactory/Compliant (3)
		0	1	2	3
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Below 70.00%	Between 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%
2	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Below 20.00%	Between 20.00- 39.99%	Between 40.00-50.00%	Above 50.00%
Indicator 2. Limited Use of Alternative Methods of Procurement					
3	Percentage of shopping contracts in terms of amount of total procurement	Above 7.00%	Between 6.00-7.00 %	Between 4.00-5.99 %	Below 4.00%
4	Percentage of negotiated contracts in terms of amount of total procurement	Above 15.00%	Between 11.00 -15.00%	Between 6.00-10.99%	Below 6.00%
5	Percentage of direct contracting in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
6	Percentage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
7	Compliance with Repeat Order procedures	Not Compliant			Compliant
8	Compliance with Limited Source Bidding procedures	Not Compliant			Compliant
Indicator 3. Competitiveness of the Bidding Process					
9	Average number of entities who acquired bidding documents	Below 3.00	3.00-3.99	4.00-5.99	6.00 and above
10	Average number of bidders who submitted bids	Below 2.00	2.00-2.99	3.00-4.99	5.00 and above
11	Average number of bidders who passed eligibility stage	Below 1.00	1.00 – 1.99	2.00-2.99	3.00 and above
12	Sufficiency of period to prepare bids	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
13	Use of proper and effective procurement documentation and technical specifications/requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
14	Creation of Bids and Awards Committee(s)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
15	Presence of a BAC Secretariat or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 5. Procurement Planning and Implementation					
16	An approved APP that includes all types of procurement	Not Compliant			Compliant
17	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
18	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Not Compliant			Compliant
Indicator 6. Use of Government Electronic Procurement System					
19	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	Below 70.99%	Between 71.00-80.99%	Between 81.00-90.99%	Above 91.00%
20	Percentage of contract award information posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00- 50.99%	Between 51.00-80.00%	Above 80.00%
21	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00 - 50.99%	Between 51.00-80.00%	Above 80.00%

<b>Indicator 7. System for Disseminating and Monitoring Procurement Information</b>					
22	Presence of website that provides up-to-date procurement information easily accessible at no cost	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
23	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
<b>PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES</b>					
<b>Indicator 8. Efficiency of Procurement Processes</b>					
24	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	Below 40.00% or above 100.00%	Between 40.00- 60.99%	Between 61.00% -80.00%	Above 80.00%
25	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Below 90.00%	Between 90.00- 92.99%	Between 93.00-95.00%	Above 95.00%
26	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
<b>Indicator 9. Compliance with Procurement Timeframes</b>					
27	Percentage of contracts awarded within prescribed period of action to procure goods	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
28	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
29	Percentage of contracts awarded within prescribed period of action to procure consulting services	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
<b>Indicator 10. Capacity Building for Government Personnel and Private Sector Participants</b>					
30	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
31	Percentage of participation of procurement staff in procurement training and/or professionalization program	Less than 60.00% Trained	Between 60.00-75.99% Trained	Between 76-90% of staff trained	Between 91.00-100% Trained
32	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Not Compliant			Compliant
<b>Indicator 11. Management of Procurement and Contract Management Records</b>					
33	The BAC Secretariat has a system for keeping and maintaining procurement records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
34	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
<b>Indicator 12. Contract Management Procedures</b>					
35	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors’ performance	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
36	Timely Payment of Procurement Contracts	After 45 days	Between 38-45 days	Between 31-37 days	On or before 30 days
<b>PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM</b>					
<b>Indicator 13. Observer Participation in Public Bidding</b>					
37	Observers are invited to attend stages of procurement as prescribed in the IRR	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
<b>Indicator 14. Internal and External Audit of Procurement Activities</b>					
38	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
39	Audit Reports on procurement related transactions	Below 60% compliance	Between 61-70.99% compliance	Between 71-89.99% compliance	Above 90-100% compliance

Indicator 15. Capacity to Handle Procurement Related Complaints					
40	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator 16. Anti-Corruption Programs Related to Procurement					
41	Agency has a specific anti-corruption program/s related to procurement	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant

**ANNEX A**  
**GOVERNMENT PROCUREMENT POLICY BOARD**  
**Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form**

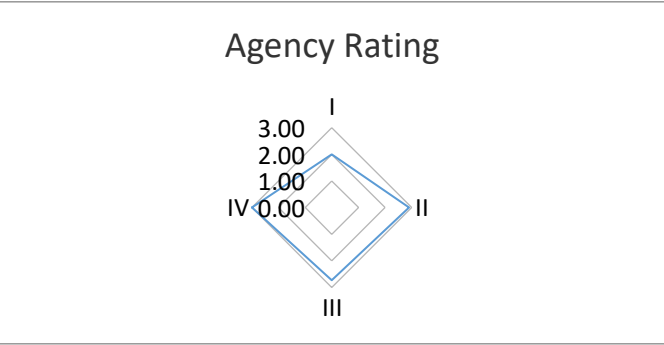
Name of Agency: Procurement Service  
Date of Self Assessment: 29 June 2020

Name of Evaluator: Recto, Michelle Anne  
Position: Chaiperson, iBAC1

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
<b>PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK</b>					
<b>Indicator 1. Competitive Bidding as Default Method of Procurement</b>					
1.a	Percentage of competitive bidding and limited source bidding	98.03%	3.00		PMRs
2.b	Percentage of competitive bidding and limited source bidding	9.09%	0.00	A number of the projects are not	PMRs
<b>Indicator 2. Limited Use of Alternative Methods of Procurement</b>					
3.a	Percentage of shopping contracts in terms of amount of total	0.00%	3.00		PMRs
4.b	Percentage of negotiated contracts in terms of amount of	1.97%	3.00	A number of the projects are not	PMRs
5.c	Percentage of direct contracting in terms of amount of total	0.00%	3.00		PMRs
6.d	Percentage of repeat order contracts in terms of amount of	0.00%	3.00		PMRs
7.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to
8.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to
<b>Indicator 3. Competitiveness of the Bidding Process</b>					
9.a	Average number of entities who acquired bidding documents	2.17	0.00		Agency records and/or PhilGEPS records
10.b	Average number of bidders who submitted bids	1.17	0.00		Abstract of Bids or other agency records
11.c	Average number of bidders who passed eligibility stage	1.00	1.00	SVP participants are usually first	Abstract of Bids or other agency records
12.d	Sufficiency of period to prepare bids	Fully	3.00		Agency records and/or PhilGEPS records
13.e	Use of proper and effective procurement documentation and	Fully	3.00		Cost Benefit Analysis, Work Plans,
		<b>Average I</b>	<b>2.00</b>		
<b>PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY</b>					
<b>Indicator 4. Presence of Procurement Organizations</b>					
14.a	Creation of Bids and Awards Committee(s)	Fully	3.00		Verify copy of Order creating BAC;
15.b	Presence of a BAC Secretariat or Procurement Unit	Fully	3.00		Verify copy of Order creating BAC
<b>Indicator 5. Procurement Planning and Implementation</b>					
16.a	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
17.b	Preparation of Annual Procurement Plan for Common-Use	Fully	3.00		APP, APP-CSE, PMR
18.c	Existing Green Specifications for GPPB-identified non-CSE	Compliant	3.00		ITBs and/or RFQs clearly
<b>Indicator 6. Use of Government Electronic Procurement System</b>					
19.a	Percentage of bid opportunities posted by the PhilGEPS-	100.00%	3.00		Agency records and/or PhilGEPS records
20.b	Percentage of contract award information posted by the	100.00%	3.00		Agency records and/or PhilGEPS records
21.c	Percentage of contract awards procured through alternative	100.00%	3.00		Agency records and/or PhilGEPS records
<b>Indicator 7. System for Disseminating and Monitoring Procurement Information</b>					
22.a	Presence of website that provides up-to-date procurement	Fully	3.00		Identify specific procurement-related
23.b	Preparation of Procurement Monitoring Reports using the	Substantially	2.00		Copy of PMR and received copy that it was
		<b>Average II</b>	<b>2.90</b>		
<b>PILLAR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES</b>					
<b>Indicator 8. Efficiency of Procurement Processes</b>					
24.a	Percentage of total amount of contracts signed within the	88.16%	3.00		APP (including Supplemental amendments,
25.b	Percentage of total number of contracts signed against total	33.33%	0.00		APP(including Supplemental amendments,
26.c	Planned procurement activities achieved desired contract	Fully	3.00		Agency Procedures/Systems for the
<b>Indicator 9. Compliance with Procurement Timeframes</b>					
27.a	Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
28.b	Percentage of contracts awarded within prescribed period of	n/a	n/a		PMRs
29.c	Percentage of contracts awarded within prescribed period of	n/a	n/a		PMRs
<b>Indicator 10. Capacity Building for Government Personnel and Private Sector Participants</b>					
30.a	There is a system within the procuring entity to evaluate the	Fully	3.00		Samples of forms used to evaluating
31.b	Percentage of participation of procurement staff in	100.00%	3.00		Ask for copies of Office Orders, training
32.c	The procuring entity has open dialogue with private sector	Compliant	3.00		Ask for copies of documentation of
<b>Indicator 11. Management of Procurement and Contract Management Records</b>					
33.a	The BAC Secretariat has a system for keeping and maintaining	Fully	3.00		Verify actual procurement records and
34.b	Implementing Units has and is implementing a system for	Fully	3.00		Verify actual contract management records

Indicator 12. Contract Management Procedures					
35	12.a	Agency has defined procedures or standards in such areas as	Fully	3.00	Verify copies of written procedures for
36	12.b	Timely Payment of Procurement Contracts	On or before	3.00	Ask Finance or Accounting Head of Agency
		Average III		2.73	
PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM					
Indicator 13. Observer Participation in Public Bidding					
37	13.a	Observers are invited to attend stages of procurement as	Fully	3.00	Verify copies of Invitation Letters to CSOs
Indicator 14. Internal and External Audit of Procurement Activities					
38	14.a	Creation and operation of Internal Audit Unit (IAU) that	Fully	3.00	Verify copy of Order or show actual
39	14.b	Audit Reports on procurement related transactions	Above 90-	3.00	Verify COA Annual Audit Report on Action
Indicator 15. Capacity to Handle Procurement Related Complaints					
40	15.a	The Procuring Entity has an efficient procurement complaints	Fully	3.00	Verify copies of BAC resolutions on Motion
Indicator 16. Anti-Corruption Programs Related to Procurement					
41	16.a	Agency has a specific anti-corruption program/s related to	Fully	3.00	Verify documentation of anti-corruption
		Average IV		3.00	
GRAND TOTAL (Avarege I + Average II + Average III + Average IV / 4)				2.66	

Summary of APCPI Scores by Pillar			
	APCPI Pillars	Ideal Rating	Agency Rating
Pillar I	Legislative and Regulatory Framework	3.00	2.00
Pillar II	Agency Insitutional Framework and Management Capacity	3.00	2.90
Pillar III	Procurement Operations and Market Practices	3.00	2.73
Pillar IV	Integrity and Transparency of Agency Procurement Systems	3.00	3.00
	Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.66





## Annex D

### PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: Procurement Service

Period: 2019

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement				
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Reinforce early and timely procurement planning to determine whether certain projects may be procured through a public bidding without sacrificing the efficiency of the procurement	End User Units	1st Quarter of the proceeding year	
2.a	Percentage of shopping contracts in terms of amount of total procurement				
2.b	Percentage of negotiated contracts in terms of amount of total procurement				
2.c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3.a	Average number of entities who acquired bidding documents	Coordinate and collaborate with PhilGEPS and stakeholders to widen the reach of the ITBs, and to craft simple and easily comprehensible ITBs for better appreciation of the prospective bidders	End User Units	Continuous	
3.b	Average number of bidders who submitted bids	Coordinate and collaborate with PhilGEPS and stakeholders to widen the reach of the ITBs, and to craft simple and easily comprehensible ITBs for better appreciation of the prospective bidders	End User Units	Continuous	
3.c	Average number of bidders who passed eligibility stage	Coordinate and collaborate with PhilGEPS on widening the scope of Merchant Trainings, and elaborate on eligibility requirements during the pre-bid or pre-engagement stages	End User Units	Continuous	Budget for training
3.d	Sufficiency of period to prepare bids				
3.e	Use of proper and effective procurement documentation and technical specifications/requirements				
4.a	Creation of Bids and Awards Committee(s)				
4.b	Presence of a BAC Secretariat or Procurement Unit				



5.a	An approved APP that includes all types of procurement	Explore other modes of procurement and their viability.	End User Units	Continuous	
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Closely collaborate with the stakeholders or units responsible for the preparation of the APP-CSE towards its timely submission	End User Units GSD Planning and Budget Division	1st Quarter of the proceeding year	
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted				
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency				
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency				
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Ensure submission by the stakeholders and the committees within the deadline	Procurement Group	Semestral	
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Reinforce early and timely procurement planning to determine whether certain projects may be procured through a public bidding without sacrificing the efficiency of the procurement	End User Units	1st Quarter of the proceeding year	
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe				
9.a	Percentage of contracts awarded within prescribed period of action to procure goods				
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program				
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records				
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records				

12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance				
12.b	Timely Payment of Procurement Contracts				
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits				
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				

**Actual Procurement Activity**

Code (JACS/CPL)	Procurement Program/Project	PMO/ User	End	Mode of Procurement	Control Number	Actual Procurement Activity										Source of Funds	ABC (P/P)			Contract Cost (P/P)			List of Invited Observers	Date of Receipt of Invitation					Delivery/ Completion/ Acceptance (if applicable)	Remarks (Explaining changes from the APP)
						Pre-Proc Conference	Ads/Pest of IB	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/ Completion	Inspection Acceptance	Total	MOOE	CO	Total		MOOE	CO	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids		
COMPLETED PROCUREMENT ACTIVITIES																														
PDI	ICDPI	D. PACTHNR	PS		18-130-1	May 04, 2018	Mar 16, 2018	June 01, 2018	August 16, 2018	September 17, 2018	September 17, 2018	Dec 16, 2018	RTA	JCA	27,097,000.00			27,097,000.00	20,364,884.84		PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 2018	May 2018	May 2018	May 2018	May 2018				
PDI	340 Sets - Complete Tableware	R.MENDEZ JR/FPA	PS		18-426-1	November 27, 2018	November 28, 2018	December 05, 2018	December 18, 2018	December 18, 2018	December 20, 2018	January 08, 2019	January 14, 2019	January 22, 2019	January 22, 2019	GAA	42,243,880.00		42,243,880.00	42,243,300.00		PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	November 28, 2018	November 28, 2018	November 28, 2018	November 28, 2018	November 28, 2018			
PDI	LED Light Bulbs Twatts	M.GALANGIPS	PS		18-436-1	December 04, 2018	December 13, 2018	December 20, 2018	January 22, 2019	January 22, 2019	January 23, 2019	March 05, 2019	Apr 3, 2019	Apr 22, 2019	Apr 22, 2019	Procurement Service Funds	7,514,448.00		7,514,448.00	8,811,025.80	8,811,025.80	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018	January 04, 2019			
PDI	Battery D	R.MENDEZ JR/PS	PS		18-403-1	December 12, 2018	December 14, 2018	December 21, 2018	January 11, 2019	January 11, 2019	January 16, 2019	February 13, 2019	March 06, 2019	March 13, 2019	March 21, 2019	Procurement Service Funds	1,595,995.00		1,595,995.00	1,585,895.00	1,585,995.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	December 14, 2018	December 14, 2018	December 14, 2018	December 14, 2018	January 29, 2019			
PDI	Cleanbook, Legal	R. SORILLA	PS		18-401-1	December 12, 2018	December 14, 2018	December 21, 2018	January 11, 2019	January 11, 2019	January 16, 2019	January 23, 2019	February 07, 2019	February 15, 2019	February 22, 2019	Procurement Service Funds	2,890,129.30		2,890,129.30	2,760,858.30	2,760,858.30	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	December 14, 2018	December 14, 2018	December 14, 2018	December 14, 2018	December 14, 2018			
PDI	Clipboard Fold 15mm	J. LLEGUE/ PS	PS		18-452-1	December 12, 2018	December 21, 2018	January 04, 2019	January 18, 2019	January 18, 2019	January 25, 2019	January 30, 2019	February 27, 2019	March 11, 2019	March 21, 2019	Procurement Service Funds	558,801.00		558,801.00	558,801.00	558,801.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	December 28, 2018	December 28, 2018	December 28, 2018	December 28, 2018	December 28, 2018			
PDI	Clipboard Field 32mm	J. LLEGUE/ PS	PS		18-452-1	December 12, 2018	December 21, 2018	January 04, 2019	January 18, 2019	January 18, 2019	January 25, 2019	January 30, 2019	February 27, 2019	March 11, 2019	March 21, 2019	Procurement Service Funds	1,427,740.00		1,427,740.00	1,427,740.00	1,427,740.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	December 28, 2018	December 28, 2018	December 28, 2018	December 28, 2018	December 28, 2018			
PDI	Clipboard Fold 50mm	J. LLEGUE/ PS	PS		18-452-1	December 12, 2018	December 21, 2018	January 04, 2019	January 18, 2019	January 18, 2019	January 25, 2019	January 30, 2019	February 27, 2019	March 11, 2019	March 21, 2019	Procurement Service Funds	3,245,162.00		3,245,162.00	3,245,162.00	3,245,162.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	December 28, 2018	December 28, 2018	December 28, 2018	December 28, 2018	December 28, 2018			
PDI	Battery AAA	M. GALANGIPS	PS		18-403-1	February 12, 2019	February 19, 2019	February 26, 2019	March 12, 2019	March 12, 2019	March 18, 2019	March 28, 2019	April 22, 2019	May 24, 2019	May 24, 2019	Procurement Service Funds	2,389,520.00		2,389,520.00	1,817,193.00	1,817,193.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	February 19, 2019	February 19, 2019	February 19, 2019	February 19, 2019	February 19, 2019			
PDI	INK CARTRIDGE HPCE26AAA (HP62) BLACK	R. SORILLA / CONSUMABLES	PS		18-399-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	1,082,135.00		1,082,135.00	872,408.00	872,408.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HPCE26AAA (HP62) TRI-COLOR	R. SORILLA / CONSUMABLES	PS		18-399-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	400,378.11		400,378.11	371,968.00	371,968.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HPF5V26AA (HP680) TRI-COLOR	R. SORILLA / CONSUMABLES	PS		18-398-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	5,598,535.20		5,598,535.20	5,595,890.00	5,595,890.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HPF5V27AA (HP680) BLACK	R. SORILLA / CONSUMABLES	PS		18-399-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	5,506,184.00		5,506,184.00	6,111,380.00	6,111,380.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HP L083AA (HP800) CYAN ORIGINAL	R. SORILLA / CONSUMABLES	PS		18-399-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	581,307.34		581,307.34	534,028.00	534,028.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HP L083AA (HP800) MAGENTA ORIGINAL	R. SORILLA / CONSUMABLES	PS		18-399-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	508,191.86		508,191.86	542,180.00	542,180.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HP L083AA (HP800) YELLOW ORIGINAL	R. SORILLA / CONSUMABLES	PS		18-399-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	581,307.34		581,307.34	634,028.00	634,028.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	INK CARTRIDGE HP L0872AA (HP800) BLACK ORIGINAL	R. SORILLA / CONSUMABLES	PS		18-398-1	November 21, 2018	January 09, 2019	January 16, 2019	January 30, 2019	January 30, 2019	January 31, 2019	February 08, 2019	February 22, 2019	March 04, 2019	March 20, 2019	Procurement Service Funds	748,851.68		748,851.68	748,851.00	748,851.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019	January 10, 2019			
PDI	Binning and Punching Machine	M. GALANGIPS	PS		18-084-01	March 04, 2019	March 11, 2019	March 18, 2019	April 01, 2019	April 01, 2019	April 2, 2019	April 8, 2019	September 24, 2019	October 31, 2019	October 31, 2019	Procurement Service Funds	13,118,408.00		13,118,408.00	12,861,828.00	12,861,828.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	March 11, 2019	March 11, 2019	March 11, 2019	March 11, 2019	March 11, 2019			
PDI	Cutting and Stamping Machine	M. GALANGIPS	PS		18-085-1	March 04, 2019	March 08, 2019	March 15, 2019	April 02, 2019	April 02, 2019	April 3, 2019	April 12, 2019	May 2, 2019	May 28, 2019	May 28, 2019	Procurement Service Funds	3,598,628.88		3,598,628.88	3,598,628.88	3,598,628.88	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	March 08, 2019	March 08, 2019	March 08, 2019	March 08, 2019	March 08, 2019			
PDI	Clipboard Fold 25mm	J. LLEGUE/ PS	PS		18-254-1	February 19, 2019	February 20, 2019	February 27, 2019	March 13, 2019	March 13, 2019	March 20, 2019	March 29, 2019	April 24, 2019	May 02, 2019	May 28, 2019	Procurement Service Funds	1,053,740.80		1,053,740.80	1,053,740.80	1,053,740.80	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	February 21, 2019	February 21, 2019	February 21, 2019	February 21, 2019	February 21, 2019			
PDI	Expansion of Network Connectivity for TESDA	G. VERGARA / TESDA	PS		18-094-1	March 12, 2019	March 14, 2019	March 21, 2019	April 10, 2019	April 10, 2019	April 16, 2019	April 28, 2019	June 18, 2019	July 02, 2019	July 10, 2019	GAA	8,848,000.00		8,848,000.00	6,485,000.00	6,485,000.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	March 14, 2019	March 14, 2019	March 14, 2019	March 14, 2019	March 14, 2019			
PDI	Multi Function Printer	R. SORILLA / PA	PS		18-109-1	March 20, 2019	March 21, 2019	March 28, 2019	April 11, 2019	April 11, 2019	April 16, 2019	April 17, 2019	August 06, 2019			GAA	1,177,000.00		1,177,000.00	647,528.00	647,528.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019			
PDI	Backup System	G. VERGARA / PA	PS		18-143-1	Apr 30, 2019	May 09, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA	7,087,148.00		1,361,800.00	6,388,471.00	6,388,471.00	PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Backup Licenses for Virtualized Environment	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			1,078,660.00			PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Unired Storage for off site	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			2,960,200.00			PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Distribution Switch for office	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			327,383.00			PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Rack Cabinet 42"	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA						PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Power Distribution	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA						PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Uninterrupted Power Supply	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			390,000.00			PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Isolation (Server, Storage, Database, Network) and Training	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			900,000.00			PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Isolation (Server, Storage, Database, Network) and Training	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			900,000.00			PS-COA, GPPB-TSO, PCCL, MAKATI BUSINESS CLUB, TAN	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019	May 09, 2019			
PDI	Isolation (Server, Storage, Database, Network) and Training	G. VERGARA / PA	PS		18-143-1	April 30, 2019	May 03, 2019	May 14, 2019	May 24, 2019	May 28, 2019	June 04, 2019	July 23, 2019	October 20, 2019	November 18, 2019	November 18, 2019	GAA			900,000.00			PS								

[illegible]











Procurement Service Procurement Division I Procurement Monitoring Report  
CY 2019 1st Semester

Code (UACSP AP)	Procurement Program/Project	PMO/ User	End	Mode of Procurement	Control Number	Pre-Proc Conference	Adm/Post of IB	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids	Actual Procurement Activity										Source of Funds	ABC (P&P)			Contract Cost (P&P)			Date of Receipt of Invitation					Delivery/ Completion/ Acceptance (if applicable)	Remarks (Explaining changes from the APP)
											Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection Acceptance	Total	MOOE	CO		Total	MOOE	CO	List of Invited Observers	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual				
ONGOING PROJECTS - 1st Semester																																		
PD1	Battery AAA	M. GALANGS	PA	Public Bidding	18-449-1	December 12, 2018	December 13, 2018	December 13, 2018	January 10, 2019	January 10, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	2,369,520.00		2,369,520.00			BUSINESS CLUB, TAN	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018	December 13, 2018		
PD1	Battery and Pressing Machine	M. GALANGS	PA	Public Bidding	18-450-1	December 12, 2018	January 10, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	13,119,406.00		13,119,406.00			BUSINESS CLUB, TAN	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019		
PD1	Cutting and Stamping Machine	M. GALANGS	PA	Public Bidding	18-449-1	December 12, 2018	January 10, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	3,598,628.88		3,598,628.88			BUSINESS CLUB, TAN	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019		
PD1	Canon Film, A4	M. GALANGS	PA	Public Bidding	18-449-1	December 12, 2018	January 10, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	January 17, 2019	467,280.00		467,280.00			BUSINESS CLUB, TAN	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019	January 11, 2019		
PD1	Multi Function Printer	R. SORILLA / PA	PA	Public Bidding	18-108-1	March 20, 2019	March 21, 2019	March 28, 2019	April 11, 2019	April 11, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	1,177,000.00		1,177,000.00	647,526.00	647,526.00	BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	Backup System	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	1,561,000.00		1,561,000.00			BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	Backup Licenses for Virtualized	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	1,078,580.00		1,078,580.00			BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	Shared Storage for off site	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	2,890,200.00		2,890,200.00			BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	Distribution Switch for office	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	307,349.00		307,349.00			BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	Rack Cabinet 42"	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019					BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019			
PD1	Power Distribution	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019					BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019			
PD1	Uninterrupted Power Supply	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019					BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019			
PD1	Installation (Server, Storage)	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	7,087,149.00		7,087,149.00			BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	Installation (Server, Storage)	G. VERGARA / PA	PA	Public Bidding	18-103-1	March 20, 2019	March 26, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	900,000.00		900,000.00			BUSINESS CLUB, TAN	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019	March 21, 2019		
PD1	TONER CARTRIDGE HP CF228A	R. SORILLA / PA	PA	Public Bidding	18-122-1	April 02, 2019	April 02, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	4,444,513.88		4,444,513.88	3,884,540.00	3,884,540.00	BUSINESS CLUB, TAN	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019		
PD1	TONER CARTRIDGE HP CF228A	R. SORILLA / PA	PA	Public Bidding	18-122-1	April 02, 2019	April 02, 2019	April 02, 2019	April 16, 2019	April 16, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	April 17, 2019	1,108,355.64		1,108,355.64	959,900.00	959,900.00	BUSINESS CLUB, TAN	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019	May 06, 2019		
PD2	Makino Clark Railway Project	DEPARTMENT OF DOH - Treatment	Public Bidding	Public Bidding	18-156-2	May 2, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	May 10, 2019	56,890,000.00		56,890,000.00			Commission on Audit	May 31, 2019	2011/2019	09/11/2019	09/11/2019	09/11/2019	09/11/2019	09/11/2019	09/11/2019	09/11/2019		
PD2	Conversion of Open Basketball	DOH - Treatment	Public Bidding																															



Approved: SIGNATURE REDACTED  
 DIR. ROSA MARIA M. CLEMENTE JPD  
 Director



Procurement Service Procurement Division I Procurement Monitoring Report  
CY 2019 2nd Semester

Code (UACS/PP-AP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Actual Procurement Activity													ABC (PHP)			Contract Cost (PHP)			List of Invited Observers	Date of Receipt of Invitation				Delivery/Completion/ Acceptance (If applicable)	Remarks (Explaining changes from the APP)	
				Control Number	Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Inspection Acceptance	Source of Funds	Total	MOOE	CO	Total	MOOE		CO	Pre-bid Conf	Eligibility Check	Sub/Open of Bids			Bid Evaluation
ON-GOING PROJECTS 2nd Semester																														
PD1	Mobile Phones 6.4 inches, 128 GB	R. MENDEZ/PSO	PS	19-235-1	July 19, 2019	August 01, 2019	August 08, 2019	August 22, 2019	August 22, 2019	FAILED BID							GAA	1,577,400.00		1,577,400.00			PCCL MAKATI	August 01, 2019	August 01, 2019	August 01, 2019	August 01, 2019	August 01, 2019		
PD1	Mobile Phones 6.4 inches, 32 GB	R. MENDEZ/PSO	PS	19-235-1	July 19, 2019	August 01, 2019	August 08, 2019	August 22, 2019	August 22, 2019	FAILED BID							GAA	309,800.00		309,800.00			PCCL MAKATI	August 01, 2019	August 01, 2019	August 01, 2019	August 01, 2019	August 01, 2019		
PD1	Heavy Duty Cooler	R. MENDEZ/PSO	AMP-SVP	19-017-1	July 22, 2019	August 16, 2019	N/A	August 23, 2019	August 23, 2019	August 27, 2019	September 10, 2019	FAILED BID					GAA	450,000.00		450,000.00			PCCL MAKATI	August 16, 2019	August 16, 2019	August 16, 2019	August 16, 2019	August 16, 2019		
PD1	Admin Printer	R. MENDEZ/PSO	AMP-SVP	19-017-1	July 22, 2019	August 16, 2019	N/A	August 23, 2019	August 23, 2019	August 27, 2019	September 15, 2019	FAILED BID					GAA	280,000.00		280,000.00			PCCL MAKATI	August 16, 2019	August 16, 2019	August 16, 2019	August 16, 2019	August 16, 2019		
PD1	Desktop Printer Color	R. MENDEZ/PSO	AMP-SVP	19-017-1	July 22, 2019	August 16, 2019	N/A	August 23, 2019	August 23, 2019	August 27, 2019	September 19, 2019	FAILED BID					GAA	218,500.00		218,500.00			PCCL MAKATI	August 16, 2019	August 16, 2019	August 16, 2019	August 16, 2019	August 16, 2019		
PD1	Barcode Reader	R. MENDEZ/PSO	AMP-SVP	19-019-1	July 22, 2019	August 20, 2019	N/A	August 28, 2019	August 28, 2019	N/A	September 09, 2019	FAILED BID					GAA	135,920.00		135,920.00			PCCL MAKATI	August 22, 2019	August 22, 2019	August 22, 2019	August 22, 2019	August 22, 2019		
PD1	Storage Area Network, 3 units	G. VERGARA/ALMB	PS	19-240-1	July 24, 2019	September 10, 2019	September 18, 2019	September 24, 2019	September 24, 2019								GAA						PCCL MAKATI	Sept 11, 2019	Sept 11, 2019	Sept 11, 2019	Sept 11, 2019	Sept 11, 2019		
PD1	Storage Area Network, 16 units	G. VERGARA/ALMB	PS	19-240-1	July 24, 2019	September 10, 2019	September 18, 2019	September 24, 2019	September 24, 2019								GAA						PCCL MAKATI	Sept 11, 2019	Sept 11, 2019	Sept 11, 2019	Sept 11, 2019	Sept 11, 2019		
PD1	Epson Cartridges	G. VERGARA/	PS	19-234-1	July 12, 2019	July 18, 2019	July 25, 2019	August 07, 2019	August 07, 2019	FAILED BID							GAA						PCCL MAKATI	7/18/2019	7/18/2019	7/18/2019	7/18/2019	7/18/2019		
PD1	Generator Set	J. LLEGUE/TESDA	PS	19-281-1	September 05, 2019	September 05, 2019	September 17, 2019	October 01, 2019	October 01, 2019	October 02, 2019	FAILED BID						GAA						PCCL MAKATI	9/5/2019	9/5/2019	9/5/2019	9/5/2019	9/5/2019		
PD1	Heavy Duty Cooler	R. MENDEZ/PSO	AMP-SVP	19-021-1	September 24, 2019	September 29, 2019	N/A	October 03, 2019	October 03, 2019	October 04, 2019	October 23, 2019	FAILED BID					Procurement	450,000.00		450,000.00			N/A	N/A	N/A	N/A	N/A	N/A		
PD1	Ink Cart, Canon CL-611 Colored	R. SORILLA/	PS	19-303-1	October 02, 2019	Nov 27, 2019	Dec 04, 2019	Dec 17, 2019	Dec 17, 2019								Procurement	65,810,498.00		65,810,498.00			PCCL MAKATI	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019		
PD1	Ink Cart, Canon PG-810 Black	R. SORILLA/	PS	19-303-1	October 02, 2019	Nov 27, 2019	Dec 04, 2019	Dec 17, 2019	Dec 17, 2019								Procurement	46,882,714.00		46,882,714.00			PCCL MAKATI	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019		
PD1	Ink Cart, Canon CL-741 Colored	R. SORILLA/	PS	19-303-1	October 02, 2019	Nov 27, 2019	Dec 04, 2019	Dec 17, 2019	Dec 17, 2019								Procurement	282,072.00		282,072.00			PCCL MAKATI	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019		
PD1	Ink Cart, Canon PG-740 Black	R. SORILLA/	PS	19-303-1	October 02, 2019	Nov 27, 2019	Dec 04, 2019	Dec 17, 2019	Dec 17, 2019								Procurement	383,288.00		383,288.00			PCCL MAKATI	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019	Nov 29, 2019		
PD1	Ink Cartridge, HP F6V26AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	6,731,361.00		6,731,361.00			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP F6V27AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	6,897,254.00		6,897,254.00			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP US363AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	636,636.00		636,636.00			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP US364AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	636,636.00		636,636.00			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP US365AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	666,250.00		666,250.00			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP T6L66AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	33,542.84		33,542.84			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP T6L68AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	41,928.30		41,928.30			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP T6L69AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	50,313.86		50,313.86			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Ink Cartridge, HP T6M01AA	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	4,567.86		4,567.86			PCCL MAKATI	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019	Nov 19, 2019		
PD1	Toner Cartridge, HP CF280A	R. SORILLA/	PS	19-320-1	November 13, 2019	November 18, 2019	November 25, 2019	December 09, 2019	December 09, 2019								Procurement	1,345,811.04		1,345,81										

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Approved: SIGNATURE  
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DIR. ROSA MARIA M. CLEMENTE  
Director